



ARMTHORPE  
PARISH COUNCIL

22<sup>nd</sup> April 2025

Dear Councillor,

Notice is hereby given that the Annual Parish Council meeting will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Tuesday, 06 May at 7pm, when your attendance is required.

Yours Sincerely

Sarah Youngman

Clerk to the Council

#### **AGENDA**

1. Election of Chairperson.
2. Election of Vice Chairperson.
3. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
4. Declarations of Personal and Prejudicial Interest, if any.
5. To receive apologies for absence.
6. To consider for approval the reasons given for absence.
7. To approve the matter of declaring General Power of Competence (enclosed).
8. To approve the Minutes of the meeting of the Council held on 01 April 2025 (enclosed).
9. Receipt of minutes:
  - a. Community Centre & General Purpose: 18 March 2025
  - b. Events: 18 March 2025
  - c. Strategic Planning: 24 March 2025
10. Planning:
  - a. To consider whether to object, comment or support any planning applications relating to the Parish, submitted to Doncaster Council since the last meeting (enclosed).

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

11. Finance:

- a. To review and approve the bank reconciliation dated 31 March 2025 (enclosed).
- b. To review the CCLA Statement of Account dated 01 April 2025 (enclosed).
- c. To review and approve the Schedule of Accounts for payment (enclosed).
- d. Approval of the Asset Register for 2024-2025 (enclosed).
- e. To appoint two members (not including the Chairperson) to check monthly income and expenditure.
- f. Review of signatories for the Co-operative Bank account, including appointing members to become online users for the purpose of authorising payments.

12. To approve the Terms of Reference for the following committees:

- a. Community Centre and General Purposes
- b. Finance
- c. Staffing
- d. Disciplinary and Grievance
- e. Freeman
- f. Strategic Planning
- g. Sports and Recreation
- h. Events

13. To appoint members for the following committees:

- a. Community Centre and General Purposes: 13 members
- b. Finance: 10 members
- c. Staffing: 7 members
- d. Disciplinary and Grievance: 5 members
- e. Freeman: 5 members
- f. Strategic Planning: 6 members
- g. Sports and Recreation: 5 members
- h. Events: 6 members

14. To receive the updated staffing structure (enclosed).

15. Community centre storage containers:

- a. To receive an update on the cost of moving the containers.
- b. To consider the sale or donation of the containers.
- c. To consider the costs of creating an additional parking area.

16. To receive an update regarding Council vacancies and agree further actions if necessary.

17. To consider the proposals received to install solar panels at Armthorpe Community Centre And agree further actions if necessary (enclosed).

18. To approve a date for the Annual Parish meeting.

19. To approve the date of the next Full Council meeting.

20. To consider matters raised by members.

**Please note that once Council business has been conducted and the meeting has been formally closed, members of the public will be invited to make comments or raise questions for a period of up to fifteen minutes.**