

31st March 2026

Dear Councillor,

Notice is hereby given that a Full Parish Council meeting will be held at Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe on Tuesday, 7<sup>th</sup> April 2026 at 7pm, when attendance is required.

Yours Sincerely



Sarah Youngman

Clerk to the Council

### AGENDA

1. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
2. Declarations of Personal and Prejudicial Interest, if any.
3. To receive apologies for absence.
4. To consider for approval the reasons given for absence.
5. To approve the Minutes of the meeting of the Council held on 3rd March 2026 (enclosed).
6. To receive the minutes from the following committees:
  - a. Events: 17<sup>th</sup> February 2026 (enclosed).
  - b. Community Centre & General-Purpose: 17<sup>th</sup> February 2026 (enclosed).
  - c. Staffing: 2<sup>nd</sup> December 2025 (enclosed).
  - d. Sports and Recreation: 7<sup>th</sup> October 2025 (enclosed).
7. Planning:
  - a. To consider whether to object, comment or support any planning applications relating to the Parish, submitted to Doncaster Council since the last meeting (enclosed).
  - b. To consider the associated costs to review the Neighbourhood Plan (enclosed).
8. Finance:
  - a. To review and approve the bank reconciliation dated 28<sup>th</sup> February 2026 (enclosed).
  - b. To review and approve the Schedule of Accounts for payment (enclosed).
  - c. To review and approve the Income and Expenditure report dated 28<sup>th</sup> February 2026 (enclosed).
  - d. To review and approve the updated Asset Register (enclosed).
  - e. To consider the insurance renewal quotes received for 2026 -2027 (enclosed).

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

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- f. To consider appointing A Bosmans as the Internal Auditor for 2026-2027.
9. To receive an update on the following Parish Council matters:
- a. Rands Lane burial ground.
  - b. Mercel Avenue allotments.
    - i. To discuss the allowance of ponds on site.
  - c. Play Park project.
    - i. To approve the cost for Building Link Design to carry out RIBA Work Stage 3b of the planning application (enclosed).
  - d. Solar panels project.
  - e. Website and branding.
  - f. Heritage Project.
    - i. To consider the proposal received from Josh Daniels (enclosed).
10. To receive a verbal report from City Councillors, of interest to the Parish.
11. Policies:
- a. Internet Banking Policy (enclosed).
  - b. Investments Policy (enclosed)
  - c. Financial Risk Assessment (enclosed).
  - d. Review of the Effectiveness of the System of Internal Control (enclosed).
  - e. Asset Register and Disposal Policy (enclosed).
12. Correspondence:
- a. Notification of Felling Licence by Forestry Commission (enclosed).
  - b. Email from The National Lottery Community Fund (enclosed).
  - c. Notification of a Permanent Traffic Regulation Order from City of Doncaster Council (enclosed).
13. Meeting Dates:
- a. To approve the date of the next Full Council meeting: Tuesday 5<sup>th</sup> May 2026.
  - b. To consider arranging an Annual Parish Meeting and to agree on a date for the meeting.
14. To consider matters raised by members.

**Please note that once Council business has been conducted and the meeting has been formally closed, members of the public will be invited to make comments or raise questions for a period of up to fifteen minutes.**