

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE  
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE  
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,  
ARMTHORPE, ON TUESDAY, 25<sup>TH</sup> JULY 2017

PRESENT:

Councillors N. Berry, S.J. Cherry, T. Corden, M.J. Doran and P.A. Hanson.

APOLOGIES

Apologies for absence were received from Councillors A. Berwick, A.J. Berwick, C.J. McGuinness, F.J. Tyas and M. Walton.

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor N. Berry be appointed Chairman of the Committee for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor S.J. Cherry be appointed Vice-Chairman of the Committee for the ensuing year.

3. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

4. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 28<sup>th</sup> March 2017 (copies of which had previously been circulated to each Member) be approved.

5. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously circulated be noted, which showed the following:-

- (a) the budgetary provision for the current financial year (2017/18);
- (b) on the basis of the best information available, the actual income and expenditure for the period 1<sup>st</sup> April to 30<sup>th</sup> June 2017; and
- (c) details of the bank reconciliation for the three month period to 30<sup>th</sup> June 2017.

Initials

6. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had examined the Community Centre petty cash book, the Community Centre Bar petty cash book and the Sports & Recreation petty cash book, including the receipts for the payments made therefrom, since the last meeting of the Committee held on 28<sup>th</sup> March 2017.

7. COMMUNITY CENTRE REFURBISHMENTS

RECOMMENDED

- (1) that in accordance with Minute 29 (2) of the Community Centre and General Purposes Committee held on 18<sup>th</sup> July 2017, Togel Contractors had confirmed that its “Preliminaries” were for the cost of its site supervision and running costs and that it had “not included any contingency sum as this was not noted on the drawings”;
- (2) it be noted that as the quotation from DMBC Public Building Maintenance Service included a contingency sum of £2,110.28 and if its quotation is considered on a like for like basis (without this amount) with the quotation received from Togel Contractors, the DMBC quotation would be £24,868.24, i.e. £1,372.94 lower than the Togel Contractors quotation;
- (3) that the Parish Council accept the quotation received from DMBC Public Building Maintenance Service, as it is the de facto lowest one received;
- (4) that Togel Contractors be informed of the Council’s determination in this matter and the company be thanked for its interest and quoting for the project.

*Signature*