



ARMTHORPE  
PARISH COUNCIL

26<sup>th</sup> August 2025

Dear Councillor,

Notice is hereby given that a Full Parish Council meeting will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Tuesday, 2<sup>nd</sup> September at 7pm, when attendance is required.

Yours Sincerely

Sarah Youngman

Clerk to the Council

#### **AGENDA**

1. Welcome to the newly co-opted Councillors.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Personal and Prejudicial Interest, if any.
4. To receive apologies for absence.
5. To consider for approval the reasons given for absence.
6. To receive an update from Armthorpe Swimming Club regarding ongoing support.
7. To approve the Minutes of the meeting of the Council held on 1st July 2025 (enclosed).
8. To receive the minutes from the following committees:
  - a. Events: 17<sup>th</sup> June 2025 (enclosed).
  - b. Community Centre and General Purpose: 17<sup>th</sup> June 2025 (enclosed).
9. Planning:
  - a. To consider whether to object, comment or support any planning applications relating to the Parish, submitted to Doncaster Council since the last meeting. None.

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

10. Finance:

- a. To review and approve the bank reconciliation dated 30<sup>th</sup> June and 31<sup>st</sup> July 2025 (enclosed).
- b. To review and approve the Schedule of Accounts for payment (enclosed).
- c. To review and approve the Income and Expenditure report dated 31<sup>st</sup> July 2025 (enclosed).
- d. To note receipt of the National Joint Council salary increase for year 1st April 2025 to 31<sup>st</sup> March 2026 (enclosed).
- e. To review and approve the costs to perform a salary evaluation for the role of Clerk (enclosed).

11. To receive an update on the following Parish Council matters:

- a. Rands Lane burial ground.
- b. Mercel Avenue allotments.
  - i. Review of rent and water charges (enclosed).
- c. Scout Tenancy agreement.
- d. Play Park project.
- e. Solar panels project.
  - i. To review and approve the cost for the provision of a structural roof report and installation of a data cabinet (enclosed).
  - ii. To receive an update regarding funding.
- f. Christmas Lighting
  - i. To consider extending the scheme to include Nutwell Grange and Westmoor Grange (costs enclosed).

12. Committees: To appoint members to fill the vacancies on the following committees:

- a. Community Centre and General Purpose (6 vacancies)
- b. Events (1 vacancy)
- c. Staffing (2 vacancies)
- d. Finance (5 vacancies)

13. Events: To appoint members to assist at the following events:

- a. Miners' memorial: Sunday 7<sup>th</sup> September
- b. Children's Halloween party: Friday 31<sup>st</sup> October
- c. Installation of lamppost poppies for remembrance: Saturday 1<sup>st</sup> November
- d. Firework display: Tuesday 4<sup>th</sup> November
- e. Remembrance parade and service: Sunday 9<sup>th</sup> November
- f. Children's Christmas party: Friday 5<sup>th</sup> December
- g. Christmas tea events: Friday 12<sup>th</sup> and Saturday 13<sup>th</sup> December
- h. Civic service: Sunday 21<sup>st</sup> December

14. New Website and Branding

- a. To consider the proposals to create a brand for Armthorpe Parish Council and a new website (enclosed).

15. To receive a verbal report from City Councillors, of interest to the Parish.

16. Correspondence

- a. Letter from Ablemarle Homes regarding Armthorpe Neighbourhood Plan (enclosed).

17. Policies: To review and approve the draft Employers Discretions Policy Statement (enclosed).

18. To consider the provision of a seaside trip for families in the 2026-2027 budget.
19. Council vacancy:
  - a. To review and approve the applications received for the existing vacancy (enclosed).
20. Storage facilities for Armthorpe Community Theatre group.
21. To approve the date of the next Full Council meeting: Tuesday 7th October 2025.
22. To consider matters raised by members.

**Please note that once Council business has been conducted and the meeting has been formally closed, members of the public will be invited to make comments or raise questions for a period of up to fifteen minutes.**

