

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN
ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 7TH MARCH 2017

PRESENT:-

Chairman - Councillor F.J. Tyas
Vice-Chairman - Councillor S.L. McGuinness

Councillors N. Berry, A.J. Berwick, S.J. Cherry, T. Corden, M.J. Doran,
R. Fretwell, P.A. Hanson, C.J. McGuinness and M. Walton.

APOLOGIES

Apologies for absence were received from Councillors A. Berwick,
E. Butler, A.L. Dickson and I.E. Walstow.

137. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED that the following declaration made at the meeting
be noted:-

Councillor S.L. McGuinness - Minute 142 relating to Planning and
she left the meeting during consideration of the same.

138. DECLARATION OF HOSPITALITY

RESOLVED that the declaration of the Chairman of the hospitality
he and his wife received from the Armthorpe Elmfield Bands, by
their attendance at the Band's annual dinner on 14th January 2017
to the value of £18.00 each, be noted.

139. MINUTES

RESOLVED that the Minutes of the meeting of the Council held on
7th February 2017 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by
the Chairman subject to the following amendment being added to
Minute 125:-

Councillor N. Berry declared an interest in planning application
number 17/00228/COU and did not speak or vote on the same.

140. BURIALS

RESOLVED

(1) it be noted that since the last meeting of the Council, there
had been 5 burials and 1 interment of cremated remains at
the Rands Lane burial ground;

(2) that with effect from 1st April 2017, fees in respect of the
Rands Lane burial ground be increased to the amounts
shown in the attached schedule of fees;

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- (3) that the Chairman and the Clerk inspect the area of land surrounding grave number E6 with a view to it being practically and aesthetically improved.

141. ACCOUNTS FOR PAYMENT

RESOLVED

- (1) that the following schedule of accounts paid or for payment be approved:-

	£		
Armthorpe Parish Council	67,000.00	Transfer to Barclays Account	509936
HM Revenue & Customs	2,601.28	Tax, National Insurance	509937
South Yorkshire Pensions Authority	1,131.16	Superannuation contributions	509938
Employees	7,890.33	Pay	509939- 509947 509949- 509955
Yorkshire Air Ambulance	250.00	Grant	509948

- (2) that the following schedule of accounts paid or for payment which was approved by the Council's Community Centre and General Purposes Committee on 21st February 2017, be noted:-

	£		
J.C. Whitfield Ltd.	50.00	Roof repairs - CC	509915
Christmas Plus Ltd.	5,513.76	70% of installation etc. fee	509916
Yorkshire Purchasing Organisation	78.11	Sports equipment	509917
Doncaster M.B.C.	237.00	Refuse collection - CC	509919
A. Lambert	30.00	Aerobic steps	509924
Christmas Plus Ltd.	2,363.04	Outstanding balance - Christmas lights	509926
M.L. Dyminiuk	100.00	Dance fees - 13/12 & 24/1	509927
O. Garner	90.00	Dance fees - 3, 17 & 31/1	509928
Gas & Hire Ltd.	17.82	Cylinder hire - January	509929
Doncaster M.B.C.	420.00	Repairs to seesaw	509930
A.G. Barr plc	62.26	Soft drinks	509931
Yorkshire Water	150.61	Water & sewerage charges - CC	509932
Yorkshire Purchasing Organisation	73.98	Cleaning materials etc.	509933
Quando Drinks Ltd.	2,106.64	Bar drinks	509934
R. Newton	75.00	Emergency electrical repairs etc.	509935
	£		Credit card
Baker Ross	498.76	Art & craft materials	27.01.17

