

MINUTES OF THE ANNUAL MEETING OF ARMTHORPE PARISH COUNCIL
HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH
STREET, ARMTHORPE, ON TUESDAY, 11TH MAY 2010

PRESENT:-

Councillors J.R. Armstrong, M. Davison, P.J. Farrell, I.P. Hutchinson,
J.R. Lowndes, W.L. Moore, P. Moscardini, S.A. Pickles and M. Pinkney.

APOLOGIES

Apologies for absence were received from Councillors A. Brown,
A.J. Brown, L.S. Dickman, V. Jennings and T.D. O'Connor.

1. APPOINTMENT OF CHAIRMAN

RESOLVED

- (1) that Councillor S.A. Pickles be appointed Chairman of the Parish Council for the ensuing year;
- (2) it be noted that Councillor Pickles had signed his statutory Declaration of Acceptance of the Office of Chairman of the Council.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor J.R. Armstrong be appointed Vice-Chairman of the Parish Council for the ensuing year.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED that the following declaration made at the meeting be noted:-

Councillor S.A. Pickles - Minute 14 relating to cheque number 506845

4. CHAIRMAN'S ALLOWANCE

RESOLVED that the Chairman's Allowance be fixed at £400.00 for the ensuing year.

5. MEETING ARRANGEMENTS

RESOLVED that a meeting of the Council be held at the Community Centre on the first Tuesday in each month at 7.00 p.m., except:-

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- (a) during the month of August which shall be the recess; and
- (b) in other months where the Clerk (in consultation with the Chairman and/or Vice-Chairman) makes alternative arrangements.

6. COMMUNITY CENTRE AND GENERAL PURPOSES COMMITTEE

RESOLVED

- (1) that the Community Centre and General Purposes Committee continues to meet and to exercise all the powers and functions of the Council relating to:
 - (a) the Community Centre project (including the power to co-opt up to seven Members to the Committee) except that the Committee shall not be empowered to authorise the borrowing of money or issuing a precept or deal with matters relating to the operation of the bar in the Community Centre;
 - (b) all forms of entertainment to be provided by the Council including the bonfire/fireworks display and to make the appropriate arrangements each year;
 - (c) the Annual Christmas Tea and Social for elderly residents of Armthorpe, including the power to incur expenditure for this purpose under the provisions of Section 137 of the Local Government Act 1972;
 - (d) the duties and responsibilities of the Sports and Recreation Officer, including determining the income and expenditure relating to the services provided by him/her and all other matters associated with the post;
- (2) that membership of the Committee comprises all Members of the Parish Council;
- (3) that meetings of the Community Centre and General Purposes Committee be held on the third Tuesday in each month at 7.00 p.m., except
 - (a) during the month of August which shall be the recess; and
 - (b) in other months where the Clerk (in consultation with the Chairman and/or Vice-Chairman) makes alternative arrangements.

Initials

7. FINANCE COMMITTEE

RESOLVED

- (1) that the Finance Committee continues to meet to consider the matters referred to in (2) below;
- (2)
 - (a) To exercise budgetary control of the Council's estimates throughout each financial year, supervision of the administration and other matters relating to the Council's accounting records and procedures, including arranging from time to time an internal audit of the same and to report any findings and make recommendations to the Council (as per Minute 110/96);
 - (b) To have delegated authority to carry out all the powers and duties of the Council relating to the operation of the bar in the Community Centre, including appointment of casual bar staff, hours of duty, rates of pay, setting the bar tariff and purchasing of necessary equipment and drinks (as per Minute 8/99);
 - (c) To identify (within the Council's statutory powers) and prioritise any projects which the Committee feels will benefit the community and to make recommendations in respect of the same to the Council, together with estimates of the costs;
 - (d) To make recommendations to the Council on staff salaries and rates of pay, including annual pay awards;
- (3) that membership of the Committee comprises all Members of the Parish Council;
- (4) that the Committee shall meet on the fourth Tuesday every three months, except
 - (a) during the month of August which shall be the recess; and
 - (b) in other months where the Clerk (in consultation with the Chairman and/or Vice-Chairman) makes alternative arrangements.

<i>Initials</i>

8. STAFFING COMMITTEE

RESOLVED

- (1) that the Staffing Committee have delegated authority to exercise all the powers of the Council to make appointments to permanent posts of the Council, including determination of terms and conditions of service, grievances, etc. and dismissal of all such employees, except that the appointment of the Clerk to the Council and his/her terms and conditions of employment shall be determined by a special meeting of the whole Council;
- (2) that membership of the Committee for the ensuing municipal year be determined at the next meeting of the Council and in the interim period membership remain the same as the previous year;
- (3) that meetings of the Committee be called by the Clerk to the Council (after consultation with the Chairman and/or Vice-Chairman of the Committee) when it is considered appropriate for matters to be considered at such a meeting.

