

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE  
AND GENERAL PURPOSES COMMITTEE OF ARMTHORPE PARISH  
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,  
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON  
TUESDAY, 17<sup>TH</sup> SEPTEMBER 2013

PRESENT: -

Chairman - Councillor P.A. Hanson

Councillors J.R. Armstrong, T. Corden, M.J. Doran, V. Doran,  
P.J. Farrell, and F.J. Tyas.  
Mr. Carl Hughes, Sports and Recreation Officer

APOLOGIES

Apologies for absence were received from the Vice-Chairman,  
Councillor S.L. McGuinness and Councillors A. Brown, A.J. Brown,  
E. Butler, L. S. Dickman, C.J. McGuinness, W.L. Moore and  
S.A. Pickles.

33. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

Councillor P.A. Hanson declared an interest in Minute 36 relating  
to cheque number 508347.

34. SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes, be noted, which (amongst other things) outlined:-
  - (a) the overall results of the Summer Splash Holiday Programme;
  - (b) a proposal to hold tea dances and monthly celebration evening dances at the Community Centre;
  - (c) the proposed activities for the anticipate weekend, (31<sup>st</sup> October, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> November);
- (2) that the costs of the anticipate weekend, be approved;
- (3) that in respect of the tea dances and monthly celebration evening dances at the Community Centre, the Clerk make enquiries with a view to obtaining the services of an instructor for these events;
- (4) that a working group be established comprising Councillors J.R. Armstrong, V. Doran, P.J. Farrell and S.L. McGuinness, together with the Sports & Recreation Officer, for the purposes of making recommendations to the Committee on future community projects.

Initials

- (5) that the Sports & Recreation Officer undertake a cost benefit analysis of the Splash programme with a view to identifying savings that may be made on the costs of these events in the future.

35. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 16<sup>th</sup> July 2013 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

36. ACCOUNTS FOR PAYMENT

RESOLVED that the following schedule of accounts paid or for payment be approved:-

	£		
Yorkshire Purchasing Organisation (YPO)	67.56	Paper towels & refuse sacks	508301
Christmas Plus Ltd.	504.00	PAT testing - motifs	508302
C.A. Hughes	161.00	Hotel & train costs re course	508303
P. Setterfield	49.50	Sports Leader fee	508308
Approved Fire Protection. Ltd.	138.00	Annual inspection, etc.	508309
L. McKeivitt	210.00	Construct cabinet housing	508310
Gas & Hire Ltd.	11.88	Cylinder hire	508311
Horse & Groom	487.55	49 meals re seaside trip	508312
P. Wiffen	35.00	'Bouncers' advert	508313
Cash	100.00	Petty cash - CC	508314
Cash	100.00	Petty cash - S & R	508315
Gartec Ltd.	348.00	Annual maintenance agreement	508316
Doncaster MBC	173.75	Refuse collection - CC	508317
British Gas	205.92	Gas charges	508337
Browns Coaches (S. Kirkby) Ltd.	400.00	Coach hire - Seaside trip	508338
Yorkshire Water	162.33	Water charges - CC	508339
G.P. Services (UK) Ltd.	121.32	Supply toilet rolls	508340
John Moore Security Ltd.	134.92	Annual service & maintenance charges - intruder alarm	508343
Michelle Brookes	450.00	Beauty sessions x 8	508345
A.G. Barr plc	64.15	Soft drinks	508346
Councillor P.A. Hanson	50.45	Raffle prizes - Yorkshire Day	508347
A Bouncy Castle Man	450.00	Inflatable hire - Splash 22-25/7	508348
YPO	9.65	Diaries	508351
B.A. Cheetham	110.00	Stocktake fees - May/June	508353
K. Tomlinson	75.00	Entertainment fee - Yorkshire Day	508354
Woods of Carcroft	160.00	Supply 80 meals - Yorkshire Day	508355
A Bouncy Castle Man	450.00	Inflatable hire - Splash 29/7-1/8	508360
Health & Safety Publications	105.00	H & S Service Level Agreement - quarterly charge	508361

