

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL  
HELD ONLINE USING THE ZOOM VIRTUAL MEETING PLATFORM  
ON TUESDAY 16<sup>TH</sup> MARCH 2021

PRESENT:-

Chairman - Councillor S.L. McGuinness  
Vice-Chairman - Councillor A.J. Berwick

Councillors N. Berry, A. Berwick, C. Brodhurst-Brown, S.J. Cherry,  
L. Donald, M.J. Doran, P.A. Hanson, C.J. McGuinness, T. Needham and  
F.J. Tyas.

APOLOGIES

No apologies for absence were received.

62. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED that the following declarations made at the meeting, be noted:-

Chairman of the Council, Councillor S.L. McGuinness - Minute 67 relating to planning. She did not speak or vote on any of the planning applications considered by the Council.

Councillors C. Brodhurst-Brown and L. Donald - Minute 72 relating to the Armthorpe Food Support project. They did not vote on this item of business.

63. MINUTES

RESOLVED that the Minutes of the meeting of the Council held on 23<sup>rd</sup> February 2021 (copies of which had previously been circulated to each Member) be noted and approved as a correct record and signed by the Chairman.

64. FINANCIAL REGULATIONS AND STANDING ORDERS

RESOLVED

- (1) that the revised and up-to-date Financial Regulations, together with the inclusion of Regulation 5.6 and amendment to Regulation 6.18 b (copies of which had previously been circulated to each Member), be noted and approved;
- (2) that the revised and up-to-date Standing Orders (copies of which had previously been circulated to each Member), be noted and approved.

Initials

65. BURIALS

RESOLVED

- (1) it be noted that since the last meeting of the Council, there had been one interment of cremated remains at the Rands Lane burial ground;
- (2) that with effect from 1<sup>st</sup> April 2021, fees for Parish residents in respect of the Rands Lane burial ground be increased to the amounts shown in the attached schedule of fees, which is a nominal increase of 1.4% in line with the Retail Price Index for the previous year;
- (3) that the 3 quotations received for the supply of a bespoke noticeboard for the burial ground, be noted and the quotation from KBS Depot for a classic board in green RAL6005, in the sum of £828.00 plus delivery and VAT, be accepted.

66. ACCOUNTS FOR PAYMENT

RESOLVED

- (1) that the following schedule of accounts paid or for payment be approved:-

	£		
Oakwood Garden Services Ltd.	221.90	Gardening services - February	511554
Doncaster MBC	198.91	Parks grounds maintenance	511555
P. Williamson	35.00	Replace pipework, fittings & tap - Allotments	511557
Yorkshire Local Councils Associations	40.00	Remote conference fees	511558

- (2) that the following schedule of accounts paid or for payment usually considered by the Council's Community Centre and General Purposes Committee, be approved:-

	£		
Yorkshire Purchasing Organisation	11.00	Latex gloves	511556

67. PLANNING

RESOLVED

- (1) it be noted that the Vice-Chairman chaired the meeting for this item of business, as the Chairman had previously declared an interest and left the meeting during discussion on the below-mentioned planning applications;

Initials

- (2) that no objections or comments be submitted to Doncaster Borough Council in respect of the 3 applications (numbers 21/00567/FUL, 21/00438/FUL and 21/00658/FUL), which had been submitted to it since the last meeting of the Parish Council, for planning permission to carry out development in Armthorpe.

68. ARMTHORPE COMMUNITY CENTRE

RESOLVED

- (1) that with effect from 1<sup>st</sup> April 2021, hire fees for the Community Centre be increased by approximately 1.4% in line with the increase in the Retail Price Index for the twelve months to the end of December 2020 (rounded up or down to the nearest 10p), to the charges shown in the schedule attached hereto;
- (2) it be confirmed that the Community Centre should open in accordance with central government's roadmap to the easing of COVID-19 lockdown restrictions;
- (3) that owing to the need for more storage space at the Community Centre, quotations be obtained for the cost of purchasing a steel container for siting within the Centre curtilage.

69. SEASIDE TRIP

RESOLVED that the seaside trip to Bridlington, for those senior citizens who won the prize to attend last year's (cancelled) event, be postponed and deferred for consideration after the local council elections in May.

70. SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes, regarding the way forward for sports and recreation activities during the period 17<sup>th</sup> May to 31<sup>st</sup> August 2021, subject to compliance with the government's COVID-19 roadmap for easing lockdown restrictions, be noted;
- (2) that the school sport health and fitness curriculum programme for children and the adults fitness programme, be approved;

*Initials*

- (3) that with regard to provision for children within the school summer holidays, enquiries be made of all the Armthorpe schools to ascertain each school's plans and any potential gap in provision and a programme be mapped out accordingly for approval by the Council;
- (4) if the Sports and Recreation Officer is able to provide some services within the schools, an agreement to that effect be obtained in writing from the schools concerned.

71. WARD MEMBERS' REPORTS

RESOLVED that Ward Councillors C.J. McGuinness, S.L. McGuinness and F.J. Tyas be thanked for reporting and supplying information regarding:-

- (1) problems which had flared up at White Towers Caravan Site and a meeting arranged for 18<sup>th</sup> March 2021 with interested parties, to try resolve the issues;
- (2) complaints about litter on the left-hand side of the entrance to the White Towers Caravan Site;
- (3) ongoing problems associated with the use of quad bikes and the need for a national registration scheme for quad bikes being used off road;
- (4) a metal kissing gate which had been installed to replace the stile at the side of the railway bridge on Doncaster Road near to the White Towers Caravan Site;
- (5) potential funding for new fencing separating the Shaw Wood Academy field and Shaw Wood;
- (6) parking issues on Gunhills Lane;
- (7) (a) works to construct a new roundabout and the closure of Hatfield Lane from its junction with the A630 West Moor Link to its junction with Mercel Avenue for:-
  - (i) a series of weekday night time closures between 7pm and 6am from 29<sup>th</sup> March 2021 to 16<sup>th</sup> April 2021;
  - (ii) a series of Sunday closures between 7am and 6pm from 11<sup>th</sup> April to 16<sup>th</sup> May 2021;
- (b) the height of the road and roundabout which is due to drainage;
- (8) the awaited invitation to Armthorpe Sport Centre following improvement works which were going well;

<i>Initials</i>
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- (9) a virtual preview event of the Doncaster Gallery Library and Museum on 17<sup>th</sup> March 2021 at 2pm, enabling an online self-guided tour of the building;
- (10) repairs to the carriageway on Hatfield Lane near to its junction with Cherry Tree Road were still to be carried out.

72. ARMTHORPE FOOD SUPPORT

RESOLVED

- (1) that the contents of a letter be noted from the Secretary of the Mansfield Crescent and Basil Avenue Neighbourhood Watch Group, requesting once Armthorpe Community Centre (the Centre) is able to open free of any government COVID-19 restrictions, continued use of a room in the same for the Armthorpe Food Support project (the project);
- (2) that approval be given to the use of the main hall in the Centre one day per week for the Armthorpe Food Support project, the actual day to be determined once enquiries have been made of other users.

73. COVID-19 FINANCIAL SUPPORT FOR PARISH AND TOWN COUNCILS

RESOLVED that the contents of a letter from the Rt. Hon. Robert Jenrick, MP to the Rt. Hon. Dame Rosie Winterton, DBE, MP, in response to her letter, regarding Covid-19 financial support for parish and town councils, be noted.

74. INSURANCE

RESOLVED

- (1) it be noted that the long term agreement for the Council's insurance with Zurich Municipal was due to expire on 28<sup>th</sup> April 2021 and due for renewal on 29<sup>th</sup> April 2021;
- (2) that on the renewal date the Council enter into a 5 year long term agreement with Zurich Municipal at a premium of £1,984.98 per year.

75. PROHIBITION OF WAITING ORDER - VARIOUS ROADS

RESOLVED that the proposed Prohibition of Waiting Order to prohibit stopping on school keep clear markings on various roads in Doncaster, be noted.

*Initials*

76. GRANTS TO OUTSIDE BODIES

RESOLVED

- (1) that the contents of a letter from Children with Cancer UK be noted, thanking the Council for its latest donation of £250 and donations to date totalling £1,675;
- (2) that the request from Armthorpe Wolves football club for financial assistance towards the costs of providing new fencing, be deferred for consideration at the next meeting;
- (3) that in accordance with its powers under Section 137 of the Local Government Act 1972, the Parish Council should incur the following sums, as in the Parish Council's opinion, the payments are in the interests of the area or part of it or all or some of its inhabitants and will benefit them in a manner commensurate with the expenditure:-
  - (a) Marie Curie - £250
  - (b) Children's Air Ambulance (Yorkshire) - £250

77. OUTDOOR BUNTING

RESOLVED that the contents of an email from Christmas Plus Limited, regarding outdoor heavy duty bunting be noted and costs be obtained for the supply of the same.

