

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 28TH SEPTEMBER 2010

PRESENT:

Councillors A.J. Brown, I.P. Hutchinson, J.R. Lowndes, W.L. Moore,
S.A. Pickles and M. Pinkney.

APOLOGIES

Apologies for absence were received from Councillors
J.R. Armstrong, A. Brown, M. Davison, L.S. Dickman, D.P. Hill,
P.J. Farrell, V. Jennings P. Moscardini and T.D. O'Connor.

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor S.A. Pickles be appointed Chairman of
the Committee for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor L.S. Dickman be appointed
Vice-Chairman of the Committee for the ensuing year.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

4. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on
30th March 2010 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by the
Chairman.

5. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously circulated
be noted, which showed the following:-

- (a) the budgetary provision for the current financial year (2010/11);
- (b) on the basis of the best information available, the actual
income/expenditure for the period 1st April to 31st August 2010;
and
- (c) details of the bank reconciliation for the five months period to
31st August 2010;

Initials

- (d) that the accounts listed in future bank reconciliations be consolidated into one General Account.

6. INTERNAL AUDIT

RECOMMENDED

- (1) it be noted that Members of the Committee had examined the petty cash books for the Community Centre and the Community Centre Bar, including the receipts for the payments made therefrom, since the meeting of the Committee held on 30th March 2010;
- (2) it be noted that the internal auditor, Mrs. E. Youngs, had given notice that she no longer wished to provide this service to the Council and that the Committee's best wishes be conveyed to Mrs. Youngs for her previous services in this matter;
- (3) that it be agreed that Ms. S.E. Youngs, F.I.L.E.X., undertake the internal audit function subject to her providing (amongst other things) proof of her independence from the Council and the Clerk.

7. LAW SOCIETY PRACTISING CERTIFICATE

RECOMMENDED that the Council pay the fee payable from 1st November 2010, for the Clerk's annual Law Society Practising Certificate.

8. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

9. BAR STOCKTAKES

RESOLVED

- (1) that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member) be noted:-
 - (a) 6th March to 31st March 2010
 - (b) 31st March to 14th May 2010
 - (c) 14th May to 2nd July 2010
 - (d) 2nd July to 6th August 2010
- (2) that staffing costs be included within future stocktake reports for the purposes of showing a more accurate net profit.

Signature