

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 25TH MARCH 2014

PRESENT:

Chairman - Councillor C.J. McGuinness

Councillors L.S. Dickman, M.J. Doran, P.J. Farrell, W.L. Moore, S.A. Pickles
and F.J. Tyas.

Mrs. S. Clayton, Joint Bar Manager.

APOLOGIES

Apologies for absence were received from the Vice-Chairman, Councillor
T. Corden and Councillors J.R. Armstrong, A. Brown, A.J. Brown, E. Butler,
V. Doran, P.A. Hanson and S.L. McGuinness.

19. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

20. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on
26th November 2013 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by the
Chairman.

21. BUDGETARY PROVISION

RECOMMENDED

- (1) that the contents of the report previously circulated be noted,
which showed the following:-
 - (a) the budgetary provision for the current financial year
(2013/14);
 - (b) on the basis of the best information available, the actual
income and expenditure for the period 1st January to
28th February 2014; and
 - (c) details of the bank reconciliation for the eleven month
period ended 28th February 2014;
- (2) it be noted that Councillor C.J. McGuinness had been advised
by Doncaster Borough Council that it could not give or arrange
investment advice for the Parish Council's balances;
- (3) that the heating costs for the Community Centre be included as
an agenda item for the next meeting of the Community Centre
and General Purposes Committee.

Initials

22. ASSETS REGISTER

RECOMMENDED that the contents of the Council's Assets Register (copies of which had previously been circulated to each Member) that had been amended to take account of proper practices as noted in Governance and Accountability for Local Councils - A Practitioners' Guide, be noted and approved.

23. GOVERNANCE AND ACCOUNTABILITY – RISK ASSESSMENTS

RESOLVED

- (1) that the risk management assessments 2013/14, including the Financial Regulations and Standing Orders relating to Contracts (copies of which had previously been circulated to each Member) be noted and approved;
- (2) that the risk management assessments be reviewed on the review dates stipulated therein (or earlier if required);
- (3) that the contents of advice received from the Yorkshire Local Councils Associations regarding the Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014, be noted;
- (4) that (amongst other things) no changes be made at the present time and the current procedure of issuing cheques that are signed by either three Members or two Members and the Clerk continue;
- (5) that the revised model Financial Regulations issued by the National Association of Local Councils be considered at a future meeting of the Committee.

24. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had examined the Community Centre petty cash book, the Community Centre Bar petty cash book and the Sports & Recreation petty cash book, including the receipts for the payments made therefrom, since the last meeting of the Committee held on 26th November 2013.

25. 30TH ANNIVERSARY OF MINERS' STRIKE

RESOLVED that in accordance with its powers under Section 137 of the Local Government Act 1972, the Council should incur expenditure in the sum of £118.04 to Armthorpe Miners' March (c/o Mr. D. Nowell) for public liability insurance for a march to commemorate the 30th anniversary of the 1984 miners' strike, as in the Council's opinion, the payment is in the interests of the area or part of it or all or some of its inhabitants and will benefit them in a manner commensurate with the expenditure.

Initials

26. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

27. BAR STOCKTAKES

RESOLVED

- (1) that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member), be noted:-
 - (a) 10th October to 1st November 2013
 - (b) 1st November to 4th January 2014
 - (c) 4th January to 8th February 2014
 - (d) 8th February to 8th March 2014
- (2) that the Clerk refer to the stocktaker the queries raised by Members;
- (3) that a list of bottles of real ale available be obtained from Matthew Clark.

Signature