

ARMTHORPE CORONAVIRUS SUPPORT FUND (ACSF)

SELF REFERRAL APPLICATION FORM

APEC, the Armthorpe Charity and Armthorpe Parish Council are working together to help Armthorpe residents who need support because of the Coronavirus (Covid-19) Pandemic.

We've put together ACSF to help those in need and struggling to feed themselves and their families.

The main aim of ACSF is to provide residents of Armthorpe with a prepared food or food shopping vouchers. It may be possible to help people with other emergencies, i.e. breakdown of essential items but this will be considered by the Trustees of APEC using a separate fund.

We can **ONLY** assist if:

- **You are a resident of Armthorpe**
- You or your family have suffered a significant loss of income due to Coronavirus (Covid-19)
OR
- You or a member of your household is showing symptoms of Coronavirus Covid-19 and are self-isolating
OR
- You are identified as a Vulnerable person.

Please only apply if you are in real need.

Every measure will be taken to comply with the Government's rules on Social Distancing

To keep the application process as simple and straightforward please provide all information requested and answer the following questions in full to help us support you in the best way we can.

1. Full name & address including postcode:

Name:

Address:.....Postcode:.....

2. Who is living at the above address? Circle which applies to you

Just You You & a Partner You and your family (3+ people)

3. Are you or your household self-isolating due to you or a member of the household having symptoms of Coronavirus COVID-19? YES / NO

4. Are you or a member of your household identified as a vulnerable person i.e. over the age of 70, even if they do not have an underlying health condition, Pregnant, have an underlying health condition (see below) or been identified as extremely vulnerable and received a letter advising them to self-isolate for 12 weeks? YES / NO**

Please give brief details:

.....

5. Has your household income been affected as a result of Coronavirus Covid-19? YES / NO

6. Please give your age and that of other members of your household:

7. Do you have a family member / friend who is able to shop and get prescriptions for you? YES / NO

8. If we were to provide a hot cooked meal or food box do you or members of your household have any food intolerances or allergies? YES / NO

IF YES GIVE FULL DETAILS:

9. Please provide a telephone number

and / or email address@.....

and indicate how you would prefer us to contact you.

SUPPORTING DOCUMENTS

To ensure we are giving help to the right people please provide the following information where appropriate to support your claim

1. Proof of address e.g. A scan, digital photograph or photocopy of a driving licence, current utility or council tax bill or recent bank statement which clearly shows your name & address
2. Evidence of the reduction in household income as a result of the Coronavirus Covid-19 e.g. a scan, digital photograph or photocopy of letter from your employer
3. Evidence that you are, or a member of the household is identified as vulnerable as detailed in your answer to question 4. e.g. A scan, digital photograph or photocopy of a driving licence or birth certificate for proof of age and /or copy of a letter from GP or hospital

**** An identified underlying health problem is where someone has one or more of the following conditions (as detailed on the Government website – www.GOV.UK/Coronavirus): -**

- chronic (long-term) respiratory diseases, such as [asthma](#), [chronic obstructive pulmonary disease \(COPD\)](#), emphysema or [bronchitis](#) (external link opens in a new window / tab)
- chronic heart disease, such as [heart failure](#)
- [chronic kidney disease](#)
- chronic liver disease, such as [hepatitis](#)
- chronic neurological conditions, such as [Parkinson’s disease](#), [motor neurone disease](#), [multiple sclerosis \(MS\)](#), a learning disability or [cerebral palsy](#)
- [diabetes](#) (external link opens in a new window / tab)
- problems with your spleen – for example, [sickle cell disease](#) or if you have had your spleen removed
- a weakened immune system as the result of conditions such as [HIV and AIDS](#), or medicines such as [steroid tablets](#) (external link opens in a new window / tab) or [chemotherapy](#) (external link opens in a new window / tab)
- being seriously overweight (a body mass index (BMI) of 40 or above)

PLEASE SEND YOUR COMPLETED APPLICATION WITH SUPPORTING DOCUMENTS TO:

apec1671@gmail.com

OR

Put in RED BOX on gate post at Armthorpe Community Centre

NB 1 With limited funds available any repeat applications will only be considered if funding is still available after all first-time applications have been approved from other Armthorpe residents. This could result in a delay in a decision being made on repeat applications.

NB 2 Approval of all applications is discretionary, and the joint decision of APEC and Armthorpe Parish Council is final and binding. There is no automatic right to a grant from this Fund.

On 25th May 2018 the General Data Protection Regulation (GDPR) replaced the 1995 Data Protection Directive. The Charity is committed to data privacy and protection for all applicant data. All data will be held solely for the purpose of processing the [Armthorpe Coronavirus Support Fund \(ACSF\)](#) application processed lawfully & fairly and stored in accordance with applicable laws and kept only for as long as is needed. All expired data will be shredded, and we will never share your information for marketing purposes.

I hereby agree to Armthorpe Poors Estate Charity APEC holding the above data.

SIGNATURE:

DATE:

PRINT NAME:

GENERAL DATA PROTECTION REGULATIONS 2018

PRIVACY CONSENT

Your privacy is important to us and we would like to communicate with you about APEC and APC, relating to the Armthorpe Coronavirus Support Fund, any ancillary matters associated with it or relating to it, including other activities of APC. To do so we need your consent. Please fill in your name and address and other contact information below and confirm your consent by ticking the boxes below.

NAME:

ADDRESS:

.....

.....

EMAIL:@.....

SIGNATURE:

DATE:

Please confirm your consent below. You can grant consent to any or all of the purposes listed. You can find out more about how we use your data from APC's "Privacy Notice", which is available from Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster or the website at www.armthorpeparishcouncil.co.uk

Please note that if you refuse to grant your consent to any of the below mentioned, your refusal will not affect in any way how your application to the Armthorpe Coronavirus Support Fund will be determined. You can withdraw or change your consent at any time by contacting the Clerk to the Council at the above Armthorpe Community Centre address.

- We may contact you to keep you informed about what is going on in the council's area or other local authority areas including news, events, meetings, clubs, groups and activities. These communications may also sometimes appear on our website, or in printed or electronic form (including social media).
- We may contact you about groups and activities you may be interested in participating in.
- We may use your name and photo in Council reports, our newsletters, bulletins or on our website, or our social media accounts (for example our Facebook page or Twitter account).

Keeping in touch:

- Yes please, I would like to receive communications by email
- Yes please, I would like to receive communications by telephone
- Yes please, I would like to receive communications by mobile phone including text message
- Yes please, I would like to receive communications by social media (for example Facebook, Twitter, Instagram, WhatsApp)
- Yes please, I would like to receive communications by post