

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE  
AND GENERAL PURPOSES COMMITTEE OF ARMTHORPE PARISH  
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,  
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON  
TUESDAY, 20<sup>TH</sup> SEPTEMBER 2011

PRESENT: Chairman - Councillor P.A. Hanson

Councillors J.R. Armstrong, T. Corden, L.S. Dickman, M.J. Doran,  
V. Doran, S.A. Pickles and F.J. Tyas.  
Mr. Carl Hughes, Sports and Recreation Officer.

APOLOGIES

Apologies for absence were received from the Vice-Chairman,  
Councillor S.L. McGuinness and Councillors A. Brown, A.J. Brown,  
E. Butler, P.J. Farrell, V. Jennings and C.J. McGuinness.

43. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED that the following declarations made at the meeting,  
be noted:-

Chairman - Minute 51 relating to Halloween Disco  
Councillor V. Doran - Minute 46 - cheque number 507439  
Councillor S.A. Pickles - Minute 46 - cheque number 507456

44. REPORT OF SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes, be noted, which (amongst other things):-
  - (a) updated Members of the Committee about activities undertaken since its last meeting;
  - (b) outlined the overall results of the Summer Splash Programme; and
  - (c) detailed the Armthorpe Sports and Recreation Community Programme (September - December 2011);
- (2) that the fees for the October 2011 and February 2012 Splash programmes be set at £4.50 per day or £16.00 for the full 4 day week;
- (3) that approval be granted to hire inflatables for the October 2011 and February 2012 Splash programmes in the sums reported;

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- (4) that approval be granted for the Sports and Recreation Officer to attend a National Pool Lifeguard course in December 2011 and the fees of £180.00 be paid by the Council;
- (5) that the proposed activities to be run from October to December 2011 at Armthorpe Community Centre and the proposed charges of £20.00 per 8 week course, be approved.

45. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 19<sup>th</sup> July 2011 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

46. ACCOUNTS FOR PAYMENT

RESOLVED that the following schedule of accounts paid or for payment be approved:-

	£		
R. McCombe	120.00	6 weeks street dance tuition	507409
British Gas Business	1,760.78	Gas charges	507410
Yorkshire Purchasing Organisation	21.92	Cleaning materials	507411
Yorkshire Purchasing Organisation	55.38	Basketballs, mini rounders set etc.	507412
Approved Fire Protection Ltd.	79.20	Annual fire extinguisher service etc.	507413
T. Disdel	312.50	Aromatherapy sessions x 5	507414
B.A. Cheetham	165.00	Stocktake reports	507415
E. Ackroyd	258.70	Supply table cloths	507418
DCLT	600.00	Swimming pool fees - Splash	507419
Beauty Lounge (Doncaster) Ltd.	475.00	Beauty sessions	507421
Balby Carpet Centre	630.00	Kitchen floor covering	507422
E.ON	1,998.79	Electricity charges	507424
Yorkshire Purchasing Organisation	406.74	Notice board	507425
Gas & Hire Ltd.	11.88	Cylinder hire	507426
A Bouncy Castle Man	800.00	Inflatable hire – Splash 2 weeks 25/7 – 4/8	507427
A. Hurst	180.00	Sports Leader fees - Splash - April & May	507428
Yorkshire Water	155.05	Water and sewerage charges	507429
Browns Coaches (S. Kirkby)	380.00	Coach hire - Seaside trip	507430
British Gas Services (Commercial) Ltd.	26.30	Supply thermocouple	507433
C. McCombe	30.00	Sports Leader fee - Splash 3/6	507435
J. Copeland	90.00	Sports Leader fee - Splash 31/5 - 3/6	507436

