

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE  
AND GENERAL PURPOSES COMMITTEE OF ARMTHORPE PARISH  
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,  
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON  
TUESDAY, 15<sup>TH</sup> MAY 2012

PRESENT:

Councillors T. Corden, L.S. Dickman, M.J. Doran, V. Doran,  
P.J. Farrell, P.A. Hanson and S.L. McGuinness.

APOLOGIES

Apologies for absence were received from Councillors J.R. Armstrong,  
A. Brown, A.J. Brown, E. Butler, V. Jennings, C.J. McGuinness,  
S.A. Pickles and F.J. Tyas.

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor P.A. Hanson be appointed  
Chairman of the Committee for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor S.L. McGuinness be appointed  
Vice-Chairman of the Committee for the ensuing year.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED it be noted that Councillor V. Doran declared an  
interest in Minute 6 relating to cheque number 507763.

4. REPORT OF SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and  
Recreation Officer, Mr. Carl Hughes, be noted, which  
(amongst other things):-
  - (a) outlined the overall results of the Easter Splash  
Holiday Programme;
  - (b) outlined proposals for a celebration gala day on  
26<sup>th</sup> June 2012 when the Olympic Torch passes  
through the village;
  - (c) confirmed that he had successfully completed the  
Safeguarding E-learning Level 1 qualification and  
had reserved a place on a Safeguarding Level 3  
training course;
  - (d) outlined a proposal for a one to one bike riding  
initiative;

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- (2) that owing to the difficulties in overseeing the proposed activities discussed by Members of the Committee, no action be taken for a celebration gala day on 26<sup>th</sup> June 2012.

5. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 17<sup>th</sup> April 2012 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

6. ACCOUNTS FOR PAYMENT

RESOLVED that the following schedule of accounts paid or for payment be approved:-

	£		
Gas & Hire Ltd.	11.88	Cylinder hire	507725
A Bouncy Castle Man	600.00	Inflatable hire - Easter Splash	507743
Haymarket Publishing Services Ltd.	266.00	VAT re invoice of 7.10.2008	507744
Doncaster M.B.C.	144.79	Refuse collection - CC	507749
Yorkshire Purchasing Organisation	135.18	Cleaning materials	507751
Yorkshire Purchasing Organisation	154.38	Sports equipment	507752
Gartec Limited	150.00	Repair lift	507757
Gas & Hire Ltd.	11.88	Cylinder hire	507758
E.ON	2,129.05	Electricity charges	507759
Yorkshire Water	149.10	Water & sewerage charges - CC	507760
Councillor V. Doran	52.74	Banqueting roll & serviettes - St. George's Day	507763

7. QUEEN'S DIAMOND JUBILEE

RESOLVED

- (1) that the Committee formally records its sincere thanks to the Chairman of the Council, Councillor V. Doran, the Vice-Chairman of the Committee, Councillor S.L. McGuinness and Councillor L.S. Dickman for all the time spent and work undertaken in making the arrangements to celebrate the Queen's Diamond Jubilee;
- (2) that the programme of events for the Family Day and Family Disco to be held on 4<sup>th</sup> June 2012 and the Tea Dance to be held on 5<sup>th</sup> June 2012, be noted and approved;
- (3) that the function check list (previously circulated to Members) be noted and approved subject to the following addition/amendment:-

- (a) Friends of Shaw Wood Primary School providing a Craft Stall in addition to a tombola;

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- (b) the General Assistant trimming the main hall by 1<sup>st</sup> June 2012;
- (4) that the following quotations obtained by the Chairman of the Council for catering at the Tea Dance be noted and the lowest quote from Croziers Catering be accepted:-
  - (a) Complete Catering Services - £8.45 per head;
  - (b) Sandra Bishop Occasions - £7.00 per head;
  - (c) Croziers Catering - £4.25 per head;
- (5) that owing to the shortage of Members available to assist at the celebrations, the Sports and Recreation Officer be requested to work on both 4<sup>th</sup> and 5<sup>th</sup> June and the Administrative Assistant be asked to work on 5<sup>th</sup> June 2012 and paid at the rate approved by the Finance Committee on 27<sup>th</sup> March 2012;
- (6) that the Sports and Recreation Officer be thanked for his undertaking to arrange for:-
  - (a) the hire of inflatable equipment; and
  - (b) the services of independent contractors to assist in supervising the use of inflatable equipment and/or dance mats.

8. SEASIDE TRIP

RESOLVED that in respect of the seaside trip to Bridlington on 6<sup>th</sup> July 2012:-

- (1) a function check list be prepared and included with the Agenda for the next meeting of the Committee:-
- (2) arrangements be made for JC's Fish & Carvery Restaurant, Queen Street, Bridlington, to provide 49 lunchtime meals;
- (3) that in the event of any of the original prize winners not being able to attend the seaside trip, a notice be displayed in the Tea and Coffee Shop at the Community Centre asking if any senior citizens wish to attend the trip as substitutes.