9. DISCIPLINARY AND GRIEVANCE APPEALS PANEL

RESOLVED

- (1) that the Disciplinary and Grievance Appeals Panel have delegated authority to exercise all the powers of the Council in relation to the determination of employee appeals from decisions of the Staffing Committee;
- (2) that membership of the Panel for the ensuing municipal year be determined at the next meeting of the Council and in the interim period membership remain the same as the previous year;
- (3) that meetings of the Panel be called by the Clerk to the Council (after consultation with the Chairman and/or Vice-Chairman of the Committee) when it is considered appropriate for matters to be considered at such a meeting.

10. FREEMEN COMMITTEE

RESOLVED

- (1) that the Freemen Committee make recommendations to the Council regarding (amongst other things) the eligibility criteria for nominations for any future awards of Freemen and/or Freewomen of the Parish of Armthorpe;

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- (2) that membership of the Committee comprise five Members of the Council appointed at the Annual Meeting of the Council and in this respect Councillors D. P. Hill, V. Jennings, J. R. Lowndes, W. L. Moore and P. Moscardini be appointed to serve on this Committee;
- (3) that meetings be determined by the Committee after it has made its initial recommendations to the Council on the eligibility criteria for nominations, etc.

11. MINUTES

RESOLVED that the Minutes of the meeting of the Council held on 6th April 2010 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

12. ALLOTMENTS

RESOLVED

- (1) that the petition received from a number of allotment tenants requesting that they be permitted to burn debris on the main allotment path, be noted;
- (2) that all tenants be informed that burning debris on the footpath is unacceptable and would be a breach of the terms of the allotment conditions of tenancy;
- (3) that the Chairman's suggestion of utilising the vacant area of land at the end of the main allotment path (between plots 15 and 16) as a communal burning area, be approved for a trial period;
- (4) that tenants who burn debris in the communal burning area must remain with the fire until it is extinguished and also clear up the remaining ash and waste;
- (5) that consideration of the Allotments Competition be deferred until the next meeting when more information was available.

13. BURIALS

RESOLVED

- (1) it be noted that since the last meeting of the Council there had been 5 interments and 2 interments of cremated remains at the Rands Lane burial ground;

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- (2) that in respect of the burial fees charged for Baby ALM:-
- (a) the contents of the letter from NM, be noted; and
- (b) owing to the exceptional circumstances of this matter, NM's request be approved and the burial fees be charged in accordance with the parish residents' fees and it be recorded that this determination is not to be deemed to be setting a precedent for future requests of this nature.

14. ACCOUNTS FOR PAYMENT

RESOLVED

- (1) that the following schedule of accounts paid or for payment be approved:-

	£		
South Yorkshire Pensions Authority	510.24	Superannuation contributions	506840
South Yorkshire Pensions Authority	3,065.39	Superannuation contributions	506841
Inland Revenue	2,361.81	Tax, National Insurance	506842
Employee	162.40	Pay	506843
Inland Revenue	40.60	Income Tax	506844
S.A. Pickles	120.00	Telephone Allowance (Chairman's Allowance)	506845
Commerce Business Systems Ltd.	80.50	Copying charges	506847
Yorkshire Local Councils Associations	911.00	Annual subscription	506852
Employees	6,573.10	Pay	506853- 506864
Zurich Insurance Co.	6,618.14	Annual premium	506866
J.E. Hardy	100.00	Reimburse cost of gift vouchers - Honoraria re PW	506871
P. King	98.00	Grave digging fee - child burial	506874

- (2) that the following schedule of accounts for payment which was approved by the Council's Community Centre and General Purposes Committee on 20th April 2010, be noted:-

	£		
Councillor J.R. Armstrong	26.03	Supply fluorescent light fitting	506801
L. Brown	90.00	Honoraria	506815
L. Jones	30.00	Honoraria	506816
L. Turner	120.00	Honoraria	506817

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	£		
J. Copeland	120.00	Supervise football & multi skills	506823
M. Gauden	120.00	Breakdancing	506824
E.On	2,496.26	Electricity charges	506825
Aircon Refrigeration Ltd.	58.75	Annual maintenance charge	506826
D. Creed t/a Premier Gutters	155.10	Replace guttering	506827
M.J. Gladders	255.00	Miscellaneous electrical works	506830
Cash	71.90	Petty cash - Community Centre	506831
Yorkshire Purchasing Organisation	124.36	Supply litter picker, snow shovel etc.	506833
Swifts Travel	275.00	Bus hire to Leeds & return - 24/3	506836
Swifts Travel	880.00	Bus hire - Armthorpe to Dome & return x 8	506837
Gas & Hire Ltd.	11.63	Cylinder hire	506838

