

HIRE CHARGES 2018/19 (wef 1.4.18)

Children's Parties/Baby Showers	Charge (Per Hour)
All rooms (except kitchen)	£30.00
Main Hall with Kitchen (for 2 hours)	£85.00
Education, Leisure, Recreation & Sports Activities	Charge (Per Hour)
Main Hall	£21.50
Meeting Room 1 (Lounge)	£21.50
Meeting Room 2	£17.00
Meeting Rooms 3 / 4	£21.50

Private Functions	Charge	
Main Hall, Lounge and Bar (up to 6 hours) (Christenings & Funerals up to 4 hours)	£131.00	Includes: Bar open for maximum of 4 hours; 1 hour setting up time, 20 minutes drinking up time and remaining time to vacate and clear the premises. Christenings & funerals are restricted to a maximum period of 4 hours - bar open for maximum of 3 hours.
Main Hall, Lounge and Bar (up to 12 hours)	£215.50	Includes: Bar open in two periods of 4 hours each with 1 hour break in between; 1 hour setting up time, 20 minutes drinking up time and remaining time to vacate and clear the premises.
Lounge and Bar only (up to 4 hours)	£87.50	Bar open for maximum of 3 hours; remaining hour includes 20 minutes drinking up time and time to vacate and clear the premises. An additional charge of £25.00 will be payable if less than 40 people attend.
Main Hall and Lounge (without the bar) (up to 6 hours, 10pm at the latest)	£1,099.00	Includes setting up time, everyone vacating and clearing of premises by 10pm at the latest. *
Main Hall and Lounge (without the bar) (up to 10 hours, 10pm at the latest)	£1,650.00	Includes setting up time, everyone vacating and clearing of premises by 10pm at the latest. *
Kitchen	£48.00	Plus £50.00 deposit , refundable if kitchen left in a clean and tidy condition that is satisfactory to Community Centre staff.
Use of hot water boiler/cups and saucers	£13.00	

NB.1 Bar closes at 11.00 pm prompt.

NB.2 50% Deposit is payable at time of booking, which is non-refundable if function cancelled at any time.

NB.3 Maximum of 150 people at every function.

NB.4 Any additional setting up time will be charged at the hourly room rate - with no part hourly charges.

NB.5 All bookings subject to completion of standard booking form, detailing terms and conditions of hire.

NB.6 *Additional conditions apply.

Commercial Organisations/Official Bodies	Charge (Per Hour)	Charge
Main Hall	£44.00**	** Half day (4 hours) £147.00 ** Full day (8 hours) £269.00
Meeting Room 1 (Lounge)	£26.50	
Meeting Room 2	£26.50	
Meeting Rooms 3 / 4	£26.50	

Charitable & Voluntary Organisations**	Charge
All rooms (except kitchen)	£16.00 per hour
Main Hall, Lounge and Bar (Armthorpe charitable and voluntary organisations for fundraising activities)	£67.00
Main Hall, Lounge and Bar (Non-Armthorpe charitable and voluntary organisations for fundraising activities)	£100.50
Kitchen (plus £50.00 deposit)	£48.00
Use of hot water boiler/cups and saucers	£13.00

* Conditions apply