Initials

	£		
A Bouncy Castle Man	450.00	Inflatable hire - Splash 5-8/8	508362
J. Hardy	55.49	Marley guttering clips & outlets	508363
Cash	100.00	Petty cash - CC	508365
A Bouncy Castle Man	450.00	Inflatable hire - Splash 12-15/8	508382
J. Hardy	47.01	Fire assembly point & door signs	508383
npower	1,025.24	Electricity charges	508384
npower	860.27	Electricity charges	508385
Gas & Hire Ltd.	11.88	Cylinder hire	508386
R.M. Oxby Ltd.	86.54	Drinking glasses	508388
YPO	55.62	Splash equipment	508389
British Gas	222.67	Gas charges	508390
A Bouncy Castle Man	450.00	Inflatable hire - Splash 19-22/8	508392
DCLT	600.00	Splash - swimming fees	508393
YPO	163.56	Giant mobile basket etc.	508394
YPO	146.83	Cleaning materials	508395
The Armthorpe Academy	1,250.00	Splash - hire fees	508396
British Gas Services (Commercial) Ltd.	84.00	Repair leaking radiator	508398
K. Johnson	660.00	Sports Leader fee - Splash	508409
A. Lang	352.00	Sports Leader fee - Splash	508410
Miss S. Campbell	528.00	Sports Leader fee - Splash	508411
Miss L.A. Downie	528.00	Sports Leader fee - Splash	508412
J. Senkiw	132.00	Sports Leader fee - Splash	508413
Gas & Hire Ltd.	11.88	Cylinder hire	508414
A.G. Barr plc	58.27	Soft drinks	508415
BT Payment Services Ltd.	94.76	Internet charges	508416
British Gas	373.23	Gas charges	508419

37. ANNUAL CHRISTMAS TEA AND SOCIAL

RESOLVED

- (1) that the two tenders received for catering at this year's event (which were opened in the presence of other Members by the Chairman of the meeting), be noted;
- (2) that the tender received from Complete Catering Service, in the sum of £7.50 per person plus VAT, be accepted;
- (3) it be noted that:-
  - (a) the Council's invitation to attend the event had been accepted by the Civic Mayor and Mayoress of Doncaster, Councillors Eddie Dobbs and Barbara Hedley;
  - (b) Mr. F.A. Paling and Mr. and Mrs. F. Pratt had indicated they were unable to attend for the reasons reported;
- (4) that a determination on the provision of hampers be deferred until the next meeting of the Committee.

<i>Initials</i>
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38. BAR AND FUNCTION ROOM

RESOLVED

- (1) that in order to advertise the bar and function room at the Community Centre, arrangements be made to purchase a banner for this purpose and a full page advertisement be placed in the Armthorpe Forum at a cost of £109; and
- (2) that the publishers of the Armthorpe Forum be informed that the Council has received complaints that the magazine is not being delivered to all households in the village, as residents of Park Avenue have not received copies of the same recently.

39. MAINTENANCE CONTRACTS

RESOLVED

- (1) that the various quotations received from John Moore Security, ICU2 Security Limited and AEL Limited for service/maintenance of the emergency lighting, fire alarm and intruder alarm systems at the Community Centre, be noted;
- (2) that although the quotations received have different variations, the quotation from AEL Limited in the sum of £518 is the lowest for the emergency lighting, fire alarm and intruder alarm systems, including PAT testing;
- (3) that alternative quotations be obtained for testing the electrical installation and an opinion sought on the necessity for the same.

40. HALLOWEEN FANCY DRESS AND DISCO

RESOLVED that in respect of the Halloween Fancy Dress and Disco to be held on 31<sup>st</sup> October 2013:-

- (1) admission be by ticket only at a cost of £3.00 per adult and £2.00 per child;
- (2) that the Friends of Shaw Wood Academy be invited to provide a tombola, tuck shop and face painting at the event;
- (3) that Councillor V. Doran be thanked for her undertaking to purchase balloons and obtain vouchers to the total value of £60.00 for prizes for the fancy dress competitions;
- (4) that the check list be included as an item on the Agenda for the next meeting of the Committee.

41. FIREWORKS DISPLAY

RESOLVED that in respect of the Fireworks Display to be held on 4<sup>th</sup> November 2013:-

Initials

- (1) it be noted that UK Security Products & Services Limited and G.A. Mudford & Sons Limited had quoted the same prices as last year, namely, £663 plus VAT for security services and £1,560 plus VAT for marquee hire;
- (2) that the quotations received for security and marquee hire be accepted;
- (3) that arrangements be made for hire of portable toilets and mobile lighting tower(s), as necessary.