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142. PLANNING

RESOLVED

- (1) that details of the 3 applications submitted to Doncaster Borough Council since the last meeting of the Parish Council for planning permission to carry out development in Armthorpe, be noted;
- (2) that in respect of the proposed change of use of the first floor of Suite B Office 1 (Class B1a), Unit 6 Mill Street, to eleven one-bed apartments and one two-bed apartment (Class C3) (application number (17/00067/FULM) objections be submitted for the following reasons:-
 - (a) the proposed use will lead to a reduction in the number of car parking spaces available for visitors to the Mill Street Shopping Precinct;
 - (b) the hypothesis that the occupiers of the apartments will be working class individuals who work locally and do not normally own a vehicle is considered to be seriously flawed and it is essential that some additional car parking provision should be provided for the occupiers;
- (3) that no objections or comments be submitted to the Borough Council in respect of the remaining 2 applications considered (namely, application numbers 17/00364/ADV and 17/00527/FUL).

143. INTERNAL AUDIT

RESOLVED

- (1) that the report of the Clerk enabling the Council to demonstrate that it has a sound system of internal control and an effective internal audit system, be noted;
- (2) that the contents of the Council's Assets Register (copies of which had previously been circulated to each Member), be noted and approved;
- (3) that the risk management assessments 2016/17, including the Financial Regulations and Standing Orders relating to Contracts (copies of which had previously been circulated to each Member) be noted and approved;
- (4) that the risk management assessments be reviewed on the review dates stipulated therein (or earlier if required);

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- (5) that the Audit Plan once again be adopted for use by the internal auditor, who shall be required to follow the same and also submit a written report (together with the completed Audit Plan) for consideration by the Council with the draft year-end Annual Accounts;
- (6) that the Council records it is satisfied that it has a sound system of internal control and has undertaken an effective internal audit of the Council's accounting records, as required by the Accounts and Audit Regulations 2015.

144. WARD MEMBERS' REPORTS

RESOLVED

- (1) that Ward Councillors T. Corden, C.J. McGuinness and S.L. McGuinness be thanked for reporting and supplying information on the following matters:-
 - (a) that the passageway leading from Church Street to the cricket field and the Armthorpe Leisure Centre (the passageway) had been cleared of rubbish, etc. and its surface covered with highway filings; despite this the area is once again covered with large amounts of rubbish deposited by pupils attending the Armthorpe Academy who are its main users;
 - (b) the article in the Doncaster Free Press reporting that a scheme had been submitted to Doncaster Borough Council for a business park next to the M18 "near the site of firms including Ikea and Next" was incorrect, as the site is in fact on the opposite side of the M18 and located near to the existing holiday park; furthermore for clarification, no planning application had been submitted as the scheme was a proposal of the current landowner Blue Anchor Leisure who are marketing the land for sale;
 - (c) the Borough Council (after consulting volunteers at Armthorpe Community Library) had confirmed that it would allow a defibrillator cabinet to be installed on the exterior of the library building;
- (2) that the Clerk write to the Head Teacher of The Armthorpe Academy requesting that pupils respect the fact that the passageway has been cleared mainly for their benefit and desist from depositing litter;
- (3) that as the passageway is owned by the Trustees of Armthorpe Miners Welfare Recreation Ground, they be informed of the action taken by the Borough Council in clearing it and they be reminded it is their responsibility for maintaining the same.

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145. ANNUAL PARISH MEETING

RESOLVED that the Annual Parish Meeting be held at 7.30 pm on Tuesday, 4th April 2017 and preceded by the next meeting of the Parish Council, which shall commence at 7.00 pm on that date.

146. GRANTS TO OUTSIDE BODIES

RESOLVED that the contents of a letter from Yorkshire Air Ambulance, thanking the Council for its donation of £250.00, be noted.

147. LAND OFF NUTWELL LANE

RESOLVED

- (1) that the contents of correspondence which has passed between the Clerk to the Council and Elmhirst Parker, LLP, (EP) be noted, regarding its request for EP to notify The Crown Estate of the Council's objections to its client's proposal to acquire land formerly owned by Bushlodge Properties Limited for use as farmland;
- (2) that as EP refuses to notify the Crown Estate of the Council's objections, copies of all such correspondence be sent direct to the Bona Vacantia Division of the Government Legal Department for their attention.

