



MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 04 FEBUARY 2025

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, N Berry, A Bradley, C Head, C Joseph Jay, E North, S Rose, and K Stothard, and F Tyas.

Clerk to the Council: S Youngman.

Nine members of the public.

134 APOLOGIES

Apologies were received from Councillors L Mason, T Needham and M Walton.

RESOLVED: To approve the reasons for absence.

135 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

Item 13, Councillor vacancy.

136 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None.

137 MINUTES OF THE FULL COUNCIL MEETING HELD ON 07 JANUARY 2025

RESOLVED: That the minutes of the meeting be approved and signed as a true record.

138 MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 19 NOVEMBER 2024

RESOLVED: That the minutes of the meeting be noted as received.

139 MINUTES OF THE COMMUNITY CENTRE & GENERAL-PURPOSE COMMITTEE MEETING HELD ON 19 NOVEMBER 2024

RESOLVED: That the minutes of the meeting be noted as received.

140 MINUTES OF THE FINANCE MEETING HELD ON 26 NOVEMBER 2024

RESOLVED: That the minutes of the meeting be noted as received.

141 MINUTES OF THE STRATEGIC PLANNING MEETING HELD ON 04 DECEMBER 2024 AND 20 JANUARY 2025

RESOLVED: That the minutes of the meetings be noted as received.

142 RANDS LANE BURIAL GROUND

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

The Clerk reported that two water pipes had burst on the site, both pipes had been repaired and insulated. There are also issues with sunken plots which will be reinstated once the ground conditions improve.

143 MERCEL AVENUE ALLOTMENTS

The Clerk advised that all thirty-eight plots have been allocated. There has been a further incident of fly tipping on the site which contained asbestos, the waste has been removed at a cost of £1,125.00.

144 SCOUT HUT TENANCY AGREEMENT

The Clerk confirmed that a letter has been sent to the organisation to confirm that the extension of lease and site boundary has been approved, once the contact details for the groups legal team have been received the matter will progress.

145 PLANNING

None.

146 FINANCE

a. Bank Reconciliation

Council members were provided with the bank reconciliation dated 31st December 2024.

RESOLVED: To approve the statement.

b. CCLA Statement

Council members were provided with the statement dated 5th January 2025.

RESOLVED: To note receipt of the statement.

c. Schedule of Payments

Method	Payee	Item	Amount
DD	CF Corporate Finance	Photocopier Lease	£301.50
	BT	Broadband – CC	£59.94
	EDF Energy	Electricity – CC	£1.00
	Doncaster Council	Business Rates	£1,227.00
	Co-operative Bank	Commission	£4.00
BACS	Stage Right Creations	Pantomime Licence	£135.00
	M Dymniuk	Tea Dance Sessions – December	£180.00
	Millside Heating	Servicing and Repairs – Heating – CC	£910.75
	Scottish Water	Water Supply – Allotments	£245.30
	LITE	Christmas Lighting Scheme	£3,144.00
	Aircon Group	Servicing Fees	£795.79
	B Cheetham	Stock Take Report	£100.00
	Petals	Flowers – Christmas Tea Event	£30.00
	Vocon	Road Closure Fees – Remembrance	£1,086.00
	DSA Gardening	Grounds Maintenance Fees	£528.00
	Doncaster Council	Ground Maintenance Fees	£819.71

