



MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 04 MARCH 2025

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: N Berry, A Bradley, A Duckitt, C Head, C Joseph Jay, T Needham, E North, and K Stothard, F Tyas and M Walton.

Clerk to the Council: S Youngman.

Ten members of the public.

153 APOLOGIES

Apologies were received from Councillors A Barrington, L Mason, and S Rose.

RESOLVED: To approve the reasons for absence.

154 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

Item 12, Councillor vacancy.

155 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

Councillor A Bradley declared an interest in item 12, Council Vacancy.

Councillor C Head declared an interest in item 11b, Correspondence from Armthorpe Community Theatre.

Councillor T Needham declared an interest in item 8, Planning (25/00220/FUL) and item 11b, Correspondence from Armthorpe Community Theatre.

Councillor F Tyas declared an interest in item 8, Planning (25/00220/FUL).

156 MINUTES OF THE FULL COUNCIL MEETING HELD ON 04 FEBRUARY AND 18 FEBRUARY 2025

RESOLVED: That the minutes of the meeting be approved and signed as a true record of the meeting.

157 MINUTES OF THE SPORTS AND RECREATION COMMITTEE MEETING HELD ON 28 AUGUST 2024

RESOLVED: That the minutes of the meeting be noted as being received.

158 MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON 03 DECEMBER 2024 AND 11 FEBRUARY 2025

RESOLVED: That the minutes of the meeting be noted as received.

159 MINUTES OF THE STRATEGIC PLANNING MEETING HELD ON 27 JANUARY 2025

RESOLVED: That the minutes of the meeting be noted as received.

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

160 RANDS LANE BURIAL GROUND

1. Review of fees

Council members received a comparative list of local burial fees, alongside the current fees at Rands Lane Burial Ground and the projected fees with a 10% increase.

RESOLVED: To approve the 10% increase, effective from 1st April 2025.

161 MERCEL AVENUE ALLOTMENTS

Nothing to report.

162 SCOUT HUT TENANCY AGREEMENT

Nothing to report.

163 PLAY PARK PROJECT

The Clerk confirmed that HAGS have signed the contract for the tender. Quotes for the planning application reports have been sought and amount to £12,132.00, however, another Clerk/Planning Consultant has agreed to assist with the application and reports to reduce costs. Council members were asked to approve a budget of up to £3,000 for the application and associated reports.

RESOLVED: To provide the Clerk with a budget of £3,000 to progress the application.

164 PLANNING

25/00220/FUL: The Gables, Barton Lane: Erection of a wraparound extension to side and rear following demolition of the garage. No objections were raised.

24/0227/OUT: Outline application for the erection of four two storey, 4-bedroom detached properties with garages, private gardens, and associated driveway on 0.21ha (following demolition of existing bungalow) (with approval being sought for access, landscaping, layout, and scale).

RESOLVED: To object to the application due to the proposal including four driveways, providing access to a busy highway close to a bend in the road and overdevelopment of the land.

165 FINANCE

a. Bank Reconciliation

Council members were provided with the bank reconciliation dated 31st January 2025.

RESOLVED: To approve the statement.

b. CCLA Statement

Council members were provided with the statement dated 5th February 2025.

RESOLVED: To note receipt of the statement.