148. DONCASTER LOCAL PLAN

RESOLVED that the contents of a letter from Doncaster Borough Council be noted, which:-

- (a) provided an update on the progress of the Doncaster Local Plan; and
- (b) advised that a number of documents, including the Local Development Scheme (which sets out the Local Plan timescales) and background documents, are now available to view and can be found on the Local Plan website: www.doncaster.gov.uk/localplan.

149. MOBILE VEHICLE ACTIVATED SIGN INITIATIVE

RESOLVED

- (1) that the contents of an email from Inserter Sales & Service, regarding an initiative to hire Mobile Vehicle Activated Signs (MVAS) to local Parish Councils, be noted;
- (2) that enquiries be made of Doncaster Borough Council to ascertain if they have any MVAS that can be used within the Parish from time to time.

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150. NATIONAL PLANT MONITORING SCHEME

RESOLVED that the contents of an email from the National Plant Monitoring Scheme, seeking help to promote the scheme and recruit volunteers to survey plots of land which have been identified by stratified random sampling, be noted.

151. DMBC - VARIOUS MATTERS

RESOLVED that the following responses received from Doncaster Borough Council to issues raised by the Parish Council, be noted:-

- (1) Temporary Traffic Order - Mere Lane
 - (a) South Yorkshire Passenger Transport Executive (who then inform bus operators) are informed of any proposed closure prior to a Road Traffic Order being made;
 - (b) with regard to bus routing/re-routing, the Borough Council cannot enforce buses onto the approved and advertised diversion route, as it is an issue for SYPTE/individual bus operators to decide upon, since they may consider another route would be a more acceptable alternative; however it is understood that if there is a change in the route, signs would be placed at the affected bus stops;
- (2) Condition of footpaths on Nutwell Lane
 - (a) the Council is aware of the overall condition of this road from the annual condition surveys that are carried out across the borough and it is one of many on the list for future maintenance reflective of borough-wide needs, all of which are subject to future Portfolio approval and available annual funding provisions;
 - (b) the next round of assessments will be carried out in the summer and decisions on the roads to be included in the next schedule of works will be made after this process has been completed;
 - (c) pending the outcome of the above decision process, routine inspections will continue to be carried out on Nutwell Lane and repairs carried out as necessary to any safety defects that meet intervention criteria;
- (3) clearing blocked surface water drains in Church Street from Doncaster Road to the Post Office - four gullies which were full of silt/debris have been cleansed and jetted;

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- (4) clearing blocked surface water drains in Church Street - two gullies which were full of silt/rubble have been cleansed and jetted;
- (5) potholes in The Lings at its junction with Locking Drive have been repaired;
- (6) the manhole cover and surround removed from a drain in the grass verge in Nutwell Lane opposite the Horse and Groom public house has been replaced;
- (7) arrangements have been made for an accumulation of rubbish at the rear of the Mill Street Shopping Precinct to be removed by 3rd March 2017.

152. ST. LEGER HOMES OF DONCASTER

RESOLVED that the contents of an email from St. Leger Homes of Doncaster, be noted, confirming that the garage situate at the rear of 61 Kingsley Crescent has now been removed by the owner.

153. SOUTH YORKSHIRE POLICE

RESOLVED that the contents of the South Yorkshire Police and Crime Commissioner Newsletter, February 2017, be noted.

154. ENTRANCE GATES TO WELFARE PARK

RESOLVED

- (1) that as the Parish Council has determined to replace its CCTV system with up to date cameras and which cover areas of the Welfare Park owned by the Trustees of Armthorpe Miners Welfare Recreation Ground, the Trustees be informed that the Council will not contribute to the cost of replacing the stolen entrance gates; and
- (2) that the Parish Council considers that as the entrance gates were owned by the Trustees, it is the owner's responsibility to replace them at their own cost, particularly as they will have access to funds for this purpose from the proceeds of sale of some of their land to Aldi Supermarkets.

Signature