

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL  
HELD IN ARMTHORPE COMMUNITY CENTRE,  
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON  
TUESDAY, 6<sup>TH</sup> JULY 2021

PRESENT:-

Chairman - Councillor C. Brodhurst-Brown  
Vice-Chairman - Councillor L.A. Donald

Councillors N. Berry, C. Joseph Jay, S. Knowles, T. Needham,  
E. North, T.A. Nowell, F.J. Tyas and V. Revell.

54. APOLOGIES

Apologies for absence were received from the following Councillors  
and their reasons for absence were approved:-

Councillors A. Barrington and C.A. Head - holiday  
Councillor A.L. Dickson - self-isolating  
Councillor S. Pepper - working  
Councillor M. Walton - illness

55. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

There were no declarations made at the meeting.

56. MINUTES

RESOLVED that the Minutes of the meeting of the Council  
held on 1<sup>st</sup> June 2021 (copies of which had previously been  
circulated to each Member) be noted and approved as a  
correct record and signed by the Chairman.

57. MINUTES OF SPECIAL MEETING

RESOLVED that the Minutes of the Special Meeting of the  
Council held on 22<sup>nd</sup> June 2021 (copies of which had  
previously been circulated to each Member) be noted and  
approved as a correct record and signed by the Chairman.

58. APPOINTMENT OF COMMITTEES

RESOLVED

- (1) that membership of the Community Centre and General  
Purposes Committee comprise Councillors  
A. Barrington, N. Berry, C. Brodhurst-Brown,  
A.L. Dickson, L.A. Donald, C.A. Head, C. Joseph Jay,  
T. Needham, E. North, S. Pepper, V. Revell, F.J. Tyas  
and M. Walton;
- (2) that membership of the Finance Committee comprise  
Councillors A. Barrington, C. Brodhurst-Brown,  
L.A. Donald, C. Joseph Jay, S. Knowles, T. Needham,  
E. North, T.A. Nowell, V. Revell and F.J. Tyas;

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- (3) that membership of the Staffing Committee comprise Councillors A. Barrington, C. Brodhurst-Brown, A.L. Dickson, L.A. Donald, C. Joseph Jay, S. Knowles and M. Walton;
- (4) that membership of the Disciplinary and Grievance Appeals Panel comprise Councillors N. Berry, T. Needham, S. Pepper, V. Revell and F.J. Tyas.

59. BURIALS

RESOLVED

- (1) it be noted that since the last meeting of the Council, there had been 1 interment and 7 interments of cremains at the Rands Lane burial ground;
- (2) that the burial ground gatekeeper be requested to open the gates at 9 am on future Mothers' Days and Fathers' Days.

60. ACCOUNTS FOR PAYMENT

RESOLVED

- (1) that the following schedule of accounts paid or for payment be approved:-

	£		
Oakwood Garden Services Ltd.	1,035.55	Gardening services - May	511628
Oakwood Garden Services Ltd.	50.00	Labour & materials to install memorial seat - burial ground	511629
Yorkshire Local Councils Associations	1,536.00	Annual membership	511632
HMRC	2,291.35	Tax, National Insurance	511633
Employees	8,619.58	Pay	511634-511645
Ricoh UK Ltd.	279.88	Rental and copying charges	511646
J. Hepworth	647.10	Accountancy services - Annual Accounts	511647
M. Teasdale	350.00	Internal audit fee	511648

- (2) that the following schedule of accounts paid or for payment usually considered by the Council's Community Centre and General Purposes Committee, be approved:-

	£		
British Gas Services (Commercial) Ltd.	364.69	Annual water heater service contract charge	511630
Approved Fire Protection Ltd.	78.00	Annual inspection - fire extinguishers	511631

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Screwfix Ltd.	£ 138.01	Electrical equipment - re container	Credit card 11.06.21
Screwfix Ltd.	£ 53.64	Armoured cable etc. re container	17.06.21
Amazon	243.08	Litter pickers & hi-vis vests	25.06.21

61. PLANNING APPLICATIONS

RESOLVED

- (1) that details of the 4 applications submitted to Doncaster Borough Council since the last meeting of the Parish Council for planning permission to carry out development in Armthorpe, be noted;
- (2) that in respect of application 21/01846/FULM to vary condition 11 of planning permission 08/01444/FULM granted on 07/08/2008 (Opening hours) in respect of the premises of Greggs, Unit 7 Croft Court, Church Street - objections be raised to the opening hours being amended to 6.30 am on Sundays, which is considered too early and detrimental to residential amenity;
- (3) that that no objections or comments be submitted to the Borough Council in respect of the other 3 applications considered (application numbers 21/01683/FUL 21/01207/FUL and 21/01751/FUL).

