



MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,  
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 07 JANUARY 2025

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, N Berry, A Bradley, C Head, T Needham, E North, S Rose, and K Stothard, and F Tyas.

Clerk to the Council: S Youngman.

Five members of the public.

118 APOLOGIES

Apologies were received from Councillors C Joseph Jay, L Mason and M Walton.

RESOLVED: To approve the reasons for absence.

119 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

120 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None.

121 MINUTES OF THE FULL COUNCIL MEETING HELD ON 03 DECEMBER 2024

RESOLVED: That the minutes of the meeting be approved and signed as a true record of the meeting.

122 MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON 12 MARCH 2024

RESOLVED: That the minutes of the meeting be noted as being received.

123 MINUTES OF THE STRATEGIC PLANNING MEETING HELD ON 11 NOVEMBER 2024

RESOLVED: That the minutes of the meeting be noted as received.

124 RANDS LANE BURIAL GROUND

No matters to report.

125 MERCEL AVENUE ALLOTMENTS

The Clerk advised that there had been several incidents of trespassing on the site and a tenant has requested permission to install CCTV on his plot as a security measure.

RESOLVED: For a CCTV policy to be written to enable tenants to install cameras.

126 SCOUT HUT TENANCY AGREEMENT

No updates to report.

127 PLANNING

24/02253/MIN: Application for determination of conditions for mineral/mining site in respect of sand and gravel extraction (without compliance with conditions 2 (continuation of operations) and 5 (to regularise the use of site) of planning application 00/0346/P granted on 2/7/2002) (without compliance with condition 1 (Time period) of planning application 15/03012/MINA granted on 29/03/2018

RESOLVED: To object to the application due to concerns with an increase in traffic, the speed limit on the road leading to the site, ongoing issues with dust, the safety of pedestrians who have to walk along the road leading to the site, and unlicensed businesses operating from the site.

128 FINANCE

**a. Bank Reconciliation**

Council members were provided with the bank reconciliation dated 30<sup>th</sup> November 2024.

RESOLVED: To approve the statement.

**b. CCLA Statement**

Council members were provided with the statement dated 5<sup>th</sup> December 2024.

RESOLVED: To note receipt of the statement.

**c. Schedule of Payments**

Method	Payee	Item	Amount
DD	EDF Energy	Electricity Supply – CC	£1.00
	Doncaster Council	Business Rates – CC	£1,227.00
	BT	Broadband – CC	£59.94
	Co-operative Bank	Commission	£4.64
	Ricoh	Photocopier Charges	£274.46
	Waterplus	Surface Water Charges – CC	£236.90
	O2	Mobile Phone Charges – S&R	£28.20
	Tesco mobile	Mobile Phone Charges – Clerk	£33.99
	British gas	Gas Supply – CC	£619.21
	Worldpay	Subscription	£12.00
		Card Machine Charges	£195.95
	SYPA	Pension Contributions	£2,860.98
	Quando	Bar Supplies	£1,141.62
			£524.99
			£1,072.56
	BT	Broadband – The Acorn Hub	£81.78
BACS	C Brodhurst Brown	Santa Claus Costume Supplies	£35.98
	S Youngman	Christmas Tea Supplies	£11.99

	B Cheetham	Stock Take Report Fees	£100.00
	Yogalols	Singalong Sessions December	£50.00
		Singalong Sessions November	£200.00
	Bar 24 Ltd	The Acorn Hub Rent & Service Charges	£2,807.48
	DSA Gardening	Grounds Maintenance Fees	£528.00
	Doncaster Council	Premises Licence	£180.00
	Gartec	Lift Repairs	£446.50
DD	HMRC	PAYE & NI Month 8	£4,970.45
	Copy Print Scan	Photocopier Charges	£142.26
	Veolia	Recycling Charges	£101.00
		Duty of Care Fee	£5.20
	Onecom	Telephone Charges – CC	£153.34
CC	Nisbets	Cleaning Supplies	£21.10
		Cleaning Supplies	£71.58
		Plates	£67.64
	Amazon	Heater	£22.99
		Flush Outlet Valve	£39.25
		Oven Bulbs	£5.99
	HMLR	Land Registry Search Fee	£6.00
	Amazon	Refund – Kitchen Supplies	-£14.99
		A5 Display Stands – Christmas Tea	£47.94
	B&M	Cleaning Supplies & Storage Boxes	£28.00
		Refund – Storage Boxes	-£22.00
	Vintage Wholesalers Ltd	Chair Bows	£63.48
	Argos	Laminator	£34.99
	Wayfair	Plates	£329.74
	Aldi	Tea Dance Supplies	£3.60
	Cadburys	Selection Boxes	£553.99
	Aldi	Bar/Cleaning & Tea Dance Supplies	£13.09
	Asda	Christmas Market Supplies	£88.66
	B&M	Stationery	£12.49
	Nisbets	Vacuum Jugs x 4	£100.75
		Kitchen & Cleaning Supplies	£233.55
	Divya Enterprises Ltd	Board Games – S&R	£6.99
	Shopperinn Ltd	Board Games – S&R	£9.99
	Amazon	PS5 Game – S&R	£42.44
		Board Game – S&R	£12.99
		Board Game – S&R	£9.68
		Cards – S&R	£6.99
		Board Games – S&R	£12.99
		PS5 Game – S&R	£18.98
		PS5 Games & Controller – S&R	£110.21
	Poundland	Raffle Prizes – Christmas Tea	£14.00
	Aldi	Bar Supplies	£5.15

