

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 22ND JULY 2008

PRESENT:

Councillors J.R. Armstrong, A.J. Brown, M. Davison, L.S. Dickman,
P.J. Farrell, D.P. Hill, V. Jennings, W.L. Moore and M. Pinkney.

APOLOGIES

Apologies for absence were received from Councillors A. Brown,
J.R. Lowndes, G.R. Hayes, I.P. Hutchinson, T.D. O'Connor and
S.A. Pickles.

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor J.R. Armstrong be appointed Chairman
of the Committee for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor L.S. Dickman be appointed
Vice-Chairman of the Committee for the ensuing year.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

4. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on
25th March 2008 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by the
Chairman.

5. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously circulated
be noted, which showed the following:-

- (a) the budgetary provision for the current financial year (2008/09);
- (b) on the basis of the best information available, the actual
income/expenditure for the three months period to 30th June
2008; and
- (c) details of the bank reconciliation for the three months period to
30th June 2008.

Initials

6. INTERNAL AUDIT

RECOMMENDED

- (1) it be noted that the two petty cash books for the Community Centre and the Community Centre Bar were in the possession of the internal auditor and not available for inspection;
- (2) it be noted that the two petty cash books would be made available for examination at the next meeting of the Committee.

7. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

8. BAR STOCKTAKES

RESOLVED

- (1) that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member) be noted:-

1st March 2008 to 5th April 2008
5th April 2008 to 1st May 2008
1st May 2008 to 5th June 2008
5th June 2008 to 3rd July 2008
- (2) that the stocktaker be requested to delete from his stocktake reports the items relating to coffee, tea and biscuits, which are no longer sold from the Community Centre Bar.

Signature