c. Schedule of Payments

Method	Payee	Item	Amount
DD	BT	Broadband – Community Centre	£59.94
	EDF	Electricity – Community Centre	£1.00
	Doncaster Council	Business Rates	£1,227.00
	The Co-operative Bank	Commission	£6.08
	Waterplus	Surface Water Charges – Community Centre	£236.90
	O2	Sports & Recreation Mobile Phone	£28.20
BACS	S Youngman	Reimbursement –Copper Pipe	£7.29
		Reimbursement – Tap	£10.70
		Reimbursement – Insulation & Valve	£6.13
		Reimbursement – Laptop repair	£170.00
	F Tyas	Reimbursement – Lock Repair	£5.00
	Bar 24 Ltd	Insurance – The Acorn Hub	£91.07
	M Dymniuk	Tea Dance Sessions – January	£240.00
	L McCloud	Waste Removal Fees	£1,125.00
	DSA Gardening	Grounds Maintenance Fees	£528.00
DD	Tesco Mobile	Clerk Mobile Phon	£33.99
	Sage Software	Payroll Subscription	£82.80
BACS	Wages	Wages	£17,358.59
DD	HMRC	PAYE & NI Contributions	£3,520.35
BACS	Clean Safer Ltd	Window Cleaning – Community Centre	£170.00
DD	Onecom	Telephone Charges – Community Centre	£153.34
	SYPA	Pension Contributions	£3,453.52
	BT	The Acorn Hub – Broadband	£33.54
	Worldpay	Subscription	£12.00
	Quando Drinks	Bar Supplies	£1,058.00
	Copy Print Scan	Photocopier Charges	£94.11
	British Gas	Gas Supply – Community Centre	£858.43
	Worldpay	Card Machine Fees	£133.73
CC	Nisbets	Hot Water Boiler	£503.98
	Aldi	Kitchen Supplies & Batteries	£10.43
	Amazon	Chair Covers	£38.99
		Electric Heater	£20.99
	Aldi	Bar & Tea Dance Supplies	£22.31
	Amazon	Screw Cover Caps	£3.98
		Electric Heater	£20.99
	Keyhole Services	Keys	£72.00
	Aircon Group	Servicing Fees	£197.64
	Vintage Wholesalers Ltd	Backdrop & Lights	£53.98
	Royal Mail	Postage	£3.39
	B&M	Varnish	£12.00
	Viking	Stationery	£247.01

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	Inkymoo Designs Ltd	Allotment Plot Numbers	£47.92
	Nisbets	Cleaning Supplies	£141.03
	B&M	Sweets – Sports & Recreation	£9.13
	Aldi	Bar Supplies	£5.18
	Amazon	Medals – Sports & Recreation	£75.05
	Replacement Keys	Safe Key	£40.80
	Keyhole Services	Keys	£20.00
	Transfernow	Subscription	£115.20
	Transfernow	Refund	-£57.60
	Nisbets	Cleaning Supplies	£51.44
	Aldi	Tea Dance Supplies	£9.14
	Keyhole Services	Keys	£34.56
	B&M	Cleaning Supplies	£25.02
	Wickes	Mop Handles	£9.60
	Nisbets	Refund	-£51.44
	The Co-operative Bank	Card Fee	£2.00

RESOLVED: To approve the payments.

d. Income and Expenditure Report dated 31st January 2025

RESOLVED: To note acceptance of the report.

166 CITY COUNCILLOR UPDATES

Councillor T Needham provided the following updates:

- a. Discussions with Doncaster Council to ensure that only one set of temporary traffic lights are installed in the village at any one time (except for emergency repairs).
- b. Repairs to the highway on Laburnum Drive due to the removal of weeds.
- c. Civic Mayoral duties: Attending of Verdi Requiem, Saturday 15 March 2025, with Doncaster Choral Society.

167 CORRESPONDENCE

a. Request for funding from Armthorpe Welfare Bowling Club

Council members were provided with a copy of the request for funding towards the Ken Booth Classic Tournament from the president of the club.

RESOLVED: To invite the president to the April meeting to discuss the matter further.

b. Armthorpe Community Theatre

Council members were provided with a copy of the letter from Armthorpe Community Theatre to request a formal agreement with the Council regarding use of Armthorpe Community Centre.

RESOLVED: For clarification to be provided regarding the expected use of income from the pantomime for room hire fees.

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168 COUNCIL VACANCY

Council members were provided with a copy of the letter from Leanne Bradley expressing an interest in being co-opted.

RESOLVED: To approve the co-option.

169 DATE AND TIME OF NEXT MEETING

RESOLVED: To meet on Tuesday 01 April 2025 at 7pm.

170 MEMBERS ITEMS

Councillor N Berry reported ongoing issues with potholes on Fiddlers Drive. Councillor T Needham agreed to chase up the matter.

Councillor N Berry reported issues with subsidence along Parkway, around Cranfield Close and Tranmoor Lane. Councillor T Needham advised that the area has been inspected and is to be dealt with by Severn Trent Water.

Councillor C Joseph Jay expressed thanks to all members of the Strategic Planning committee and the Clerk for the time spent on progressing the play park project.

Councillor C Head reported ongoing issues with water outside Carpenter Funeral Services on Doncaster Road. Councillor T Needham agreed to deal with the matter.