62. WARD MEMBERS' REPORTS

RESOLVED that Ward Councillors S. Knowles and T. Needham be thanked for reporting and supplying information regarding:-

- (1) the Borough Council had improved its grass cutting cycle by reducing it from 6 weeks to 2 weeks; shift patterns had been causing past problems and attempts were being made to get these altered;
- (2) the varying sizes of litter bins and insufficient numbers in the village and as such enquiries are being made about specific areas;
- (3) the first Ward Members' surgery was held last Saturday, 3<sup>rd</sup> July outside in the open air due to Covid-19 restrictions;
- (4) the Community Allotment site at the Southfield Primary School was being surrendered and would revert to the Borough Council, as owner of the same; owing to the number of complaints from residents in the locality the land may be returned to its former use as a public open space, as suggested in a planning consultation document.

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63. SEASIDE TRIP

RESOLVED

- (1) that arrangements be made for the seaside trip to Bridlington to take place on Friday, 20<sup>th</sup> August 2021, for those senior citizens who won the prize to attend last year's (cancelled) event;
- (2) that Councillors C. Brodhurst-Brown, L.A. Donald, E. North, F.J. Tyas and T. Needham (reserve) be thanked for their undertakings to attend and supervise the seaside trip.

64. PROVISIONAL CALENDAR OF EVENTS

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes, regarding the Summer Gala on Bank Holiday Monday 30<sup>th</sup> August 2021, be noted and no action taken as this will be replaced by an Autumn Gala, etc. - see (2) (a) below;
- (2) that approval be given for the following events to take place this year:-
  - (a) in lieu of a Summer Gala an Autumn Gala be held on 3<sup>rd</sup> October 2021 (see Minute 65 below);
  - (b) Halloween Fancy Dress and Disco on Saturday 30<sup>th</sup> October 2021;
  - (c) Fireworks Display on Thursday 4<sup>th</sup> November 2021;
  - (d) Christmas Market on Saturday 27<sup>th</sup> November 2021;
  - (e) 69<sup>th</sup> Annual Christmas Tea and Social on Saturday 11<sup>th</sup> December 2021.

65. MINERS' MEMORIAL SERVICE

RESOLVED

- (1) that Councillor F.J. Tyas be thanked for giving an update on the arrangements for the Annual Miners' Memorial Service and unveiling of the miner's statue, which is to be held on Sunday, 3<sup>rd</sup> October 2021 in the Miners' Memorial Garden;
- (2) that a working group be established comprising the Chairman, Vice-Chairman, Councillors T.A. Nowell, V. Revell and F.J. Tyas to make arrangements for an Autumn Gala and possibly an evening event on the

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above date, for the purposes of involving the wider village community in the commemorations for the Miners' Memorial Service and the unveiling of the miner's statue;

- (3) that the Clerk make enquiries as to the availability of a funfair to be provided on the Briar Road playing field 30<sup>th</sup> August (Bank Holiday Monday) and 3rd October 2021 for the Autumn Gala;
- (4) that the Clerk (in consultation with the Chairman and Vice-Chairman) have delegated authority to approve such arrangements and the costs of all services and equipment required for the Autumn Gala and possible evening event.

66. SOCIAL MEDIA POLICY

RESOLVED

- (1) that the Vice-Chairman be thanked for her report setting out a draft Social Media Policy, which (amongst other things) recommended that the Council should "open and maintain a Facebook account to inform the public about Parish Council business and activity, which will augment the Parish Council website and other methods of communication";
- (2) that the Social Media Policy be approved and the 'Armthorpe Community Centre' Facebook page be amended to the 'Armthorpe Parish Council and Armthorpe Community Centre' Facebook page;
- (3) that each Member's consent be obtained to having their contact details, including their photographs, added to the new Facebook page;
- (4) that the Chairman be thanked for her undertaking to write a post for the Facebook page introducing the new Members of the Council, including future plans, etc.

67. PARISH NOTICE BOARDS

RESOLVED it be noted that the Parish Council was looking to make notice boards more accessible for the public and in this respect Doncaster Borough Council be requested to consent to the erection of a notice board on the grassed area outside the shops on Church Street opposite Beech Road.

