

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 27TH JANUARY 2009

PRESENT:

Vice-Chairman - Councillor L.S. Dickman (in the Chair)

Councillors A. Brown, A.J. Brown, P.J. Farrell, D.P. Hill, V. Jennings,
J.R. Lowndes, S.A. Pickles and M. Pinkney.

APOLOGIES

Apologies for absence were received from the Chairman, Councillor
J.R. Armstrong and Councillors M. Davison, G.R. Hayes, I.P. Hutchinson,
W.L. Moore and T.D. O'Connor.

18. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

19. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on
28th October 2008 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by the
Chairman of the meeting.

20. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously circulated
be noted, which showed the following:-

- (a) the budgetary provision for the current financial year (2008/09);
- (b) on the basis of the best information available, the actual
income/expenditure for the nine months period to
31st December 2008; and
- (c) details of the bank reconciliation for the nine months period to
31st December 2008.

21. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had
examined the two petty cash books for the Community Centre and
the Community Centre Bar, including the receipts for the payments
made therefrom, since the last meeting of the Committee held on
28th October 2008.

Initials

22. BAR PRICES

RESOLVED that the action of the Clerk in increasing the prices for alcohol and other drinks in the Community Centre Bar with effect from 1st December 2008, in accordance with the details supplied to the Committee, be approved.

23. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following items of business owing to the confidential nature of the same.

24. ANNUAL PAY AWARDS

RECOMMENDED

- (1) that the report of the Clerk detailing the nationally agreed interim annual pay awards for local authority employees for the financial year 2008/09, be noted;
- (2) that in respect of those employees of the Council who are paid in conformity with the pay scales laid down by (i) the National Joint Council for Local Government Services and (ii) jointly by the National Association of Local Councils and Society of Local Council Clerks, their salaries be increased in accordance with the new interim national pay scales and back dated to 1st April 2008 when the new scales came into effect;
- (3) that the rates of pay of other employees, which are not covered by the nationally agreed pay awards, be increased to the amounts shown in the Clerk's report (which equate to approximately 2.45% rounded up or down to the nearest 5p) in line with the above pay awards and backdated to 1st April 2008;
- (4) that any increase in the national minimum wage imposed by central government during the next financial year be paid to the Council's part-time bar staff, with an extra £1.00 per hour being paid to the bar staff supervisor in accordance with the current arrangement; and
- (5) that the hourly rate of the Council's part-time (self-employed) gardener be increased by 2.45% with effect from 1st January 2009;
- (6) that the agreed arbitration terms of reference for the 2008/09 pay award be noted.

Initials

25. APPOINTMENT OF SUB-COMMITTEE

RESOLVED

- (1) that an ad hoc Sub-Committee be appointed to consider all matters relating to the operation of the Bar and determine a protocol for the same, for the benefit of the Licensees, bar staff and Members of the Council;
- (2) that the Sub-Committee comprise the Chairman of the Council, Councillor S.A. Pickles, the Chairman of the Community Centre and General Purposes Committee, Councillor V. Jennings and Councillor J.R. Lowndes and the Joint Licensees, Mrs. B.A. Anthony and Ms. J.M. Davison.

26. BAR STOCKTAKES

RESOLVED that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member) be noted:-

2nd October 2008 to 6th November 2008
6th November 2008 to 4th December 2008
4th December 2008 to 9th January 2009

Signature