



MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 01 JULY 2025

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, A Bradley, L Bradley, A Duckitt, C Head, E North, C Parry, S Rose, and M Walton.

City Councillors: C Marriott and N Pritchard

Clerk to the Council: S Youngman.

Three members of the public.

33 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

Item 13: Council vacancies.

34 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None.

35 APOLOGIES

Apologies were received from Councillor T Needham.

RESOLVED: To approve the reasons for absence.

INTRODUCTION FROM GRAEME MOORE FROM DONCASTER COUNCIL

Graeme Moore attended the meeting with a colleague to provide members with details of the working carried out by the Neighbourhood Response Team which includes dealing with anti-social behaviour, noise concerns, graffiti, and drug concerns. The team, work in partnership with South Yorkshire Police and cover the entire area of Doncaster. Graeme answered questions from members of the public and Council and agreed to share contact information with Councillors. Members thanked the representatives for attending the meeting.

36 MINUTES OF THE FULL COUNCIL MEETING HELD ON 06 JUNE 2025

RESOLVED: That the minutes of the meeting be approved and signed as a true record of the meeting.

37 RECEIPT OF COMMITTEE MEETING MINUTES

Council members were provided with a copy of the following minutes:

Sports and Recreation: 10th February and 27th May 2025

Events: 15th April 2025

Community Centre and General Purpose: 15th April 2025

Staffing: 4th March and 3rd June 2025

RESOLVED: To accept receipt of the minutes.

38 PLANNING

25/01202/FUL: 28 Pasture Close: Erection of garden room for use as a hair salon (on an appointment basis only). No objections were raised.

25/01045/FUL: Erection of a two storey and first floor rear extension with first floor extension to the side (without compliance with condition (2) of planning application 23/01831/FUL granted on 09/01/2024 (approved Plans). No objections were raised.

25/00669/FUL: 38 Whiphill Lane: Change of use from use Class 3 (Dwellinghouse) to use Class E(f) (nursery), and alterations to car park layout.

RESOLVED: To object to the application due to concerns relating to the proposed business being located on an unadopted highway, insufficient lighting, insufficient parking, congestion, noise pollution and overdevelopment.

25/01257/FUL: 89 Briar Road: Erection of a single storey double garage, following the demolition of the existing garage. No objections were raised.

39 FINANCE

a. **Bank Reconciliation**

Council members were provided with the bank reconciliation dated 31st May 2025

RESOLVED: To approve the bank reconciliation.

b. **Schedule of Payments**

Method	Payee	Item	Amount
DD	EDF Energy	Electricity – Community Centre	£1.00
	Doncaster Council	Business Rates – Community Centre	£1,227.00
	BT	Broadband – Community Centre	£63.78
BACS	Kettlewells	Coach Hire – Bridlington Trip	£650.00
	YLCA	Deputy Clerk Advert	£20.00
	Dining Diva	Cleaning Supplies	£95.40
	YLCA	Training – S Fielder	£22.50
	Bar 24 Ltd	Rent & Service Charges – The Acorn Hub	£2,807.48
	Clean Safer	Window Cleaning Fees	£170.00
	J P Glasby Ltd	Replacement Lighting	£1,976.09
DD	World Pay	Subscription	£1.20
	Quando Drinks Ltd	Bar Supplies	£638.14
		Bar Supplies	£433.74
		Bar Supplies	£604.07
	South Yorkshire Pensions Authority	Pension Contributions	£3,507.00
	BT	Broadband – The Acorn Hub	£36.23
	Biffa	Waste Recycling Fees	£16.85
		Waste Recycling Fees	£14.93