9. COMMUNITY CENTRE

RESOLVED

- (1) that the contents of the report of the Chairman of the Council, Councillor V. Doran, regarding an inspection of the contents of the steel storage container situate near the kitchen area of the Community Centre, be noted;

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- (2) that the following items be retained:-
- 5 x patio tables with bases for parasols
  - 2 x round table trolleys (used for stacking tables)
  - 1 x chair trolley
  - 5 x packs of kitchen units (retain drawer fronts including all the fittings and dispose of the remainder)
  - 21 x white patio plastic chairs
  - Table legs from two round tables to be kept for spare parts
  - 2 x off cut rolls of carpet
  - 4 x high cane bar stools
- (3) that the following items be disposed of immediately:-
- 2 x Smokeeters
  - 2 x large round table tops
  - 7 x old trestle tables
  - 1 x microwave oven
  - 1 x refrigerator
  - 1 x cane round coffee table
  - 1 x computer monitor
  - 2 x computer towers
  - 4 x computer scanners
  - 2 x computer printers
  - A quantity of hard hats
- (4) that attempts be made to sell the following items at two successive Table Top Sales and any items that do not sell be disposed of immediately thereafter:-
- 11 x white patio plastic chairs
  - 8 x 8 candle holders
  - 1 x pine work desk
  - 1 x white kitchen display unit
  - 1 x white low hi-fi unit
- (5) that the following items be disposed of to local schools:-
- 2 x basketball nets on stands
  - 16 x Ikea blue cord two seater chair covers
- (6) that arrangements be made to purchase twelve new hard hats;
- (7) that a skip be hired for disposal of the various items to be discarded, together with any other items of equipment that may be stored in the Community Centre that (after future inspections) are deemed to be beyond economic repair, obsolete or surplus to requirements;
- (8) that further attempts be made by Community Centre staff to secure a bottle bank being sited within the Community Centre curtilage;

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- (9) that the request to borrow ten of the Council's round tables from the Secretary and Steward of the Markham Main Officials Club, be approved free of charge.

10. COMMUNITY CENTRE STAFF

RESOLVED

- (1) it be noted that the Community Centre (CC) cleaner had tendered her resignation which terminates on 30<sup>th</sup> June 2012;
- (2) that arrangements be made for a Staffing Committee meeting to be held on 30<sup>th</sup> May 2012 at 7.00 p.m. to consider:-
- (a) authorising the appointment of two cleaners to work two hours per day for four days each week in order to ensure that cleaning of the CC is undertaken by employed cleaners every day of the week (except during holiday periods);
  - (b) implementing a working pattern to ensure that the two cleaners provide cover on all seven days in each week (except holidays); and
  - (c) ensuring that on the overlapping day "the spare" cleaner undertakes cleaning duties that are designated in the cleaning specification to be carried out on a weekly basis;
- (3) that the Council's General Assistant, the Relief Assistant Site Manager and the Joint Bar Managers be required to attend the Staffing Committee meeting, in order to address various concerns raised by Members about the CC.

11. ARMTHORPE ELMFIELD BAND CHARITY CONCERT

RESOLVED that the income and expenditure statement for the Charity Concert held by Armthorpe Elmfield Band on 17<sup>th</sup> March 2012, be noted, which showed a net profit of £436.00, which was donated to the Council to help fund its senior citizens seaside trip.

12. ST. GEORGE'S DAY CONCERT

RESOLVED that the income and expenditure statement for the St. George's Day Concert held on 23<sup>rd</sup> April 2012, which showed a net profit of £77.76, be noted.

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13. TEA DANCES/ENTERTAINMENT

RESOLVED that the request from Dalentertainment Productions to hire the main hall in the Community Centre for the purpose of holding tea dances be deferred until the next meeting of the Committee.

14. DONCASTER IN BLOOM 2012

RESOLVED that the contents of correspondence received from Doncaster Borough Council, inviting the Parish Council to enter the Doncaster in Bloom 2012 competition, be noted.

15. COW HOUSE LANE PLAYING FIELD

RESOLVED that the contents of a letter received from Fields in Trust be noted, confirming that in celebration of the Diamond Jubilee of Her Majesty Queen Elizabeth II:-

- (1) the Cow House Lane playing field has been afforded additional recognition as the Queen Elizabeth II Field Cow House Lane Playing Field;
- (2) a plaque will be provided for the Council to install which will signify that the site is a Queen Elizabeth II Field and formed part of the celebrations for the Queen's Diamond Jubilee and a legacy for the 2012 Olympic Games;
- (3) that Fields in Trust be requested to name the field as the, "Armthorpe Queen Elizabeth II Field Cow House Lane Playing Field".

16. 1960's CONCERT

RESOLVED that the contents of the email from Councillor S.A. Pickles regarding the 1960's Concert be noted and:

- (1) his request for all the profits from the event, including the net proceeds from the raffle, to be donated equally between Cancer Research UK and the NSPCC (pursuant to Section 137 of the Local Government Act 1972), be approved;
- (2) he be thanked for his undertaking to obtain and prepare the food for the event, including preparing and presenting the quiz and obtaining the raffle prizes

*Signature*