

MINUTES OF THE MEETING OF THE STAFFING COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 04 MARCH 2025

PRESENT:

Chairperson: Councillor C Brodhurst-Brown.

Councillors: A Bradley, and C Joseph Jay.

Clerk to the Council: S Youngman.

15 APOLOGIES

Apologies were received from Councillor E North.

RESOLVED: To approve the reasons for absence.

16 TO CONSIDER ITEMS THAT REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None.

17 MINUTES OF THE MEETING HELD ON 11 FEBRUARY 2025

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

18 YOUTH CLUB SUPPORT WORKER

Council members were provided with a draft advertisement, job description and person specification for the role.

RESOLVED: For the documents to be approved and the vacancy advertised with a closing date of 21st March 2025.

19 SHORTLISTING

RESOLVED 1: To review the applications on Tuesday 25th March at 6pm.

RESOLVED 2: For interviews to be held on Wednesday 2nd April from 6pm.

20 STAFFING MATTERS

The Clerk confirmed that the Site Manager had been enrolled on the following courses with YLCA:

- Fire Safety
- Working at heights
- Personal safety
- Manual handling
- H&S Essentials

- COSHH

The Events Assistant had also been enrolled on a Level 2 Event Planning course with Heart of Yorkshire.

Councillor A Bradley proposed that all members of staff are first aid trained.

RESOLVED: For the proposal to be approved.

21 DATE OF NEXT MEETING

RESOLVED: To meet on Tuesday 25th March at 6pm.