

17th April 2013

Dear Sir/Madam,

I have to inform you that the next meeting of the Steering Group of the Armthorpe Neighbourhood Development Plan will be held in the Computer Suite of Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, on **Wednesday, 24th April 2013**, commencing at **6.30 pm**.

In the circumstances, it would be appreciated if you are able to attend this meeting.

Yours faithfully,

Clerk to the Council.

Agenda

1. Declarations of Interests (if any).
2. Apologies.
3. Minutes of the last meeting of the Steering Group held on 12th March 2013 (enclosed).
4. To consider and determine the allocation of sites for housing and employment developments to be included in the draft Neighbourhood Development Plan, after consideration of the following documents and plans (enclosed):-
 - (a) the updated Strategic Planning Principles and other relevant issues for each proposed housing site determined at previous meetings of the Group;
 - (b) the up to date Environment Agency Flood Zone Map for the area, which shows the effect of zoning on some of the proposed housing sites under consideration;
 - (c) letter from WYG Planning & Environment, agents for Miller Homes, dated 15th February 2013 with enclosures, showing (amongst other things) its proposals for a Green Wedge;
 - (d) a summary of consultation replies received by the Parish Council;

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- (e) email from Mr. I. Griffin of MLA, agent of Mr. P. Lodge, dated 12th March 2013, together with copies of letters from:-
 - (i) Gazeley UK Limited, dated 11th March 2013; and
 - (ii) RP&P, dated 12th March 2013, regarding the delivery costs of the proposed southern relief road through Site 514;
 - (f) letter and plan from Mr. I. Griffin, MLA, dated 8th April 2013, together with:-
 - (i) a copy of an email dated 22nd March from RP&P, clarifying the costs of the proposed relief road; and
 - (ii) a letter dated 25th March 2013 from JBA Consulting re Flood Plain Review;
 - (g) letter dated 9th April 2013, together with accompanying plan and document regarding the wider 'relief road' proposed allocation from Andrew Rollinson, Planning Consultant.
 - (h) Landscape Assessment Plan showing the Green Wedge to the northern boundary of the parish.
5. To consider the next steps and identify what is required to progress the process.
 6. To determine any recommendations that should be made to the Parish Council.
 7. To fix the date and time of the next meeting.