

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE AND  
GENERAL PURPOSES COMMITTEE OF ARMTHORPE PARISH  
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,  
WELFARE PARK, CHURCH STREET, ARMTHORPE,  
ON TUESDAY 15<sup>TH</sup> NOVEMBER 2016

PRESENT:-

Chairman - Councillor P.A. Hanson  
Vice-Chairman - Councillor S.L. McGuinness

Councillors N. Berry, Mrs. A. Berwick, A.J. Berwick, M.J. Doran and R. Fretwell.

Mr. C.A. Hughes, Sports and Recreation Officer.

APOLOGIES

Apologies for absence were received from Councillors E. Butler, S.J. Cherry, T. Corden, A.L. Dickson, E. Walstow, M. Walton and F.J. Tyas.

76. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

There were no declarations of personal and prejudicial interests.

77. SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes, be noted, which (amongst other things) updated Members of the Committee about activities undertaken since its last meeting;
- (2) that approval be given to the Armthorpe Iron Man Challenge and the purchase of a £20 gift voucher to be awarded to the fastest participant at the event;
- (3) that approval be granted to the Sports & Recreation Officer attending a course for New Clerks organised by the Yorkshire Local Councils Associations at a cost to the Council of £115.

78. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 18<sup>th</sup> October 2016 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

79. ACCOUNTS FOR PAYMENT

RESOLVED that the following schedule of accounts paid or for payment be approved:-

Initials

	£		
M.L. Dyminiuk	80.00	Dance fees - 4 & 11/10	509808
DCLT	50.00	Pool hire - 5/11	509809
Cash	100.00	Petty cash - CC	509810
H. Kilpatrick	180.00	Disco/Entertainment - Halloween	509812
B.A. Cheetham	180.00	Stocktake fees	509813
O. Garner	30.00	Dance fees - 25/10	509814
Gas & Hire Ltd.	17.82	Cylinder hire	509817
Fuse Fireworks Ltd.	4,440.00	Fireworks display	509819
G. Mudford & Sons Ltd.	2,616.00	Marquee hire - Fireworks Display	509820
Armthorpe Academy	1,094.40	Premises hire - Summer Splash	509821
Health & Safety Publications	105.00	H & S Service Level Agreement	509822
C.A. Hughes	175.00	Honoraria - Fireworks Display	509823
R. Brown	175.00	Honoraria - Fireworks Display	509824
Quando Drinks Ltd.	782.92	Bar drinks	509825
Kevin Phelan t/a A Bouncy Castle Man	420.00	Inflatable hire - Fireworks Display	509826
UK Security Services & Events Ltd.	795.60	Security services - Fireworks Display	509827
Green Toilet Co. Ltd.	510.00	Hire of portable toilets - Fireworks Display	509828
	£		Credit card
Baker Ross Ltd.	314.53	Festive mugs x 224 etc.	21.10.16
Banner Warehouse Ltd.	109.66	3 x Banners (Christmas Market) & 1 x First Aid Banner	24.10.16
Partyrama	42.75	Colouring pencils x 225 packs	31.10.16

80. COUNCIL'S BANKING ARRANGEMENTS

RESOLVED

- (1) that the contents of the report of the Clerk to the Council requesting the Council to review (amongst other things) its current banking arrangements and determine whether some of its surplus funds should be invested in the short term in other banks/building societies, be noted;
- (2) that the sum of £75,000 be invested in a one year fixed rate bond earning 1.25% gross in the United Trust Bank;
- (3) that the sum of £75,000 be invested in a one year fixed rate bond earning 1.10% gross in the Aldermore Bank.

81. ALLOTMENTS

RESOLVED

- (1) that the findings of the allotment site visit held on 27<sup>th</sup> October 2016 and the various breaches of tenancy regulations, be noted;

Initials

- (2) that arrangements be made with a contractor to remove the accumulation of rubbish, etc. on Plot 15;
- (3) that in respect of Plots 7 and 14, the tenants be required to remove respectively the unauthorised extension and shed;
- (4) that the tenant of Plot 14 be informed that abusive language to Council Members and employees will not be tolerated and any recurrence will result in the tenancy being terminated;
- (5) that as Plots 18 and 29 each have two greenhouses the tenants be allowed to retain the same but when they terminate their tenancies they shall be required to remove one of the greenhouses on their plot;
- (6) that the tenant of Plot 25 be required to remove the unauthorised plant pot store as previously requested;
- (7) that all tenants be informed that the Parish Council will be undertaking a thorough review of the tenancy regulations, the annual rent payable and payment of water charges;
- (8) that a report be submitted to the next meeting of the Finance Committee detailing the current allotment tenancy regulations, the annual rent, payment of water charges and grounds for terminating tenancies.

