

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE
AND GENERAL PURPOSES COMMITTEE OF ARMTHORPE PARISH
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON
TUESDAY 17TH FEBRUARY 2015

PRESENT: -

Chairman - Councillor P.A. Hanson
Vice-Chairman - Councillor S.L. McGuinness

Councillors J.R. Armstrong, T. Corden, L.S. Dickman, M.J. Doran,
P.J. Farrell, W.L. Moore and F.J. Tyas.
Mr. C.A. Hughes, Sports and Recreation Officer.

APOLOGIES

Apologies for absence were received from Councillors M. Andrews,
E. Butler, C.J. McGuinness and M. Walton.

97. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

98. SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes, be noted, which (amongst other things) updated Members of the Committee about activities undertaken since its last meeting;
- (2) that in respect of the Easter and Summer Splash holiday programmes:-
 - (a) fees be set at £4.50 per day or £12.00 for the 3 day week (Easter) or £16.00 for the 4 day week (Summer);
 - (b) fees be set at £5.00 per day for children who do not reside in Armthorpe or attend a school in Armthorpe;
 - (c) 12 free places be allocated for children from deprived families of Armthorpe;
- (3) that a sub-committee be established comprising Councillors P.J. Farrell, P.A. Hanson, S.L. McGuinness, W.L. Moore and F.J. Tyas, to make recommendations to the Committee regarding the arrangements for this year's Summer Gala and Fun Run;

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- (4) that subject to Mr. C.A. Hughes agreeing to the conditions of assistance laid down in the NJC Scheme of Conditions of Service, the Council records its support to him furthering his professional development and paying his costs of the Introduction to Local Council Administration course.

99. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 21st January 2015 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

100. ACCOUNTS FOR PAYMENT

RESOLVED that the following schedule of accounts paid or for payment be approved:-

	£		
T. Gibbons	31.50	Refund - CC deposit	509069
Yorkshire Water	199.65	Water and sewerage charges - CC	509071
O. Garner	125.00	Dance fees - January	509074
Doncaster MBC	195.00	Refuse collection - CC	509075
Physical Company	25.74	Supply of theraband - fitness class	509077
Monks Printers	178.80	Supply CC booking forms	509078
Christmas Plus Ltd.	6,847.60	Installation, dismantling & storage of festive lights	509080
M.L. Dyminiuk	80.00	Dance fees - January	509081
Tag Rugby UK Ltd.	96.00	Supply tag rugby belts	509084

101. REVIEW OF HIRE CHARGES

RESOLVED

- (1) that with effect from 1st April 2015, hire fees for the Community Centre be increased by approximately 2% in line with the increase in the Retail Prices Index for the twelve months to the end of December 2014 (rounded up or down to the nearest 50p), to the charges shown in the schedule attached hereto;
- (2) that a separate charge be imposed of £25.00 per hour for children's parties.

102. ST. GEORGE'S DAY

RESOLVED that in respect of the St. George's Day Concert to be held on 23rd April 2015:-

- (1) the admission fee be set at £6.50 per person and include a hot roast pork or beef bap with salad at a cost of £2.30 per head, to be supplied by Woods of Carcroft;

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- (2) that the Chairman be thanked for her undertaking to obtain raffle prizes for the event to the value of £50.00;
- (3) that arrangements be made for the Bar to be open from 6.30 pm to 11.00 pm;
- (4) that entertainment be provided at the event by:-
 - (a) the Armthorpe Elmfield Band from approximately 7.30 pm to 9 pm and their fee of £200 be agreed; and
 - (b) EJAB (The Elbow Jake Acoustic Band) from 9pm onwards for a fee of £160.00;
- (5) that arrangements be made for the event to be advertised:-
 - (a) via a full page advertisement placed in the Armthorpe Forum;
 - (b) in the Doncaster Free Press;
 - (c) via posters displayed at various locations throughout the village, including doctors' surgeries, premises of tenants and residents associations and the Charles Court Centre;
- (6) that Councillor W.L. Moore be thanked for her undertaking to include details of the event on Facebook;
- (7) that the updated Function Check List be included on the Agenda for the next meeting of the Committee.

103. HIRE OF COMMUNITY CENTRE

RESOLVED

- (1) that the contents of a letter from Mr. G. Lambert regarding the Council cancelling his hire of the Community Centre for Tae Kwon Do classes on three occasions in the near future, be noted;
- (2) that Mr. Lambert be offered use of the Community Centre on a Friday evening to compensate for the cancellation of the classes;
- (3) that Mr. B. Pickles on behalf of the Black Cat Theatre Group (a non-profit making organisation committed to inclusion) be informed that the following charges would apply for the Group to hire the main hall in the Community Centre:-
 - (a) £62.00 for a full day - setting up and an evening show;

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- (b) £15.00 per hour for an evening musical show.

104. CHRISTMAS ILLUMINATIONS

RESOLVED

- (1) that the contents of a letter received from Christmas Plus Limited, requesting an extension of the contract for the installation, dismantling etc. of Christmas motifs for the years 2015 to 2018 inclusive, on the same terms and conditions as the existing one (including price), be noted as follows:-
- (a) safe storage of equipment owned by the Council, pre-installation testing, safe installation in November of each year and safe dismantling in January/February of each year;
 - (b) drawing and forwarding all relevant health and safety documentation, together with copies of insurance certificates and staff qualifications annually;
 - (c) all works to be carried out in accordance with current codes of practice;
 - (d) following dismantling all equipment will be flash tested and a report submitted as to repairs required, etc.;
 - (e) total annual cost £6,564.00 plus VAT based on 42 x column mounted units, 1 x Merry Christmas unit, the decorations to 4 columns in the Community Centre car park with festoon harness between them (all owned by the Council); annual hire of support frame at the entrance to the Community Centre; hire of additional 6 x column mounted units installed/dismantled as above; free loan of white LED lighting to the Memorial Tree in the grounds of the Miners' Memorial Garden for the term of the Agreement; additional cost of annual PAT testing of equipment £420.00 plus VAT;
- (2) that as the Council's Financial Regulations and Contract Standing Orders do not apply to an extension of an existing contract, the contract with Christmas Plus Limited be extended to 2018;
- (3) that Councillor J.R. Armstrong be thanked for his undertaking to accompany a representative of Christmas Plus Limited to walk the display area to chart suitable columns either to reposition existing units or adding new one's that may be approved by the Committee.

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105. CHRISTMAS MARKET/MEMORY TREE

RESOLVED

- (1) that the contents of the income and expenditure statements for the Christmas Market held on 29th November 2014 and Memory Tree, be noted;
- (2) it be noted that the statement for the Christmas Market was amended at the meeting to include a further £100.00 expenditure, which was due to be paid for the services of the Armthorpe Elmfield Band.

106. DANCES

RESOLVED

- (1) that the contents of the income and expenditure statement for the weekly tea dances held since 1st April 2014, be noted;
- (2) that the summary of the survey results from the monthly dance held on 14th February 2015, be noted;
- (3) that arrangements be made for the monthly evening dances to be advertised in the Doncaster Free Press and for posters to be circulated at various locations throughout the village, including doctors' surgeries, premises of tenants and residents associations and the Charles Court Centre.

Signature