

9<sup>th</sup> January 2014

Dear Sir/Madam,

I have to inform you that the next meeting of the Steering Group of the Armthorpe Neighbourhood Development Plan will be held in Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, on **Tuesday, 14<sup>th</sup> January 2014**, commencing at **6.00 pm**.

In the circumstances, it would be appreciated if you are able to attend this meeting.

Yours faithfully,

Clerk to the Council.

#### **Agenda**

1. Declarations of Interests (if any).
2. Apologies.
3. Minutes of the last meeting of the Steering Group held on 10<sup>th</sup> December 2013 (enclosed).
4. To note that at its meeting held on 7<sup>th</sup> January 2014, the Parish Council:-
  - (a) approved the recommendation in Minute 29 of the Steering Group Minutes held on 10<sup>th</sup> December 2013;
  - (b) resolved that public engagement events be held at Charles Court and Walbank Road Community Centre for a period of two hours at each of these venues on dates to be fixed, in addition to the event being held at Armthorpe Community Centre on 8<sup>th</sup> and 9<sup>th</sup> February 2014 as per Minute 29 (4) of the above Minutes.
5. To note that the Environment Agency has launched new and updated flood maps (<http://maps.environment-agency.gov.uk>) showing the risk of flooding from rivers, the sea and (for the first time) surface water – see the latest map for Armthorpe enclosed.

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6. To identify what is required to progress publication of the final Draft Plan for public consultation on or around 20<sup>th</sup> January 2014 for the statutory period of 6 weeks.
7. To determine any recommendations that should be made to the Parish Council.
8. To fix the date and time of the next meeting.