

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL
HELD ONLINE USING THE ZOOM VIRTUAL MEETING PLATFORM
ON TUESDAY 23RD FEBRUARY 2021

PRESENT:-

Chairman - Councillor S.L. McGuinness
Vice-Chairman - Councillor A.J. Berwick

Councillors N. Berry, A. Berwick, C. Brodhurst-Brown, S.J. Cherry,
M.J. Doran, P.A. Hanson, C.J. McGuinness, F.J. Tyas and M. Walton.

APOLOGIES

Apologies for absence were received from Councillors E. Walstow and
R. Fretwell and their reasons for absence were approved.

48. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED that the following declaration made at the meeting, be
noted:-

Chairman of the Council, Councillor S.L. McGuinness - Minute 53
relating to planning. She did not speak or vote on any of the
planning applications considered by the Council.

49. CO-OPTION TO VACANT OFFICE OF COUNCILLOR

RESOLVED

(1) that Mrs. L. Donald and Mr. T. Needham be thanked for
giving a brief synopsis about themselves and setting out
their reasons for wanting to be co-opted to the recent casual
vacancies in the Office of Councillor;

(2) that Mrs. L. Donald and Mr. T. Needham be co-opted to the
vacant offices of Councillor and welcomed to the meeting.

50. MINUTES

RESOLVED that the Minutes of the meeting of the Council held on
26th January 2021 (copies of which had previously been circulated
to each Member) be noted and approved as a correct record and
signed by the Chairman.

51. BURIALS

RESOLVED

(1) it be noted that since the last meeting of the Council, there
had been 2 burials and 9 interments of cremated remains at
the Rands Lane burial ground;

Initials

- (2) that quotations be obtained for the purchase of a bespoke noticeboard for the burial ground, showing (amongst other things) a location plan of sections of numbered graves.

52. ACCOUNTS FOR PAYMENT

RESOLVED

- (1) that the following schedule of accounts paid or for payment be approved:-

	£		
J. Hepworth	475.00	Accountancy services	511530
Oakwood Garden Services Ltd.	832.14	Gardening services - January	511531
Doncaster MBC	270.00	Refuse collection - burial ground	511532
Business Stream	445.93	Water charges - Allotments	511533
Business Stream	133.39	Water charges - burial ground	511534
Ricoh UK Ltd.	189.88	Rental & copying charges	511536
Children with Cancer UK	250.00	Grant	511537
*Mansfield Crescent Neighbourhood Watch Group	506.00	Grant	511539
HM Revenue & Customs	2,349.51	Tax, National Insurance	511540
Employees	8,537.08	Pay	511541-511552

- (2) that the following schedule of accounts paid or for payment usually considered by the Council's Community Centre and General Purposes Committee, be approved:-

	£		
Water Plus Payments Ltd.	581.23	Surface water drainage etc. - CC	511535
Zap Garage Doors Ltd.	2,075.20	Supply & install security door - CC	511538
M.J. Gladders	2,100.00	Fire alarm remedial works	511553
	£		Credit card
Acorn Fire & Security	183.60	Fire alarm sounder beacons	25.01.21
Acorn Fire & Security	158.92	Fire call points & smoke detectors	28.01.21
Acorn Fire & Security	32.00	Fire alarm batteries	01.02.21

- (3) *it be noted that Morrisons Gift Vouchers to the value of £494.00 had been donated to the Mansfield Crescent Neighbourhood Watch Group, as the balance of its £1,000.00 first instalment of grant (Minute 44 (2) (a) refers).

Initials

53. PLANNING

RESOLVED

- (1) it be noted that the Vice-Chairman chaired the meeting for this item of business, as the Chairman had previously declared an interest and left the meeting during discussion on the below-mentioned planning applications;
- (2) that no objections or comments be submitted to the Borough Council in respect of the 3 applications (numbers (21/00291/FUL, 21/00137/FUL and 21/00390/FUL), which had been submitted to it since the last meeting of the Parish Council, for planning permission to carry out development in Armthorpe;
- (3) that in respect of The Acorn, Hatfield Lane - change of use of ground floor of public house to two retail units including installation of new shopfronts and ATM cashpoint, and conversion of first floor 3-bedroom residential flat to two 1-bedroom flats (20/03437/FUL), it be noted the developer had confirmed that the retailer would decide as to whether the ATM cashpoint would be free.

