



MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 09 JANUARY 2024

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, N Berry, C Head, C Joseph Jay, S Knowles, L Mason, T Needham, E North, T Nowell, and F Tyas.

Clerk to the Council: S Youngman

Three members of the public.

APOLOGIES

Apologies were received from Councillors K Stothard and M Walton.

RESOLVED: To approve the reasons for absence.

NOT IN ATTENDANCE

Councillor A Dickson.

131 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

Matters relating to the application to fill the Casual Vacancy (142).

132 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

133 MINUTES OF THE FULL COUNCIL MEETING HELD ON 05 DECEMBER 2023

RESOLVED: That the minutes of the meeting be approved and signed as a true record of the meeting.

134 MINUTES OF THE COMMUNITY CENTRE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 21 NOVEMBER 2023

RESOLVED: That the minutes of the meeting be noted as being received.

135 BURIAL GROUND

The Clerk advised that there are ongoing issues with waterlogged plots, which will be dealt with once the ground condition has improved.

A discussion took place regarding the letters that had been sent out to grave owners regarding the removal of tributes. The Clerk advised that the process and letter to deal with the matter is under review.

136 ALLOTMENTS

The Clerk advised that all vacant plots had been allocated.

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137 PLANNING

23/02550/FUL: 69 Fernbank Drive: Erection of a flat roof outbuilding with log burner and new chimney within the rear garden area.

RESOLVED: To raise concerns about the potential for a change of use.

23/02530/FUL: 37 Hallcroft Drive: Erection of a single storey rear and side extension following the demolition of existing rear extension: No concerns raised.

23/02527/FUL: 123 Reeves Way: Erection of two storey extension to the side.

RESOLVED: To raise concerns with the scale of the extension and potential parking issues.

23/02469/FUL: Brook House Farm, Church Street: Erection of 6 dwellings and associated garages following the demolition of existing farmhouse, barn, and outbuildings.

RESOLVED: To raise concerns with overdevelopment of the site, access via Lychgate and Barton Lane, the development not being sympathetic to the surroundings, parking issues, access for service vehicles and construction vehicles.

23/02237/FUL: 39 Park Avenue: Change of use from an outbuilding to a dwelling, including the erection of an extension.

RESOLVED: To raise concerns about parking, vehicular access, and the accuracy of the plans

138 SCHEDULE OF PAYMENTS

Method	Payee	Item	Amount
DD	BT	Broadband – Community Centre	£79.06
	Croner	HR Subscription	£385.19
BACS	Viking	Stationery	£224.47
	B Cheetham	Stock Takers Report	£80.00
DD	Sky	Broadband – The Acorn Hub	£23.94
	HMRC	Month 8 PAYE & NI	£5,817.65
BACS	Jaysters Catering	Christmas Tea Meals	£5,817.65
	J P Glasby Ltd	Electrical Repairs	£271.20
	Doncaster Council	Premises Licence	£180.00
	Branded Sportswear	Uniform	£157.60
	T Nowell	Christmas Party Supplies	£64.17
	Doncaster Council	Grounds Maintenance Fees	£1,693.87
	Quando Drinks	Bar Supplies	£845.10
			-£150.47
			£627.57
			£1,552.61
	Bar 24 Ltd	Service Charges – The Acorn Hub	£2,807.48
	Kiwa	Column Testing – Christmas Lighting Scheme	£868.26
	C Brodhurst Brown	Santas Grotto Supplies	£15.00
DD	SYPA	November Pension Contributions	£4,349.70
BACS	Armthorpe Welfare Bowling Club	Donation	£1,000.00
DD	Worldpay	Subscription	£18.00

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DD	Tesco Mobile	Clerk Mobile Phone	£33.99
	Waterplus	Surface Water Charges – Community Centre	£138.06
BACS	Yogalols	Singalong Sessions – November	£200.00
	T Nowell	Christmas Party Supplies	£66.46
	King Entertainment	Christmas Party Entertainer	£225.00
DD	O2	Sports & Recreation Mobile Phone	£36.59
	Worldpay	Subscription	£11.94
	Sage	Payroll Subscription	£78.60
BACS	DSA Gardening	Ground Maintenance Charges	£528.00
DD	Veolia	Recycling Charges	£96.02
	Waterplus	Surface Water Charges – Community Centre	£253.50
BACS	Wages	Wages	£18,528.93
DD	EDF Enregy	Electricity	£1,286.00
	Doncaster Council	Business Rates	£1,004.00
	British Gas	Gas Supply	£206.54
CC	Keyhole Services	Keys	£51.84
	Amazon	Stationery	£11.99
		Cable Ties – Remembrance	£8.90
		Stationery	£5.80
	Aldi	Tea Dance Supplies	£12.73
	Amazon	Clock	£20.00
		Glasses	£39.00
	Acorn Solutions Ltd	Sugar	£9.17
	Amazon	Visitors Book	£7.26
	Aldi	Tea Dance Supplies	£18.26
	Screwfix	CCTV DVR	£363.99
	Amazon	Refund	-£36.84
	Viking	Stationery	£113.88
	Cadburys	Selection Boxes	£255.99
	Nisbets	Cleaning Supplies	£52.17
	Amazon	Christmas Lights	£239.80
	HMLR	Land Registry Search Fees	£6.00
	Doncaster Gas Products Ltd	Gas – Bar	£21.60
	Aldi	Milk	£4.35
		Bar Supplies	£6.86
	Soolar Concepts Ltd	Selection Boxes	£12.99
			£116.91
	Amazon	Christmas Costume	£21.89
	AFG Meda Ltd	Christmas Costumer	£35.63
	Viking	Kitchen Supplies	£33.42
	Amazon	Coffee Cups	£36.21
	Lynne GMBH	Cash Machine Rolls	£15.90
	Amazon	Stationery	£12.99
	B&M	Christmas Decorations	£116.00
	Sainsburys	Bar Supplies	£145.10
	Spreetail UK Ltd	Christmas Decorations	£105.36
	Amazon	Christmas Supplies	£9.29
	B&M	Mulled Wine	£25.25
		Christmas Supplies	£134.00
	Aldi	Christmas Supplies	£18.97
	Keyhole Services	Keys	£5.00
	Argos	Monitor	£105.49
	Aldi	Tea Dance Supplies	£33.18

