

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE  
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE  
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,  
ARMTHORPE, ON TUESDAY, 28<sup>TH</sup> NOVEMBER 2017

PRESENT:-

Chairman - Councillor N. Berry  
Vice-Chairman - Councillor S.J. Cherry

Councillors A. Berwick, M.J. Doran, P.A. Hanson and F.J. Tyas.  
Joint Bar Managers - Mrs. S. Clayton and Mrs. J.M. Delves.

APOLOGIES

Apologies for absence were received from Councillors A.J. Berwick,  
C.J. McGuinness and M. Walton.

8. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

9. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held  
on 25<sup>th</sup> July 2017 (copies of which had previously been circulated  
to each Member) be approved.

10. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously  
circulated be noted, which showed the following:-

- (a) the budgetary provision for the current financial year  
(2017/18);
- (b) on the basis of the best information available, the actual  
income and expenditure for the period 1<sup>st</sup> April to  
30<sup>th</sup> September 2017; and
- (c) details of the bank reconciliation for the six month period to  
30<sup>th</sup> September 2017.

11. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had  
examined the Community Centre petty cash book, the Community  
Centre Bar petty cash book and the Sports & Recreation petty cash  
book, including the receipts for the payments made therefrom, since  
the last meeting of the Committee held on 25<sup>th</sup> July 2017.

Initials

12. COMMUNITY CENTRE REFURBISHMENTS

RECOMMENDED

- (1) that the lowest quotation for internal painting of the Community Centre, received from Bagnalls Painting and Decorating in the sum of £9,230 plus VAT, be accepted and arrangements be made for an appropriate colour to be agreed for the various painted walls in each room, etc;
- (2) that prior to the painting works being carried out in the Community Centre, all strip lighting (except those in the main hall) be replaced with LED lighting and the light fittings in the bar lounge be replaced with Philips Twirly LED White Ceiling Lights.

13. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

14. BAR STOCKTAKES

RESOLVED that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member), be noted:-

- (1) 3<sup>rd</sup> March 2017 to 8<sup>th</sup> April 2017
- (2) 8<sup>th</sup> April 2017 to 5<sup>th</sup> May 2017
- (3) 5<sup>th</sup> May 2017 to 2<sup>nd</sup> June 2017
- (4) 2<sup>nd</sup> June 2017 to 30<sup>th</sup> June 2017
- (5) 30<sup>th</sup> June 2017 to 2<sup>nd</sup> September 2017
- (6) 2<sup>nd</sup> September 2017 to 6<sup>th</sup> October 2017

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