42. CALENDAR OF EVENTS 2014

RESOLVED

- (1) that the following calendar of events to be organised by the Council for next year, be approved:-

<b>Date</b>	<b>Function</b>
Wednesday 23 <sup>rd</sup> April	St. George's Day Concert
Friday 4 <sup>th</sup> July	Seaside trip to Bridlington (Senior Citizens Christmas Tea Raffle Prize)
Friday 1 <sup>st</sup> August	Yorkshire Day Concert
Friday 31 <sup>st</sup> October	Halloween Fancy Dress & Disco
Tuesday 4 <sup>th</sup> November	Fireworks Display
Sunday 9 <sup>th</sup> November	Remembrance Day Parade
Saturday 29 <sup>th</sup> November	Christmas Market
Saturday 13 <sup>th</sup> December	Senior Citizens Christmas Tea and Social

- (2) that the Parish Council meeting in November 2014 be held on Wednesday, 5<sup>th</sup> November.

43. ANNUAL CHRISTMAS TEA AND SOCIAL – SEASIDE TRIP

RESOLVED that the contents of a letter from a local resident be noted, thanking the Council for an enjoyable day out at Bridlington, a lovely evening meal and for the assistance given by the Councillors who accompanied the senior citizens on the trip on 5th July 2013.

44. COMMUNITY CENTRE

RESOLVED

- (1) that the quotation from J.F. Bodman Limited to supply and fix a fire safety glass window to the outer office in the sum of £90 (including VAT), be accepted;

Initials

- (2) that the contents of a letter from the Booking and Entertainments Manager of Gemma Class Act, regarding the services of a live music duo, be noted;
- (3) that the notice board in the Community Centre be used solely to display information relating to the Council and authorised users of the Community Centre.

45. RURAL ACTION YORKSHIRE

RESOLVED that the contents of correspondence be noted from Rural Action Yorkshire, regarding a Networking Event to be held at Pannal Village Hall on 12<sup>th</sup> October 2013.

46. HIRE OF COMMUNITY CENTRE

RESOLVED

- (1) that in respect of the event being held at the Community Centre for Children in Care on 9<sup>th</sup> November 2013, the charity rate of £61.00 should apply for use of the main hall, lounge and bar;
- (2) that the contents of an email received from Cheryl Price, regarding the possibility of setting up workshops/courses as a freelance tutor, be noted and she be informed that the £39.00 hourly hire charge should apply.

47. RANDS LANE BURIAL GROUND

RESOLVED that owing to complaints received about dogs being allowed to roam freely in the burial ground, notices be displayed in the same to the effect that dogs must be kept under strict control and held on a leash at all times, failing which offenders who allow this will be prosecuted.

48. FIXED RATE DEPOSIT ACCOUNT

RESOLVED that as the Council's 6 month Fixed Rate Deposit Account with the Co-operative Bank plc is due to mature on 8<sup>th</sup> October 2013, the monies in the account (with accrued interest) be re-invested in a new 12 month Fixed Rate Deposit Account.

49. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

50. AMENDMENTS TO CONDITIONS OF HIRE, ETC.

RESOLVED

- (1) that the contents of a report of the Clerk to the Council regarding (amongst other things) bookings held at the Community Centre, be noted;

Initials

- (2) that as a result of the problems encountered at a number of functions, arising from large numbers of people attending the same, the maximum number of people attending all future functions at the Community Centre shall be limited to 150;
- (3) that in respect of future bookings for functions without the bar:-
- (a) the following charges apply:-
- Main Hall and Lounge (up to 6 hours) - £1,000  
Main Hall and Lounge (up to 10 hours) - £1,500
- (b) the following conditions apply:-
- (i) the full hire charge must be paid in cash before the function;
- (ii) the hirer will also be responsible for on door security charges;
- (iii) a £1,000 cash bond is payable in advance, refundable (at the Council's discretion) if there is no nuisance or breach of any other hire conditions, including no damage to the building, its fixtures and/or fittings.

*Signature*