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

		Tea Dance Supplies	£18.07
	Amazon	Laptop Stand	£7.43
	Nisbets	Plates	£324.87
	Buzz Catering	Saucers	£173.74
	Nisbets	Refund – Vacuum Jugs	-£28.06
	Wayfair	Refund – Plates	-£329.74

RESOLVED: To approve the payments.

**d. Income and Expenditure Report dated 30<sup>th</sup> November 2024**

RESOLVED: To note acceptance of the report.

**e. 2025-2026 Budget**

Council members were provided with a copy of the report.

RESOLVED: To approve the budget.

**f. 2025-2026 Precept**

Council members were provided with a copy of the report.

RESOLVED 1: For the precept to be set at £318,708 with a decrease of 2.08% and the band D equivalent to remain at £78.00 per year.

RESOLVED 2: For Council members to carry out a spending review before April 2025 to deal with the deficit between the budget and the precept.

129 CITY COUNCILLOR UPDATES

Councillor T Needham provided an update on the following matters:

- A tree planting event on Pit Top Park on 21<sup>st</sup> January at 10am to mark Holocaust Memorial Day 2025 and the 80th anniversary of the liberation of Auschwitz-Birkenau.
- Military Art Club at Danum Gallery Library and Museum.
- Junction 4 Pallets, matter ongoing.
- Shopwatch, South Yorkshire Police has started the project at Thorne and will be looking at the results to shape a project for Armthorpe.
- The Old Dairy on Tranmoor Lane, matter ongoing.
- Tree planting along Eastfield Road, due to objections, Doncaster Council has decided to plant trees of a smaller variety with narrow crowns.

130 APPOINTMENT OF LINE MANAGER FOR CLERK

Councillor C Brodhurst Brown advised that a line manager for the Clerk needs to be formally appointed.

RESOLVED: For Councillor C Brodhurst Brown to be appointed.

131 CORRESPONDENCE

**a. Armthorpe Parish Council Collaboration**

Council members were provided with a letter from a doctoral research student interested in working with the Council to deliver a series of workshops with local children.

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

RESOLVED: To invite the student to the next Full Council meeting for further discussion.

132 DATE AND TIME OF NEXT MEETING

RESOLVED: To meet on Tuesday 04 February 2025 at 7pm.

133 MEMBERS ITEMS

Councillor F Tyas reported a problem with flooding at 10 Springfield Close. Councillor T Needham agreed to investigate the matter.

Councillor F Tyas reported issues with litter at the side of the A630 leading from Hatfield Lane to the M18.

Councillor C Head advised that there was no provision for sealed mugs to be used at the Children's Christmas party which lead to adults attending the party bringing their own drinks to the event. The Clerk advised that disposable cups with lids and travel mugs are kept in the kitchen.

Councillor S Rose advised that thirteen trees had fallen in Tranmoor Woods in the past few weeks. Councillor T Needham advised that Doncaster Council could not intervene due the land being privately owned.

Councillor C Brodhurst Brown expressed congratulations to everyone involved in delivering the Christmas events programme. Concerns were raised toward the number of residents who failed to attend the Christmas Tea event and several guests who were extremely rude to members of staff. The Clerk was asked to draft a Zero Tolerance policy and a Christmas Tea Policy to deal with the matters.

Councillor A Barrington raised concerns about the opening times at the library which closes daily at 2.30pm meaning school children are unable to visit. A suggestion was made for the Sport and Recreation Officer to link up with the organisation.

Councillor A Barrington advised that the trees behind Armthorpe Leisure Centre had been cut down.

Councillor K Stothard advised that the matter relating to Mere Lane was ongoing. Councillor T Needham agreed to follow the matter up.