15. PLANNING

RESOLVED

- (1) that details of the 4 applications submitted to Doncaster Borough Council since the last meeting of the Parish Council for planning permission to carry out development in Armthorpe, be noted;
- (2) that objections be submitted to the Borough Council in respect of the application for the erection of 7 no. town houses and associated parking on 0.11 ha of land on the former site of Gertrude Bell Hall, for the following reasons:-
 - (a) that the proposed access road currently belongs to the Trustees of the Armthorpe Miners' Welfare Scheme and cannot be used for access without their permission;
 - (b) that vehicles accessing/egressing the site will cause danger to road users and pedestrians:-
 - (i) due to the position of the access in relation to the bend in Church Street and the pedestrian crossing; and
 - (ii) the proposed access road is used by numerous children going to and from The Armthorpe School;
 - (c) that the development will generate extra traffic during construction and after completion onto an already very busy main road;

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- (d) that the designs of the buildings are not in keeping with the surroundings;
- (e) that there is insufficient turning space to accommodate service vehicles and emergency service vehicles;
- (3) that no objections be submitted to the Borough Council in respect of the 3 remaining applications considered;
- (4) that the schematic plan in respect of the proposed development on land situate in the open countryside between Mercel Avenue and the West Moor Link Road, be noted;
- (5) that the contents of a letter received from the Assistant Director of Development and Planning of Doncaster Borough Council, confirming the dismissal of an appeal against refusal of an outline application for the erection of a detached dormer bungalow on approximately 0.02 ha of land at the rear of 22 Laurel Road, be noted.

16. SEVEN YARDS ROAD

RESOLVED that Councillor P.J. Farrell be thanked for the information supplied regarding the Definitive Map Modification Order in respect of Seven Yards Road (Minute 160/09 refers), which was likely to go to Public Inquiry, as some of the adjoining landowners had objected to the Order.

17. YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

RESOLVED that Councillor J.R. Armstrong be nominated as the Council's representative on the Yorkshire Local Councils Associations Joint Executive Committee.

18. GRANTS TO OUTSIDE BODIES

RESOLVED that the request for a grant from Victim Support be deferred for consideration at the next meeting.

19. MMI SCHEME OF ARRANGEMENT

RESOLVED that the latest schedule of information received from Municipal Mutual Insurance Limited, relating to the Scheme of Arrangement for the six months ending 31st March 2010, be noted.

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20. ROBIN HOOD AIRPORT DONCASTER SHEFIELD

RESOLVED that the Minutes of the Robin Hood Airport Doncaster Sheffield Consultative Committee held on 22nd April 2010, be noted.

21. SOUTH YORKSHIRE POLICE

RESOLVED

- (1) that Councillor P.J. Farrell be thanked for reporting that Sergeant Wayne Goodwin, a former member of the Armthorpe Safer Neighbourhood Team, had received the Police Officer of the Year Award at the recent South Yorkshire Police Awards;
- (2) it be noted that Councillor P. Moscardini reported that he had twice been in near misses with the motor cycle referred to in Minute No. 166 (2) (a)/09 and despite leaving messages reporting this to the Police no one had bothered to call him back;
- (3) that Councillor P.J. Farrell be thanked for his undertaking to raise Councillor Moscardini's complaints with the Safer Neighbourhood Team.

22. DMBC - VARIOUS MATTERS

RESOLVED that Doncaster Borough Council be requested to:-

- (1) require the owners of the land to the rear of the Elachi Restaurant, Mill Street Shopping Precinct, to clear it of litter and keep the grass regularly cut, as it adversely affects the amenity of the area;
- (2) take action to prevent motor vehicles parking on double yellow lines (particularly during the evenings) outside the fish and chip shop on Mill Street and around the corner on St. Mary's Drive;
- (3) create a left turn only for vehicles egressing the Mill Street Shopping Precinct for the purposes of easing congestion on the exit road and the Pelican Crossing on Mill Street;
- (4) ensure that accumulations of litter at the entrance to Armthorpe on Doncaster Road are removed on a more frequent basis;

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- (5) erect “flashing slow down” matrix sign on Church Street on the bend opposite the Parish Church of St. Leonard and St. Mary for the purposes of protecting pedestrians using the pedestrian crossing near Rose Grove;
- (6) remove advertising signs erected on the roundabout situate at the junctions of Mill Street/Church Street/Nutwell Lane and action be taken against the offenders responsible for the signs;
- (7) ensure that street cleaning vehicles regularly cleanse the former bus pull-in area on Nutwell Lane near to the pedestrian crossing, as the road edges had six inches of soil and rubbish abutting the same;
- (8) require the owners of the Tadcaster Arms public house to put its outside smoking area, which had been vandalised, into a safe condition.

23. COW HOUSE LANE PLAYING FIELD

RESOLVED that arrangements be made to clear “the footpath” within the Cow House Lane playing field, which runs between Cow House Lane and Cleveland Road.

Signature