

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 27TH OCTOBER 2015

PRESENT:

Chairman - Councillor C.J. McGuinness
Vice-Chairman - Councillor Mrs. A. Berwick

Councillors N. Berry, A.J. Berwick, S.J. Cherry, M.J. Doran, F.J. Tyas.
Mrs. D. Sawbridge, Joint Bar Manager.

APOLOGIES

Apologies for absence were received from Councillors T. Corden,
P.A. Hanson and M. Walton.
Mrs. S. Clayton, Joint Bar Manager

9. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

10. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held
on 28th July 2015 (copies of which had previously been circulated
to each Member) be approved as a correct record and signed by the
Chairman.

11. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously
circulated be noted, which showed the following:-

- (a) the budgetary provision for the current financial year
(2015/16);
- (b) on the basis of the best information available, the actual
income and expenditure for the period 1st July to
30th September 2015; and
- (c) details of the bank reconciliation for the six months period to
30th September 2015.

12. CONTRACT STANDING ORDERS AND FINANCIAL REGULATIONS

RECOMMENDED

- (1) that a Sub-Committee be appointed to review the Contract
Standing Orders and Financial Regulations;

Initials

- (2) that membership of the Sub-Committee comprise Councillors N. Berry, Mrs. A. Berwick, S.J. Cherry, C.J. McGuinness and F.J. Tyas.

13. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had examined the Community Centre petty cash book, the Community Centre Bar petty cash book and the Sports & Recreation petty cash book, including the receipts for the payments made therefrom, since the meeting of the Community Centre and General Purposes Committee held on 15th September 2015.

14. CHRISTMAS DECORATIONS

RESOLVED that commercial luxury Christmas garlands and swags be purchased from The English Garland Company in the sum of £406.00 plus delivery plus VAT.

15. LAW SOCIETY PRACTISING CERTIFICATE

RECOMMENDED that the Council pay the Clerk's annual Law Society Practising Certificate fee in the sum of £352.00.

16. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

17. BAR STOCKTAKES

RESOLVED

- (1) that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member), be noted:-
- (a) 2nd August 2015 to 6th September 2015
 - (b) 6th September 2015 to 1st October 2015
- (2) that the Stocktaker, Mr. B. A. Cheetham, be invited to attend the next meeting of the Community Centre and General Purposes Committee to discuss certain matters detailed in the above stocktake reports.

Signature