54. INTERNAL AUDIT

RESOLVED

- (1) that the report of the Clerk enabling the Council to demonstrate that it has a sound system of internal control and an effective internal audit system, be noted;
- (2) that the risk management assessments 2020/21, including the Financial Regulations and Standing Orders relating to Contracts (copies of which had previously been circulated to each Member) be noted and approved;
- (3) the risk management assessments be reviewed on the review dates stipulated therein (or earlier if required);
- (4) the contents of the Council's Assets Register (copies of which had previously been circulated to each Member) be noted and approved;
- (5) the Audit Plan once again be adopted for use by the internal auditor who should be required to follow and complete it;
- (6) the internal auditor submits a written report (together with the completed Audit Plan) for consideration by the Council with the draft year-end Annual Accounts;

Initials

- (7) that the Council records it is satisfied that it has a sound system of internal control and has undertaken an effective internal audit of the Council's accounting records, as required by the Accounts and Audit Regulations 2015.

55. CALENDAR OF EVENTS 2021

RESOLVED that the request received from Robinsons Funfairs to hold a fun fair on Briar Road playing field after 21st June 2021 (the earliest date in the government's roadmap all lockdown restrictions may be lifted), be refused.

56. WARD MEMBERS' REPORTS

RESOLVED that Ward Councillors C.J. McGuinness, S.L. McGuinness and F.J. Tyas be thanked for reporting and supplying information regarding:-

- (1) enquiries being made of all the Armthorpe primary schools, which resulted in Tranmoor Primary School receiving funding in the sum of £3,664, for the supply of 16 laptops from the Ward Members Budget (Minute 44(2) refers);
- (2) arrangements made for the rubbish at the side of the M18 motorway to be cleared;
- (3) the Armthorpe Sport Centre currently undergoing a complete overhaul;
- (4) the planning application to defer construction of the roundabout on land on the east side of Hatfield Lane had been withdrawn, so construction works were continuing;
- (5) a significant increase in fly tipping in the Borough since the start of the COVID-19 pandemic, although Armthorpe had only seen an increase in the last month - there was no planned increase in fees and charges by the Borough Council but 15 additional staff and vehicles would be dealing with fly tipping;
- (6) an arrest still outstanding in connection with the residential bin fires in Armthorpe, however, since the release of CCTV footage there had been no further incidents;
- (7) green bin collections recommencing in March 2021;
- (8) the increase in the COVID-19 infection rate in the Borough, which appeared to be largely due to issues within the prison population and not community transmitted infections where numbers were static.

Initials

57. ANNUAL PARISH MEETING

RESOLVED that the Annual Parish Meeting be held after the local council elections on 6th May 2021.

58. ARMTHORPE FOOD SUPPORT

RESOLVED

- (1) that the email received from the Treasurer and Secretary of the Mansfield Crescent and Basil Avenue Neighbourhood Watch Group, thanking the Council for the grant towards the Armthorpe Food Support project, be noted;
- (2) that Councillor C. Brodhurst-Brown be thanked for the arrangements made for the project (Minute 44 (3) refers), confirming that it was now up and running with volunteer assistance and substantial food donations from members of the public.

59. DMBC - VARIOUS MATTERS

RESOLVED

- (1) that Doncaster Borough Council be requested to:-
 - (a) remove two concrete posts which are laid on the grass verge on Nutwell Lane between Wickett Hern Road and Hornsby Road;
 - (b) re-position the Armthorpe Community Centre sign which is pointing in the wrong direction;
 - (c) repair several large potholes in the carriageway on Hatfield Lane from its junction with Rands Lane to Mill Street;
- (2) it be noted that the Mansfield Crescent and Basil Avenue Neighbourhood Watch Group intended to work with the Borough Council's Countryside Rangers on an environmental project in the Mansfield Crescent play area, which would hopefully improve the area.

60. DONCASTER AND BASSETLAW NHS TRUST

RESOLVED that the offer from a local resident and elected public governor of the Doncaster and Bassetlaw NHS Trust, to act as a contact point for passing on Trust news and updates that are in the public domain, be accepted.

Initials

61. DATES OF FORTHCOMING MEETINGS

RESOLVED that the next two meetings of the Council be held on Tuesday 16th March 2021 and 6th April 2021, with subsequent meetings reverting to the first Tuesday of every month.

Signature