	LITE	Christmas Lighting Scheme	£9,192.24
	Aircon Group	Servicing Fees	£705.62
	J Mawdsley	Key	£3.30
DD	Business Stream	Water Supply – Burial Ground	-£199.73
	HMRC	PAYE & NI Contributions	£3,988.00
	Onecom	Telephone – CC	£127.78
	BT	The Acorn Hub – Broadband	£33.54
	Business Stream	Water Supply – CC	£147.43
	Worldpay	Subscription	£12.00
	Quando Drinks	Bar Supplies	£1,150.64
DD	Sage	Payroll Subscription	£82.80
	Bar 24 Ltd	Insurance – The Acorn Hub	£91.07
BACS	Veolia	Recycling Charges	£101.00
	Tesco Mobile	Clerk Mobile Phone	£33.99
	Wages	Wages	£12,626.63
	SYPA	Pension Contributions	£3,453.52
DD	British Gas	Gas Supply – CC	£628.64
BACS	Vulcan Trees & Landscapes	Removal of Christmas Tree	£20.00
DD	Doncaster Council	Waste Removal Fees – CC	£647.40
		Waste Removal Fees – The Acorn Hub	£107.12
		Waste Removal Fees – Burial Ground	£286.39
	Veolia	Duty of Care Fee	£5.20
		Recycling Fees – CC	£91.18
	Waterplus	Surface Water Charges – CC	£229.06
	O2	Mobile Phone – S&R	£28.20
	Copy Print Scan	Photocopier Charges	£71.58
CC	Amazon	Vacuum Cleaner	£142.00
	Nisbets	Cleaning & Bar Supplies	£89.80
	Aldi	Cleaning Supplies	£16.03
	Nisbets	Vacuum Jugs	£100.75
	Amazon	Kitchen Supplies	£11.99
		Kitchen Supplies	£33.37
	Asda	Christmas Party Supplies	£59.90
	Amazon	Refund	-£11.99
	Aldi	Christmas Party Supplies	£2.18
	P Millington	Removal of Waste & Asbestos – Allotments	£720.00
	Aldi	Bar Supplies	£18.88
	Amazon	Refund	-£159.99
		Kitchen Supplies	£10.99
		Kitchen Supplies	£12.99
	Nisbets	Coffee	£114.57
	Aldi	Tea Dance Supplies	£9.85
	Amazon	Cleaning Supplies	£25.99

		Kitchen Supplies	£84.99
	B&M	Cleaning Supplies	£9.64
	Nisbets	Cleaning Supplies	£55.47
	Aldi	Raffle Prizes – Christmas Tea Event	£196.87
	Amazon	Refund	-£7.99
	Argos	Monitor	£79.00

RESOLVED: To approve the payments.

d. Income and Expenditure Report dated 31st December 2024

RESOLVED: To note acceptance of the report.

e. FSCS Compensation Scheme Report

Council members were provided with a copy of the report.

RESOLVED: For the matter to be discussed further by the Finance committee and a recommendation to be made to Full Council in March.

147 CITY COUNCILLOR UPDATES

None present.

148 POLICIES

a. Zero Tolerance Policy

Council members were provided with a copy of the policy.

RESOLVED: For the Clerk to develop the policy to include sanctions, the implementation of sanctions and involving the Police.

b. Mercel Avenue Allotment CCTV Policy

Council members were provided with a copy of the policy. Concerns were raised towards the legalities of allowing the CCTV to be installed by tenants and the sharing of information on social media platforms.

RESOLVED: For the Clerk to carry out more research before the policy is reviewed.

149 CORRESPONDENCE

a. Armthorpe Parish Council Collaboration

Heather Beier attended the meeting to provide Council members with further information which would include creative workshops with local children for a period of five to six weeks followed by an exhibition of the work produced in the sessions.

RESOLVED 1: To approve the project and for the Sports and Recreation Officer to assist with introducing Heather to key member of staff at all schools.

b. Miller Homes update

Council members were provided with a copy of the letter regarding the development of land to the South of A630. No resolutions were made.

c. Centres of Excellence offer of self-defence classes

Council members were provided with a copy of the letter offering to provide self-defence sessions to Armthorpe residents.

RESOLVED: To approve the request.

150 COUNCIL VACANCY

Council members were provided with a copy of the letter from Anya Duckitt expressing an interest in being co-opted.

RESOLVED: To approve the co-option.

151 DATE AND TIME OF NEXT MEETING

RESOLVED: To meet on Tuesday 18 February 2025 and Tuesday 08 March 2025 at 7pm.

152 MEMBERS ITEMS

Councillor F Tyas made a request for the South Yorkshire Police poster regarding electric scooters to be displayed in village noticeboards.

Councillor C Brodhurst provided an update regarding the Doncaster Council planning meeting where approval was given for the Brook House Farm application.

Councillor C Head advised that there is one bench on Church Street that requires maintenance. An additional bench has been located on the green space near Ravenfield Road.

Councillor A Barrington asked for an update regarding the Sports and Recreation Officer linking in with the library. The Clerk advised that no progress had been made on the matter.