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CC	Amazon	Bar Cleaning Supplies	£31.94
	Fone Market MCR Ltd	Diary	£3.99
	Post Office	Postage	£2.70
	Amazon	Office Supplies	£8.48
	Viking	Stationery	£120.91
	Nisbets	Cleaning Supplies	£39.44
			£38.37

RESOLVED: To approve the payments.

139 BANK RECONCILIATIONS

Council members were provided with the bank reconciliation reports for November 2023.

RESOLVED: To approve the report.

140 UPDATES FROM CITY COUNCILLORS

No updates received.

141 BUMPING SPACES PROJECT

Councillor A Barrington and C Head provided Council members with an update regarding the project. Plans had been made to run sessions on a Thursday from 11am to 3pm but the start date has been delayed due to funding not being in place.

142 CASUAL VACANCY

The matter was discussed once members of the public had left the meeting.

Council members were provided with application from three candidates.

RESOLVED: To co-opt Shane Rose.

143 PARKING AND TRAFFIC ENFORCEMENT

The Clerk advised that the matter had been added to the agenda at the request of Councillor C Brodhurst Brown how had raised concerns with a lack of infrastructure and enforcement with parking.

Council members discussed issues relating to parking issues in the areas closest to schools and discussed the notion of employing a parking enforcement officer.

RESOLVED: For a committee to be established with Councillors A Barrington, C Brodhurst Brown and L Mason.

144 CORRESPONDENCE

i. Request to add names to the war memorial on the Lychgate.

Council members reviewed the request from a member of the public and considered the advice from the War Memorials Trust.

RESOLVED: Not to proceed with the project.

ii Extinguishment of Footpath No.1.

Council members were provided with a copy of the report from Doncaster Council.

RESOLVED: Not to raise any concerns with the extinguishment.

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lii Request for funding from Armthorpe Academy.

Council members were provided with an update which confirmed that the academy does not provide a budget for extracurricular classes. Funding had been sought from other sources, but responses had not been received.

RESOLVED: To provide funding of £500.00, with a request for uniform to include the Armthorpe Parish Council logo.

liii Extinguishment of footpath off Southmoor Avenue.

Council members were provided with a copy of the report from Doncaster Council.

RESOLVED: Not to object to the extinguishment.

iv Request from Markham Main Sunday Football Club.

Council members were provided with a copy of the request for permission to use Briar Road playing field for home fixtures.

RESOLVED: To approve the request and to implement an agreement.

145 DATE AND TIME OF NEXT MEETING

Tuesday 06 February 2024 at 7pm.

146 MEMBERS ITEMS

Councillor L Mason reported that there are no signs informing road users of the change in road layout on Cow House Lane. Councillor T Needham agreed to chase up the matter.

Councillor F Tyas reported potholes outside 1-9 Oakwood Drive and a faulty streetlight on Southfield Road. Councillor T Needham agreed to report the matters to Doncaster Council.

Councillor F Tyas asked whether the new knee rails on Southfield Road would be composite or wood. The Clerk agreed to check with Doncaster Council.

Councillor N Berry reported an issue with a pothole on the speed bump on Parkway. Councillor T Needham agreed to report the matter to Doncaster Council.

Councillor E North reported potholes outside Morrisons on Church Street. Councillor T Needham agreed to report the matter to Doncaster Council.

Councillor C Joseph Jay reported issues with Council members receiving verbal abuse from members of the public at the recent Council events and an instance of a volunteer shouting at a Councillor.

Councillor C Joseph Jay praised everyone involved in the pantomime which took place on 6th January.

Councillor T Nowell requested an update on the provision of a bench in the burial ground. The Clerk agreed to progress the matter.

Councillor T Nowell raised the matter of the obtrusive tree on Mere Lane. Councillor T Needham agreed to investigate the matter.

Councillor A Barrington reported a burst water main on Colbeck Close.