82. WICKETT HERN ROAD PLAY AREA

RESOLVED

- (1) that the contents of an email from Doncaster Borough Council, regarding the possibility of the Parish Council accepting responsibility for opening and closing the gates to the Wickett Hern Road play area car park on a seven days a week basis, be noted;
- (2) that the Council agree to enter in an agreement for a period of 10 years (to be reviewed annually, if necessary) at a total cost of £19,928.51, made up of 13 payments per year (which includes one month's pay for holiday cover) at a cost of £140 per calendar month in the first year, rising by 2% for projected inflation in subsequent years;
- (3) that the opening and closing times of the gates be similar to the opening and closing times of the Council's burial ground at Rands Lane.

83. CHRISTMAS MARKET

RESOLVED

- (1) that the Chairman of the Council, Councillor F.J. Tyas and Councillor M.J. Doran be thanked for their undertakings to

Initials

help Mr. J. Hardy, the Council's General Assistant, in putting up the Christmas decorations in the Community Centre on 25<sup>th</sup> November 2016;

- (2) that Councillor Mrs. A. Berwick be thanked for her undertaking to sell mulled wine (at a cost of £2.00 per glass) from the corridor leading to the Computer Suite;
- (3) that Mrs. G. Oakland be paid overtime for the hours worked for the services of both herself and her husband at the Santa's Grotto.

84. COMMUNITY CENTRE

RESOLVED

- (1) that the two quotations shown below received for servicing the intruder alarm, fire alarm and emergency lighting, be noted:-

R & S Security Specialists Limited (R & S) - £415.00 plus VAT

Analogue Electrics Limited (AEL) - £400.00 plus VAT

- (2) that owing to R & S having to remedy some defective workmanship to the intruder alarm by AEL on a previous occasion, the higher quotation in the sum of £415.00 plus VAT from R &S, be accepted;
- (3) that owing to the urgent nature of the works required to the floodlighting on the exterior of the Community Centre and the street lighting columns within the curtilage of the building, the Clerk (in consultation with the Chairman and Vice-Chairman of the Committee) have delegated authority to accept one of the quotations shown below from whichever of the two contractors is able to carry out the works forthwith:-

R & S Security Specialists Limited (R & S) - £1,487.61 plus VAT

Analogue Electrics Limited (AEL) - £1,624.80 plus VAT

85. COMMUNITY CENTRE REFURBISHMENTS

RESOLVED

- (1) that the contents of an email be noted from the Design Manager of Doncaster Borough Council, which provided 'ball park' budget estimates for a full refurbishment of all the toilet areas in the Community Centre and a part refurbishment;
- (2) that the Design Manager be informed that the Parish Council chooses the part refurbishment option and requests that he proceed on this basis.

Initials

86. CHRISTMAS LIGHTING

RESOLVED that the Chairman of the Council be requested to erect brackets on the front of both the Community Library building and Patchwork Nail Shop in Church Street, for the purposes of displaying Christmas Trees in the same.

87. PROPOSED LEASE OF LAND IN THE WELFARE PARK

RESOLVED

- (1) that the contents of a letter received from Heseltine Bray & Welsh, Solicitors, who act for the Trustees of the Armthorpe Miners Recreation Ground Charity be noted, regarding payment of their legal costs in connection with the grant of the proposed lease of land in the Welfare Park to the Parish Council;
- (2) that the Parish Council confirms it will pay the Trustees' legal costs in this matter except that if the proposed lease is not completed due to the Trustees withdrawing from the transaction, the Parish Council will not pay for any of their costs.

88. TABLE TOP SALES

RESOLVED it be noted that the income received from table top sales held since 1<sup>st</sup> April 2016, amounted to £1,020.

89. DANCES

RESOLVED

- (1) that the contents of the income and expenditure statement be noted, for the weekly tea dances held since 1<sup>st</sup> April 2016, which showed net income of £1,036;
- (2) that the Clerk write to Mrs. O. Garner regarding (amongst other things) falling attendances at her weekly tea dances.

*Signature*