

16<sup>th</sup> May 2013

Dear Sir/Madam,

I have to inform you that the next meeting of the Steering Group of the Armthorpe Neighbourhood Development Plan will be held in Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, on **Tuesday, 21<sup>st</sup> May 2013**, commencing at **7.00 pm**.

In the circumstances, it would be appreciated if you are able to attend this meeting.

Yours faithfully,

Clerk to the Council.

#### **Agenda**

1. Declarations of Interests (if any).
2. Apologies.
3. Minutes of the last meeting of the Steering Group held on 24<sup>th</sup> April 2013 (enclosed).
4. To consider and note the contents of a letter from the Environment Agency, dated 9<sup>th</sup> May 2013, together with the Agency's up to date Flood Zone Map (enclosed).
5. To consider the policies in the Armthorpe Neighbourhood Plan Draft 1, prepared by Smales Planning & Regeneration Services Limited (enclosed).
6. To consider and determine the allocation of sites for housing and employment developments to be included in the draft Neighbourhood Development Plan.
7. To consider the next steps and identify what is required to progress the process.
8. To determine any recommendations that should be made to the Parish Council.
9. To fix the date and time of the next meeting.