68. COMMUNITY CLEAN UP CHAMPION

RESOLVED

- (1) that the job description as amended for the new post of Community Clean Up Champion be approved and arrangements made for the post to be advertised in

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accordance with the notice supplied to Members, with a closing date of 30<sup>th</sup> July 2021; and

- (2) that Councillors L.A. Donald, E. North and V. Revell undertake shortlisting and interviewing for the post take place the week commencing 9<sup>th</sup> August 2021.

69. ARMTHORPE COMMUNITY CENTRE

RESOLVED

- (1) that approval be granted to the below-mentioned for use of Armthorpe Community Centre on the occasions referred to:-
  - (a) Armthorpe Ward Members - on the second Saturday of each month between 11 am and 12 noon for the purposes of holding their Monthly Surgeries, free of charge;
  - (b) Citizens Advice Doncaster Borough - one or two days per week (to be agreed) from 10 am to 2 pm to staff pods in situ, for a donation to the Council of £10 per session;
  - (c) Markham Main Colliery Band - on Friday evenings until the end of Covid-19 restrictions for band rehearsals, free of charge;
- (2) that Table Top Sales resume at the Community Centre on the 7<sup>th</sup> August 2021 and thereafter on the first Saturday of each month except January.

70. CCTV CAMERA - MINERS' MEMORIAL GARDEN

RESOLVED

- (1) that the request from Mrs. DH to replace one of the Council's CCTV cameras to provide coverage for the Miners' Memorial Garden, including installing a hard drive in Armthorpe Community Centre and using the Council's internet connection, be refused owing to the potential security risk to Council information and breaches of the General Data Protection Regulations;
- (2) that should Mrs. DH decide to pursue the alternative solution suggested to her, the Parish Council would look favourably on a future request for any necessary support that she may require.

71. BRIAR ROAD PLAYING FIELD

RESOLVED

- (1) that the contents of an email received from Wheatsheaf Football Club (the Club), requesting use of the Briar

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Road playing field on Sunday mornings, be noted;

- (2) that the request be approved, subject to the Club accepting the following terms and conditions:-
- (a) that it will have priority to use the field on a Sunday morning over Armthorpe Albion Football Club relating to use of the same;
  - (b) that it provides its own nets and corner flags;
  - (c) that it marks out the pitch;
  - (d) it arranges third party insurance to indemnify participants and the Council against any liability howsoever arising out of the use of the pitch, including any damage or personal injury to spectators, their personal effects and adjoining residents and their property and provides a copy of the same to the Council;
  - (e) after using the pitch, it leaves the playing field in a clean and tidy condition;
  - (f) it ensures no nuisance is caused to residents living adjacent to the field and/or the Parish Council;
  - (g) it ensures no motor vehicles are permitted to park within the fenced areas of the playing field;
  - (h) the Council reserves the right to withdraw the permission hereby granted at any time upon written notice to the Club;
  - (i) the Council reserves the right to allow any other persons, organisation or club to use the playing field at any time other than on the Sunday mornings during the football season.

72. WICKETT HERN ROAD/WALBANK ROAD

RESOLVED that the contents of the Temporary Road Traffic Regulation Order made by Doncaster Borough Council to close part of Wickett Hern Road (leading to numbers 77 to 113) and Walbank Road (from number 60 to Wickett Hern Road) to enable carriageway resurfacing works, be noted.

73. DONCASTER BOROUGH COUNCIL

RESOLVED that Doncaster Borough Council be requested to take action to ensure hedges overhanging the footway are cut back on the corner of Westfield Road at its junction with Southfield Road.

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74. DELEGATED AUTHORITY TO THE CLERK

RESOLVED that owing to the next Council meeting not being held until 7<sup>th</sup> September 2021, the Clerk have delegated authority (in consultation with the Chairman and Vice-Chairman) to deal with any matters requiring an urgent decision during the intervening period to that date.

75. SOUTH YORKSHIRE POLICE

RESOLVED that South Yorkshire Police be requested once again to indicate when the local PACT meetings would recommence.

76. HATFIELD LANE

RESOLVED that the Clerk supply Members with a copy of the email from the developer of the new housing site at the rear of Mercel Avenue, which confirms that the width of the altered carriageway on Hatfield Lane is the same as the original width.

77. WEEKLY TEA DANCES

RESOLVED that

- (1) as the Tuesday weekly tea dances organised by the Council would recommence on 20th July 2021, Members agreed to provide cover for these dances from 1.30pm - 4.15pm., which involves taking admission monies on the door and making refreshments; and
- (2) arrangements be made for a rota to be prepared of Members who are able to provide their services at these events.

*Signature*