

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE  
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE  
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,  
ARMTHORPE, ON TUESDAY, 26<sup>TH</sup> JULY 2011

PRESENT:

Councillors J.R. Armstrong, Councillors T. Corden (in the Chair),  
L.S. Dickman, M.J. Doran, V. Doran, P.J. Farrell, P.A. Hanson,  
S.L. McGuinness and S.A. Pickles.  
Mrs. S. Clayton and Mr. A. Pearson, Joint Bar Managers.

APOLOGIES

Apologies for absence were received from Councillors A. Brown,  
A.J. Brown, C.J. McGuinness and F.J. Tyas.

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor C.J. McGuinness be appointed Chairman  
of the Committee for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor T. Corden be appointed Vice-Chairman  
of the Committee for the ensuing year.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

4. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on  
22<sup>nd</sup> March 2011 (copies of which had previously been circulated  
to each Member) be approved as a correct record and signed by the  
Chairman.

5. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously circulated  
be noted, which showed the following:-

- (a) the budgetary provision for the current financial year (2011/12);
- (b) on the basis of the best information available, the actual  
income and expenditure for the period 1<sup>st</sup> April to 30<sup>th</sup> June  
2011; and
- (c) details of the bank reconciliation for the three months period to  
30<sup>th</sup> June 2011.

Initials

6. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had examined the Community Centre petty cash book, the Community Centre Bar petty cash book and the Sports & Recreation petty cash book, including the receipts for the payments made therefrom, since the last meeting of the Committee held on 22<sup>nd</sup> March 2011.

7. COMMUNITY CENTRE EQUIPMENT

RESOLVED that arrangements be made for:-

- (1) repairs to be made to the refrigerator in the Bar and the kitchen dishwasher;
- (2) instructions regarding operation of the kitchen dishwasher to be displayed in a prominent position next to the same.

8. CHRISTMAS LIGHTING

RESOLVED

- (1) that the six Christmas motifs identified be hired from Christmas Plus Limited at a cost of £250 each per annum;
- (2) that the Vice-Chairman be thanked for his undertaking to obtain from Doncaster Borough Council a plan showing:-
  - (a) all the street lighting columns (with column numbers) in Doncaster Road, Church Street, Nutwell Lane, Mill Street and Hatfield Lane; and
  - (b) those columns that have the requisite gearing installed to light Christmas motifs;
- (3) that Councillor J.R. Armstrong be thanked for his undertaking to identify a further 6 street lighting columns for the additional motifs and the Borough Council be requested to install the necessary infrastructure/gearing in the same.

9. 40's NIGHT CONCERT

RESOLVED that as Councillor S.A. Pickles will not be able to undertake catering at the 40's Night Concert to be held on 1<sup>st</sup> October 2011, quotations for catering be obtained from local firms and the Clerk (in consultation with the Chairman and/or Vice-Chairman of the Council) be authorised to accept the lowest reasonable quote.

10. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

Initials

11. BAR STOCKTAKES

RESOLVED

- (1) that the contents of the stocktake reports for the Community Centre Bar for the periods 2<sup>nd</sup> April to 7<sup>th</sup> May 2011, 7<sup>th</sup> May to 2<sup>nd</sup> June 2011 and 2<sup>nd</sup> June to 2<sup>nd</sup> July 2011 (copies of which had previously been circulated to each Member), be noted;
- (2) that the Clerk check the invoice prices against the prices shown in the various stocktake reports and discuss with the stocktaker the discrepancies identified by Members of the Committee.

*Signature*