



MINUTES OF THE MEETING OF THE COMMUNITY CENTRE AND GENERAL PURPOSES COMMITTEE  
HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON  
TUESDAY, 16 JANUARY 2024

PRESENT:

Chairperson: Councillor C Brodhurst-Brown.

Councillors: A Barrington, N Berry, C Head, C Joseph Jay, L Mason, T Needham, T Nowell, F Tyas and M Walton.

Clerk to the Council: S Youngman.

Sports & Recreation Officer: C Hughes.

Community Clean up Champion: L Pedley.

APOLOGIES

Apologies for absence were received from the following Councillors and their reason for absence were approved:

Councillor K Stothard.

NOT IN ATTENDANCE

Councillor E North.

56 TO CONSIDER ITEMS THAT REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None.

57 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST

None declared.

58 MINUTES OF THE MEETING HELD ON 17 OCTOBER 2023

Council members were provided with a copy of the draft minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

59 MONTHLY REPORT RECEIVED FROM THE COMMUNITY CLEAN UP CHAMPION

Council members were provided with a copy of the report.

Councillor T Needham advised that the meeting to progress the bin audit had been escalated.

A discussion took place about the plans for the Great British Spring Clean event in March, all primary schools and air cadets will be invited to take part in the event.

Councillor F Tyas questioned whether Doncaster Council provided feedback from the reports received from the Community Clean up Champion. It was confirmed that no feedback is received, Councillor T Needham agreed to be copied into the reports and chase up feedback.

60 MONTHLY REPORT RECIEVED FROM THE SPORTS AND RECREATION OFFICER

Council members were provided with a copy of the report.

The Sports and Recreation Officer advised that the first Youth Parish Council meeting at taken place, the meeting was successful with ten children attending. Further meetings will take place and the group will be bringing suggestions to the Full Council with a view to being given a project to work on.

61 PURCHASE OF RACKING FOR STORAGE

The Clerk provided Council members with four quotes to purchase racking for the container used for 0-7 play equipment.

RESOLVED: For the racking to be purchased from Screwfix at a cost of £439.99.

62 PURCHASE OF CHAIR COVERS

Councillor members were provided with a cost to purchase chair covers, for the use at functions at a cost of £139.99 for 100 covers.

RESOLVED: To purchase the chair covers and charge a fee of £1.00 per chair.

Council members asked the Clerk to find costs to purchase ribbons for the chairs.

63 MINERS STRIKE ANNIVERSARY – TRAFFIC MANAGEMENT COSTS

Council members were provided with three quotes to provide traffic management services for the event on 17<sup>th</sup> March 2024.

RESOLVED: To approve the quote received from Vocon Traffic Management at a cost of £990.00.

64 BRIAR ROAD PLAYING FIELD

**1. Hire Agreement for Football Teams**

Council members were provided with a copy of the draft hire agreement.

Councillor T Needham suggested clarifying which matters should be reported to the Clerk (4a).

A suggestion was made to add a clause that Armthorpe Parish Council will provide 28 days' notice if use of the field is required when a match is scheduled.

RESOLVED: To approve the agreement with the amendments discussed.

**2. Fees**

Council members were provided with a report from the Clerk regarding the introduction of fees for football clubs using Briar Road playing field.

RESOLVED: Not to introduce a fee and to review the matter in 2025.

Councillor T Nowell left the meeting.

65 QUIZ NIGHT

The Clerk advised that a request been made by the Bar Manager to hold a regular quiz night in the lounge.

RESOLVED: To approve the request and question sheets to be sold for £1.00.

66 EMERGENCY EXPENDITURE

Council members were provided with the costs incurred since the meeting held in October.

Item	Cost	Reason
J P Glasby	£271.20	Electrical repairs caused by a water leak in the plant room.
Kiwa Ltd	£868.26	Lighting column testing for the Christmas lighting scheme
	£587.16	Lighting column testing for the Christmas lighting scheme
Warren Harper	£100.00	Emergency plumbing repairs in the plant room
Millside Plumbing and Heating	£206.40	Repairs to hot water boiler in the plant room
Stage Right Creative Ltd	£110.00	Pantomime licence fee

RESOLVED: To approve the expenditure.

67 MATTERS RELATING TO ARMTHORPE COMMUNITY CENTRE

**Replacement of Guttering**

Council members were provided with an additional quote for the work from RCT Exterior Property Services at a cost of £4,150.00.

RESOLVED: To approve the quote providing the contractor provides references.

**Replacement of Car park Lighting**

Council members were provided with ta quote from J P Glasby to replace twelve wall lights and two bollards at a cost of £1,691.00.

RESOLVED: To approve the quote.

**Automatic Doors**

Council members were provided with a quote from Smart Door Solutions Ltd to provide a full service of the doors in January and July 2024 at a cost of £306.00.

RESOLVED: To approve the quote.