

MINUTES OF THE SPECIAL MEETING OF ARMTHORPE PARISH
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON
TUESDAY, 27TH JUNE 2017

PRESENT:- Chairman - Councillor S.L. McGuinness
Vice-Chairman - Councillor P.A. Hanson

Councillors N. Berry, A.J. Berwick, Mrs. A. Berwick, T. Corden,
S.J. Cherry, M.J. Doran and F.J. Tyas.

APOLOGIES

Apologies for absence were received from Councillors E. Butler,
A.L. Dickson, R. Fretwell, C.J. McGuinness, I.E. Walstow and M. Walton.

37. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

No declarations were made at the meeting.

38. INTERNAL AUDIT

RESOLVED that the contents of a letter received from the Council's
internal auditor, Mrs. M. Teasdale, together with the completed
audit plan, be noted.

39. COUNCIL'S ACCOUNTS 2016/17

RESOLVED that

- (1) the Council's draft Accounts for the financial year ended
31st March 2017, which comprises the draft bank
reconciliation, draft income and expenditure accounts,
together with supporting notes relating to the same and the
balance sheet (copies of which had previously been
circulated to each Member), be noted and approved;
- (2) Section 1 of the Annual Governance Statement in the
Council's Annual Return (copies of which had previously
been circulated to each Member), be approved, which
confirms that to the best of Members knowledge and belief
with respect to the accounting statements shown below for
the year ended 31st March 2017 that the Council has:-
 - (i) put in place arrangements for effective financial
management during the year, and for the preparation
of the accounting statements;
 - (ii) maintained an adequate system of internal control,
including measures designed to prevent and detect
fraud and corruption and reviewed its effectiveness;

Initials

- (iii) taken all reasonable steps to assure itself that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the Council to conduct its business or on its finances;
 - (iv) provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations;
 - (v) carried out an assessment of the risks facing it and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required;
 - (vi) maintained throughout the year an adequate and effective system of internal audit of the Council's accounting records and control systems;
 - (vii) taken appropriate action on all matters raised in reports from internal and external audit;
 - (viii) considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on it and, where appropriate have included them in the accounting statements;
- (3) the Annual Governance Statement in Section 1 of the Annual Return be signed on the Council's behalf by the Chairman and the Clerk;
- (4) the Council certifies that for the year ended 31st March 2017 the Accounting Statements in Section 2 of the Annual Return be approved and signed on the Council's behalf by the Chairman, as these statements present fairly the financial position of the Council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signature