

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,
ARMTHORPE, ON TUESDAY, 25TH SEPTEMBER 2012

PRESENT:

Councillors J.R. Armstrong, A. Brown, A.J. Brown, T. Corden, M.J. Doran, V. Doran, P.J. Farrell, S.A. Pickles and F.J. Tyas.
Mrs. S. Clayton and Mr. A. Pearson, Joint Bar Managers.

APOLOGIES

Apologies for absence were received from Councillors E. Butler, L.S. Dickman, P.A. Hanson, C.J. McGuinness and S.L. McGuinness.

1. APPOINTMENT OF CHAIRMAN

RESOLVED that Councillor C.J. McGuinness be appointed Chairman of the Committee for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED that Councillor T. Corden be appointed Vice-Chairman of the Committee for the ensuing year.

3. CHAIRMAN OF THE MEETING

RESOLVED it be noted that in the absence of the Chairman of the Committee, the Vice-Chairman, Councillor T. Corden, chaired the meeting.

4. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made at the meeting.

5. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 27th March 2012 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Vice-Chairman.

6. BUDGETARY PROVISION

RECOMMENDED that the contents of the report previously circulated be noted, which showed the following:-

- (a) the budgetary provision for the current financial year (2012/13);
- (b) on the basis of the best information available, the actual income and expenditure for the period 1st April to 31st August 2012; and

Initials

- (c) details of the bank reconciliation for the six months period to 31st August 2012.

7. INTERNAL AUDIT

RECOMMENDED it be noted that Members of the Committee had examined the Community Centre petty cash book, the Community Centre Bar petty cash book and the Sports & Recreation petty cash book, including the receipts for the payments made therefrom, since the last meeting of the Committee held on 27th March 2012.

8. JOINT BAR MANAGERS

RESOLVED

- (1) it be noted with regret that Mr. A. Pearson, one of the Joint Bar Managers, had intimated that he would be terminating his employment with the Council within the near future, as he and his wife were leaving the area;
- (2) that the Committee formally records its sincere thanks to Mr. Pearson for his services to the Council in his post and the Clerk convey the Members' best wishes for the future to both Mr. and Mrs. Pearson;
- (3) that after Mr. Pearson submits his resignation, the vacant post of Joint Bar Manager be advertised forthwith.

9. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting during the discussion on the following item of business owing to the confidential nature of the same.

10. BAR STOCKTAKES

RESOLVED that the contents of the stocktake reports for the Community Centre Bar for the following periods (copies of which had previously been circulated to each Member), be noted:-

- (a) 3rd March to 3rd April 2012;
- (b) 3rd April to 2nd June 2012;
- (c) 2nd June to 5th July 2012;
- (d) 5th July to 1st August 2012
- (e) 1st August to 30th August 2012.

Signature