



ARMTHORPE
PARISH COUNCIL

30th September 2025

Dear Councillor,

Notice is hereby given that a Full Parish Council meeting will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Tuesday, 7th October at 7pm, when attendance is required.

Yours Sincerely

Sarah Youngman

Clerk to the Council

AGENDA

1. Welcome to the newly co-opted Councillor.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Personal and Prejudicial Interest, if any.
4. To receive apologies for absence.
5. To consider for approval the reasons given for absence.
6. To approve the Minutes of the meeting of the Council held on 2nd September 2025 (enclosed).
7. To receive the minutes from the following committees:
 - a. Events: 15th July 2025 (enclosed).
 - b. Community Centre and General Purpose: 17th June & 15th July 2025 (enclosed).
 - c. Sports & Recreation Committee: 1st July 2025 (enclosed).
8. Planning:
 8. To consider whether to object, comment or support any planning applications relating to the Parish, submitted to Doncaster Council since the last meeting (enclosed).
9. Finance:
 - a. To review and approve the bank reconciliation dated 31st August 2025 (enclosed).
 - b. To review and approve the Schedule of Accounts for payment (enclosed).
 - c. To review and approve the Income and Expenditure report dated 31st August 2025

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

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- (enclosed).
- d. To review and approve the External Auditors Report for 2024-2025 (enclosed).
 - e. To review the quotes received to provide a .gov.uk domain name and email address to ensure compliancy with digital and data compliancy governance for 2025-2026 (enclosed).
10. To receive an update on the following Parish Council matters:
- a. Rands Lane burial ground.
 - b. Mercel Avenue allotments.
 - c. Scout Tenancy agreement.
 - d. Play Park project.
 - i. To receive an update on the consultation with neighbouring residents and agree further actions if necessary.
 - ii. To receive an update regarding funding for trees.
 - iii. To consider organising a tree planting event.
 - e. Solar panels project.
 - f. Website and branding.
 - i. To appoint members to work on the branding project.
 - g. Christmas lighting scheme.
 - i. To receive an update on funding.
 - ii. To appoint a contractor to carry stress column tests (enclosed).
11. Committees:
- a. To approve the appointment of Councillor Trewick onto the following committees:
 - i. Finance, Strategic Planning, Sports and Recreation and Disciplinary and Grievance.
 - b. To appoint members for the traffic committee to meet with Doncaster Council, and South Yorkshire Police to discuss traffic and parking issues outside local schools.
12. To receive a verbal report from City Councillors, of interest to the Parish.
13. Correspondence:
- a. Letter from a resident regarding improvements to Briar Road playing field (enclosed).
 - b. Letter from Albemarle Homes regarding Armthorpe Neighbourhood Plan (enclosed).
14. Policies:
- a. IT Policy (enclosed).
 - b. Data Protection Policy (enclosed).
 - c. Data Breach Response Procedure (enclosed).
 - d. Records management Policy (enclosed).
 - e. Data Information Audit (enclosed).
15. To consider organising a community parade/gala and agree further actions if necessary.
16. To approve the date of the next Full Council meeting: Tuesday 11th November 2025.
17. To consider matters raised by members.

Please note that once Council business has been conducted and the meeting has been formally closed, members of the public will be invited to make comments or raise questions for a period of up to fifteen minutes.