



26th March 2024

Dear Councillor,

Notice is hereby given that a meeting of the Council will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Tuesday, 02 April 2024 at 7pm, when your attendance is required.

Yours Sincerely

Sarah Youngman

Clerk to the Council

AGENDA

1. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
2. Declarations of Personal and Prejudicial Interest, if any.
3. To receive apologies for absence.
4. To consider for approval the reasons given for absence.
5. Introduction of Emily Watson, Youth Parish Council Chairperson.
6. To approve the Minutes of the meeting of the Council held on 05 March 2024 (enclosed).
7. Receipt of minutes:
 - a. Staffing Committee meeting held on 14 November 2023 (enclosed).
 - b. Community Centre & General Purposes meeting held on 20 February 2024 (enclosed).
 - c. Events Committee meeting held on 20 February 2024 (enclosed).
 - d. Strategic Planning meeting held on 12 March 2024 (enclosed).
8. To receive update on the following matters:
 - a. Burial Ground
 - b. Allotments

9. Planning.
 - a. To consider whether to object, comment or support any planning applications relating to the Parish, submitted to Doncaster Council since the last meeting (enclosed).
10. To consider and approve or otherwise the Schedule of Accounts for payments (enclosed).
11. To review and approve the bank reconciliation statement dated 28 February 2024 (enclosed).
12. To approve the appointment of Andrew Bosmans as the Internal Auditor.
13. To review and approve the following policies:
 - a. Standing Orders (enclosed).
 - b. Financial Regulations (enclosed).
 - c. Financial Risk Assessment (enclosed).
 - d. Review of the effectiveness of the system of internal control (enclosed).
14. To receive a verbal report from City Councillors, of interest to the Parish.
15. To receive an update on the Westfield Green project and agree further action if necessary.
16. Correspondence: None received.
17. To approve the date of the next meeting: 07 May 2024.
18. To consider matters raised by Members.

Please note that once Council business has been conducted and the meeting has been formally closed, members of the public will be invited to make comments or raise questions for a period of up to fifteen minutes.