



ARMTHORPE
PARISH COUNCIL

4th November 2025

Dear Councillor,

Notice is hereby given that a Full Parish Council meeting will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Tuesday, 11th November at 7pm, when attendance is required.

Yours Sincerely

Sarah Youngman

Clerk to the Council

AGENDA

1. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
2. Declarations of Personal and Prejudicial Interest, if any.
3. To receive apologies for absence.
4. To consider for approval the reasons given for absence.
5. To approve the Minutes of the meeting of the Council held on 7th October 2025 (enclosed).
6. To receive the minutes from the following committees:
 - a. Events: 16th September 2025 (enclosed).
 - b. Community Centre and General Purpose: 15th July 2025 & 16th September 2025 (enclosed).
7. Planning:
 - a. To consider whether to object, comment or support any planning applications relating to the Parish, submitted to Doncaster Council since the last meeting (enclosed).
8. Finance:
 - a. To review and approve the bank reconciliation dated 30th September 2025 (enclosed).
 - b. To review and approve the Schedule of Accounts for payment (enclosed).
 - c. To review and approve the Income and Expenditure report dated 30th September 2025 (enclosed).

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

9. To receive an update on the following Parish Council matters:
 - a. Rands Lane burial ground.
 - b. Mercel Avenue allotments.
 - c. Scout Tenancy agreement.
 - d. Play Park project.
 - i. To consider and approve the signing of the s.106 agreement received from Doncaster Council (enclosed).
 - ii. To review the quotes received to provide a Preliminary Ecological Appraisal (enclosed).
 - e. Solar panels project.
 - f. Website and branding.
 - i. To consider the brand proposal (enclosed).
 - g. Christmas lighting scheme:
 - i. To approve the cost of £250.00 to appoint Stark as a Meter Administrator (enclosed).
 - h. Council minutes:
 - i. To consider the inclusion of the public participation session within the minutes.
10. Committees: To review and approve the terms of reference for the Traffic Committee (enclosed).
11. To receive a verbal report from City Councillors, of interest to the Parish.
12. Policies:
 - a. Freedom of Information Policy (enclosed).
 - b. Model Publication Scheme (enclosed).
 - c. Subject Access Request Form (enclosed).
 - d. Code of Practice for Handling Complaints (enclosed).
 - e. Vexatious Policy (enclosed).
 - f. CCTV Policy (enclosed).
13. To approve the date of the next Full Council meeting: Tuesday 2nd December 2025.
14. To consider matters raised by members.

Please note that once Council business has been conducted and the meeting has been formally closed, members of the public will be invited to make comments or raise questions for a period of up to fifteen minutes.