



ARMTHORPE  
PARISH COUNCIL

23<sup>rd</sup> June 2025

Dear Councillor,

Notice is hereby given that a meeting of the Staffing Committee will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Monday, 30th June 2025 at 6pm, when attendance is required.

Yours Sincerely

Sarah Youngman  
Clerk to the Council

#### **AGENDA**

1. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
2. Declarations of Personal and Prejudicial Interest, if any.
3. To receive apologies for absence.
4. To consider for approval the reasons given for absence.
5. To approve the Minutes of the meeting of the meeting held on 03 June 2025 (enclosed).
6. Deputy Clerk Vacancy
  - i. To review the applications received and to agree candidates suitable for interviewing (enclosed).
7. Youth Club Support Worker Vacancy
  - i. To review the report regarding the recommended pay scales and agree further actions if necessary (enclosed).
8. Facilities manager.
  - i. To receive an update on the role profile and associated costs.
9. Clerk pay review.
  - i. To consider reviewing the salary of the Clerk in comparison to the job evaluation sheet (enclosed).
10. To discuss any other matters relating to staffing.
11. To agree the date and time of the next meeting.