

MINUTES OF THE SPECIAL MEETING OF ARMTHORPE PARISH
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON
TUESDAY, 28TH JUNE 2016

PRESENT:- Chairman - Councillor F.J. Tyas
Vice-Chairman - Councillor S.L. McGuinness

Councillors N. Berry, S.J. Cherry, M.J. Doran, P.A. Hanson and
I.E. Walstow.

APOLOGIES

Apologies for absence were received from Councillors A.J. Berwick,
Mrs. A. Berwick, E. Butler, T. Corden, A.L. Dickson, C.J. McGuinness,
R. Fretwell and M. Walton.

42. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

No declarations were made at the meeting.

43. INTERNAL AUDIT

RESOLVED that the contents of a letter received from the Council's
internal auditor, Mrs. M. Teasdale, together with the completed
audit plan, be noted.

44. COUNCIL'S ACCOUNTS 2015/16

RESOLVED that

- (1) the Council's draft Accounts for the financial year ended
31st March 2016, which comprises the draft bank
reconciliation, draft income and expenditure accounts,
together with supporting notes relating to the same and the
balance sheet (copies of which had previously been
circulated to each Member), be noted and approved;
- (2) Section 1 of the Annual Governance Statement in the Annual
Return, relating to the Council's Accounts for the financial
year ended 31st March 2016 (copies of which had previously
been circulated to each Member) that incorporates the
accounting statements shown below, be approved and
submitted to the external auditor:-
 - (i) the Council has put in place arrangements for
effective financial management during the year, and
for the preparation of the accounting statements;
 - (ii) the Council has maintained an adequate system of
internal control, including measures designed to
prevent and detect fraud and corruption and reviewed
its effectiveness;

Initials

- (iii) the Council has taken all reasonable steps to assure itself that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the Council to conduct its business or on its finances;
 - (iv) the Council has provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations;
 - (v) the Council has carried out an assessment of the risks facing it and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required;
 - (vi) the Council has maintained throughout the year an adequate and effective system of internal audit of the Council's accounting records and control systems;
 - (vii) the Council has taken appropriate action on all matters raised in reports from internal and external audit;
 - (viii) the Council has considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on it and, where appropriate have included them in the accounting statements;
- (3) the Annual Governance Statement in Section 1 of the Annual Return be signed on the Council's behalf by the Chairman and the Clerk;
- (4) the Council certifies that for the year ended 31st March 2016 the Accounting Statements in Section 2 of the Annual Return be approved and signed on the Council's behalf by the Chairman, as these statements present fairly the financial position of the Council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signature