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	£		
Yorkshire Purchasing Organisation	26.04	Volleyballs etc.	507437
A.G. Barr plc	38.42	Soft drinks	507438
Councillor V. Doran	40.19	Raffle prizes etc - Yorkshire Day	507439
S.K.D.K. Plumbing & Heating	894.56	Supply & fit new taps etc.	507440
A Bouncy Castle Man	400.00	Inflatable hire fees - Splash 8-11/8	507441
Award Windows	140.00	Supply and fit windows - kitchen door and lounge	507454
C.M. Marsh	337.50	Supply Pie & Peas - Yorkshire Day Concert	507455
Councillor S.A. Pickles	30.00	Food Hygiene Certificate fee	507456
Councillor P.J. Farrell	41.76	Supply 3 x 3 drawer pedestals etc.	507457
S.K.D.K. Plumbing & Heating	185.00	Plumbing works - kitchenette	507458
A Bouncy Castle Man	400.00	Inflatable hire fees - Splash 15-18/8	507460
PHS Group plc	200.37	Additional premium re nappy disposal	507461
Cash	100.00	Petty cash - Community Centre	507462
S.J. Security	124.80	Annual maintenance charge - intruder alarm	507463
A Bouncy Castle Man	400.00	Inflatable hire fees - Splash 22-25/8	507464
G.P. Services (UK) Ltd.	202.20	Supply toilet rolls	507465
Christmas Plus Ltd.	3,360.38	Repairs to Christmas motifs	507466
Vision ICT Ltd.	307.80	Annual webhosting fee	507467
E. King	300.00	Leaders fee - Summer Splash	507468
L. Boyall	510.00	Leaders fee - Summer Splash	507469
S. Dorrin	510.00	Leaders fee - Summer Splash	507470
A. Lang	570.00	Leaders fee - Summer Splash	507471
R. Wattam	180.00	Leaders fee - Summer Splash	507472
S. Squires	240.00	Leaders fee - Summer Splash	507473
A.G. Barr plc	38.06	Supply soft drinks	507474
Staples	52.68	Ink cartridges	507475
Yorkshire Purchasing Organisation	71.59	Supply folding steps	507476
Gas & Hire Ltd.	11.88	Cylinder hire	507477
BT Payment Services Ltd.	145.80	Internet charges	507478
Award Windows	530.00	Replacing various windows	507479
British Gas Business	153.02	Gas charges	507480

47. ANNUAL CHRISTMAS DINNER/TEA AND SOCIAL

RESOLVED

- (1) that the tender received for catering at this year's event from Complete Catering Service, in the sum of £12.00 plus VAT per person for a hot meal and £7.00 plus VAT per person for a salad meal, (which was opened during the meeting by the Chairman in the presence of other Members), be accepted;

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- (2) it be noted that the Council's invitations to attend the event had been accepted by the Civic Mayor of Doncaster, Councillor Eva Hughes and her Consort, the Rt. Hon. Rosie Winterton, M.P., Drs. A.J. Bake and D.P. Eddison, together with their wives;
- (3) it be noted that the Head of Music at The Armthorpe School had not yet indicated if the school would be able to provide entertainment at the event.

48. FIREWORKS DISPLAY

RESOLVED that the Clerk make arrangements for the Annual Fireworks Display to be held on 5<sup>th</sup> November 2011 instead of the previously arranged date of 4<sup>th</sup> November 2011.

49. CHRISTMAS ILLUMINATIONS

RESOLVED

- (1) that the Committee records its sincere thanks to Councillor J.R. Armstrong for conducting a review of all available lighting columns for the Christmas motifs and identifying the additional six columns that were required for the motifs being hired from Christmas Plus Limited;
- (2) that (apart from the six new one's) the Christmas motifs be displayed in the same locations as last year;
- (3) that the Christmas Illuminations be included as an Agenda item for the December meeting of the Committee to enable it to appoint some Members to:-
  - (a) look at and be responsible for assessing where motifs should be sited in future year's displays; and
  - (b) advise whether additional motifs should be acquired by the Council for display on street lighting columns that they identify.

50. 40's NIGHT

RESOLVED that in respect of the 40's Night to be held on 1<sup>st</sup> October 2011:-

- (1) the tenders received for catering at the event (which had been opened by Councillor C.J. McGuinness on 23<sup>rd</sup> August 2011), be noted;
- (2) it be noted that arrangements had been made for a Mrs. C. Fairhurst to provide catering at the event at a cost of £2.80 per head;

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- (3) Members of the Committee be thanked for their undertakings to trim up the main hall, receive admission tickets at the door, obtain tombola prizes, including selling tickets for the same and serving food;
- (4) that some items of 1940's memorabilia be hired for the event from Doncaster Museums Loans Service at a cost of £27.00;
- (5) that the Chairman of the Council and Councillor J.R. Armstrong be thanked for their undertakings to loan CD's of 1940's music to be played after the Armthorpe Elmfield Band have finished their playing their music.