78. CHRISTMAS MOTIFS

RESOLVED that a special meeting of the Council be held in April to consider quotations received for the 2021 Christmas motif display in Armthorpe.

79. DMBC - VARIOUS MATTERS

RESOLVED

- (1) that Doncaster Borough Council be requested to:-
  - (a) carry out work to prevent noise nuisance caused by vehicles travelling over a loose manhole cover situate on Nutwell Lane at the entrance to Fiddlers Drive;
  - (b) investigate the removal of a large section of fencing from the entrance to Shaw Wood (allegedly by Borough Council contractors);
- (2) it be noted that some of the artefacts supplied by Councillor C. Brodhurst-Brown to Doncaster Museum had been included in its display of the Doncaster community's Covid-

19 experience in 2020, which could be seen online from 17<sup>th</sup> March 2021.

80. ANNUAL MEETING

RESOLVED that owing to the local council elections and count being held respectively on 6<sup>th</sup> and 8<sup>th</sup> May 2021, the annual meeting of the Council be held on 18<sup>th</sup> May 2021, for the reason that the statutory minimum of three clear days' public notice of a meeting could not be given for 11<sup>th</sup> May.

81. OUT OF DATE BAR STOCK

RESOLVED

- (1) that 57 bottles of coca cola be donated to the Armthorpe Food Support project, as they will be out of date before the Community Centre bar is able to re-open;
- (2) that all out of date bar stock be disposed of and a record be retained for use by the stocktaker.

*Signature*

SCHEDULE

**ARMTHORPE PARISH COUNCIL**

**RANDS LANE BURIAL GROUND, ARMTHORPE**

**BURIAL FEES 2021/22**  
**(with effect from 1st April 2021)**

	<b>Resident of Parish</b>	<b>Non-Resident of Parish</b>
Purchase of grave space	£75.50	£1,587.00
Every burial in grave space	£59.00	£1,203.50
Erection of memorial/ Replacement memorial	£59.00	£59.00
Interment of ashes	£59.00	£697.00
Interment of ashes and purchase of plot	£131.50	£1,436.00

N.B. \*The Parish Council pays the grave-digging fee for child burials under the age of 12 years.



SCHEDULE

**ARMTHORPE COMMUNITY CENTRE - HIRE CHARGES 2021/22 (wef 1.4.21)**

<b>Children's Parties/Baby Showers</b>	Charge (Per Hour)
All rooms (except kitchen)	£32.50
Main Hall with Kitchen (for 2 hours)	£92.30
<b>Education, Leisure, Recreation &amp; Sports Activities</b>	Charge (Per Hour)
Main Hall	£23.80
Meeting Room 1 (Lounge)	£23.80
Meeting Room 2	£18.80
Meeting Rooms 3 / 4 & Computer Suite	£23.80

<b>Private Functions</b>	Charge
Main Hall, Lounge and Bar (Up to 12 hours)	£233.20
Main Hall, Lounge and Bar with kitchen (Up to 12 hours)	£285.40
Main Hall, Lounge and Bar (up to 6 hours) (Christenings & Funerals up to 4 hours)	£142.00
Main Hall, Lounge and Bar with kitchen (Up to 6 hours)	£194.70
Lounge and Bar only (Up to 4 hours)	£96.30
Lounge and Bar with kitchen (Up to 4 hours)	£147.00
Main Hall and Lounge (without the bar) (Up to 6 hours)	£1,191.50
Main Hall and Lounge (without the bar) (Up to 10 hours)	£1,784.60
Kitchen (plus £50.00 deposit)	£57.70
Use of hot water boiler/cups and saucers	£14.20

<b>Commercial Organisations/ Official Bodies</b>	Charge (Per Hour)	
Main Hall	£48.20**	** Half day (4 hours) £159.20
Meeting Room 1 (Lounge)	£28.90	
Meeting Room 2	£28.90	** Full day (8 hours) £294.00
Meeting Rooms 3 / 4	£28.90	

<b>Charitable &amp; Voluntary Organisations</b>	Charge
All rooms (per hour)	£17.70

Main Hall, Lounge and Bar (Armthorpe charitable and voluntary organisations for fundraising activities)	£73.10
Main Hall, Lounge and Bar (Non-Armthorpe charitable and voluntary organisations for fundraising activities)	£108.50
Kitchen (plus £50.00 deposit)	£52.70
Use of hot water boiler/cups and saucers	£14.20