

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 30TH MARCH 2010

PRESENT:

Chairman - Councillor L.S. Dickman
Vice-Chairman - Councillor S.A. Pickles

Councillors J.R. Armstrong, A.J. Brown, P.J. Farrell, V. Jennings,
J.R. Lowndes, W.L. Moore and P. Moscardini.

APOLOGIES

Apologies for absence were received from Councillors A. Brown,
M. Davison, T.D. O'Connor and M. Pinkney.

22. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

23. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on
26th January 2010 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by the
Chairman.

24. INTERNAL AUDIT

RECOMMENDED

- (1) it be noted that Members of the Committee had examined the Community Centre petty cash book, including the receipts for the payments made therefrom, since the last meeting of the Committee held on 26th January 2010 and that the Community Centre Bar petty cash book be checked in due course when available;
- (2) that the report of the Clerk setting out a review of the internal audit of the Council's accounts be noted and
 - (a) the Audit Plan attached to the Clerk's report be adopted for use by the internal auditor;
 - (b) the Council notes that two years ago the internal auditor provided proof of her independence from both the Parish Council and the Clerk;
 - (c) the internal auditor be required to follow the Audit Plan recommended by the Committee;

Initials

- (d) the internal auditor submit a written report (together with the completed Audit Plan) for consideration by the Council with the draft year end final accounts;
- (e) the Committee annually reviews its system and the effectiveness of its internal control;
- (f) the Committee confirms it has reviewed its Financial Regulations and Standing Orders relating to Contracts.

25. GOVERNANCE AND ACCOUNTABILITY - RISK ASSESSMENTS

RESOLVED

- (1) that the risk management assessments 2009/10 (copies of which had previously been circulated to each Member) that had been prepared in accordance with the Local Councils' Governance and Accountability Guidance, be noted and approved; and
- (2) that the above risk management assessments be reviewed on the review dates stipulated therein (or earlier if required).

26. ASSETS REGISTER

RECOMMENDED that the contents of the Council's Assets Register (copies of which had previously been circulated to each Member) be noted and approved.

27. BAR PRICES

RESOLVED that the increased bar prices arising from increases in manufacturers/suppliers prices and alcohol duty, be noted.

28. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

29. BAR STOCKTAKES

RESOLVED that the contents of the stocktake reports for the Community Centre Bar for the period 22nd December 2009 to 6th February 2010 and 6th February to 6th March 2010 (copies of which had previously been circulated to each Member) be noted.

Signature