51. HALLOWEEN FANCY DRESS AND DISCO

RESOLVED that in respect of the Halloween Fancy Dress and Disco to be held on 29<sup>th</sup> October 2011:-

- (1) prizes be obtained for the fancy dress competitions (3 x £15.00 gift vouchers and 3 x £10.00 gift vouchers);
- (2) Members of the Committee be thanked for their undertaking to attend the Community Centre on Friday 28<sup>th</sup> October 2011 at approximately 11.00 a.m. in order to decorate the room;
- (3) the Friends of Shaw Wood School be offered the facility to provide catering and face painting at the event;
- (4) that in consideration of Mr. N. Bennett paying a percentage of his takings, he be authorised to sell ice cream and sweets from his ice cream bike in the foyer of the Community Centre;
- (5) that the Chairman and the Chairman of the Council be thanked for their undertaking to check whether there are sufficient decorations available for the event and they be authorised to purchase additional decorations if required;
- (6) that Councillor L.S. Dickman be thanked for her undertaking to purchase raffle/tombola prizes for the event up to the value of £50.00.

52. HIRE OF COMMUNITY CENTRE

RESOLVED

- (1) that use of a room in the Community Centre by Doncaster Borough Council for the purposes of a draw relating to the allotments on Armthorpe Road, Doncaster, be charged at the commercial rate of £36.50 per hour;

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- (2) that the contents of a complaint received from Mrs. S. Quinn-Hughes in respect of a function held on 30<sup>th</sup> July 2011, together with correspondence between the Clerk and the Bar Managers on duty on that date:-
  - (a) be noted with some consternation;
  - (b) that the Council's sincere apologies be conveyed to Mrs. Quinn-Hughes for the unfortunate circumstances leading to her complaint and that she be reimbursed with the full hire fee;
  - (c) that the Clerk speaks to the Bar Managers regarding this matter in order to ensure there are no similar complaints in the future;
- (3) that the request for free user of a room in the Community Centre for the purposes of residents meetings to discuss the proposed Grange Farm development, be approved.

53. COMMUNITY CENTRE

RESOLVED

- (1) that no action be taken in respect of the quotations received from Doncaster Borough Council and GNE Contracting Limited to tarmac two small overgrown areas of land outside the Community Centre gates, as the land is not owned by the Parish Council;
- (2) that the quotation received from GNE Contracting Limited, to excavate and construct widening to turning area in the Community Centre car park, in the sum of £615.61 plus VAT, be accepted;
- (3) that the suggestion from Councillor V. Jennings to provide a 'For Sale and Wanted Book' in Meeting Room 2 at the Community Centre, be approved;
- (4) that the contents of a letter from the Trustees of the Armthorpe Miners' Welfare Scheme, confirming that visitors to the Community Centre are allowed to use the tennis courts as an overspill car park, be noted.

54. DESIGNATED REST CENTRE

RESOLVED

- (1) that the contents of a letter from the Emergency Planning Team of Doncaster Borough Council, requesting that the Community Centre be registered in the Local Authorities Emergency Plans as a possible rest centre, be noted;

*Initials*

- (2) that the Borough Council be authorised to designate the Community Centre as a rest centre for emergencies occurring in Armthorpe only, subject to the nominated Doncaster Council Rest Centre Manager liaising at all times with the Community Centre Manager.

55. NHS DONCASTER ANNUAL GENERAL MEETING

RESOLVED that the invitation to attend the NHS Doncaster Annual General Meeting on 29<sup>th</sup> September 2011 at 5.00 p.m. at the Doncaster College for the Deaf, be noted.

56. MANSFIELD CRESCENT PLAYING FIELD

RESOLVED that a Mansfield Crescent Playing Field Sub-Committee be established comprising Councillors V. Doran, P.A. Hanson, V. Jennings, C.J. McGuinness and S. A. Pickles, for the purposes of (amongst other things) reviewing the draft Biodiversity Assessment and Management Plan in connection with the creation of a nature reserve on the Mansfield Crescent playing field and making recommendations to the Committee.

*Signature*