	The Co-operative Bank	Commission	£4.48
	O2	Sports & Recreation Mobile Phone Charges	£30.30
	Waterplus	Surface Water Charges – Community Centre	£236.99
	British Gas	Gas Supply – Community Centre	£205.95
	Copy Print Scan	Photocopying Charges	£106.99
	Sage	Payroll Subscription	£88.80
	Tesco Mobile	Clerk Mobile Phone Charges	£33.99
BACS	Wages	Wages	£20,158.14
DD	HMRC	PAYE & NI	£4,934.56
	Onecom	Telephone Charges – Community Centre	£161.63
BACS	DSA Gardening	Grounds Maintenance Fees	£528.00
	Gloaming Tree Surgery	Tree Survey – Park Project	£480.00
CC	Aldi	Bar Supplies	£15.90
	Amazon	Kitchen Supplies	£8.49
	Viking	Kitchen Supplies	£278.40
	Amazon	Kitchen Supplies	£9.59
	Aldi	Bar & Cleaning Supplies	£15.66
	Viking	Stationery	£25.79
		Stationery & Postage	£97.50
	Aldi	VE Day 80 Supplies	£29.59
	Amazon	Water Filter	£60.93
	Aldi	Milk	£4.60
		Milk	£4.60
	Amazon	Disposable Cups - Street Food Event	£15.95
		Disposable Cups - Street Food Event	£44.95
		Parasol Base	£19.95
	B&M	Cleaning Supplies	£7.96
	Aldi	Milk	£4.60
	Vevor	Cable Protectors	£159.98
	Amazon	HDMI Cable	£5.09
		Parasol	£44.00
	NBB Recycled Furniture	Recycling Bins	£153.30
	Safety Signs 4 Less	No Smoking Signs	£23.78
	Aldi	Bar Supplies	£5.67
	HMLR	Search Fees	£14.00
	Wickes	Sealant & Adhesive	£6.00
	Aldi	Tea Dance Supplies	£16.40
	Safety Signs 4 Less	No Vaping Sign	£21.18
	RBLI	Lamp Post Poppies	£215.98
	Aldi	Annual Meeting Supplies	£12.36
	Digdat	Utility Searches – Rose House Bench	£106.63
	APCS Ltd	DBS Check – Sports & Recreation Officer	£68.10

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

	Morrisons	Bar Supplies	£7.35
	Norton	Subscription	£34.99
	HSQE	Training – S Fielder	£48.00
	Norton	Subscription	£39.99
		Subscription	£29.99
		Refund	-£39.99

RESOLVED: To approve the payments.

c. Income and Expenditure Report

Council members were provided with a copy of the report up to 31st May 2025

RESOLVED: To approve the report.

40 PARISH COUNCIL MATTERS

a. Rands Lane Burial Ground

The Clerk advised that complaints had been received regarding the standard of grounds maintenance, the contractor had explained the last visit had been delayed but all issues have now been resolved.

b. Mercel Avenue Allotments

The Clerk advised a contractor had attended the site to discuss the installation of CCTV; however, the project is not feasible due to there being no power on site. The cost for a solar powered system was discussed but exceeds the Council's budget.

c. Scout Tenancy Agreement

The Clerk advised that the land is not registered with HM Land Registry, the land needs to be valued in order for the registration to be carried out. Arrangements have been made for a valuation to be carried out to enable the matter to progress.

d. Play Park Project

The Clerk advised that a Noise Assessment report is required to enable the planning report to be submitted to Doncaster Council. Once this has been received a pre-planning meeting will be arranged.

e. Solar Panels Project

The Clerk advised that the tender for the project had been published on the government Find a Tender website, the final date for submissions is 8th July 2025. A request was made for the Community Centre and General-Purpose committee to be granted permission to award the contract with the condition that the contract does not exceed £47,125.00 which was agreed by Full Council in May 2025.

RESOLVED: For the Community Centre and General-Purpose committee to appoint a contractor for the project.

41 COMMUNITY CENTRE STORAGE CONTAINERS AND STAFF CAR PARK

The Clerk made a recommendation for only one of the containers to be removed due to the possibility of the requirement for storage facilities for grounds maintenance equipment in the next financial year.

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RESOLVED: For one container to be donated to 32nd Doncaster (Armthorpe) Scout group, providing the group arrange for the container to be relocated at their cost.

Council members discussed the feasibility of creating a staff car park.

RESOLVED: Not to proceed with the project.

42 POLICIES

Council members were provided with the updated Standing Orders and Financial Regulations, which had been amended to reflect the implementation of The Procurement Act and the Civility and Respect project.

RESOLVED: To approve the updated policies.

43 PARISH COUNCIL VACANCIES

This matter was discussed once all members of the public had left the meeting.

Council members were provided with four applications.

RESOLVED: To appoint N Berry, M Jackson, and L Monks.

The fourth candidate did not receive a majority vote; therefore, the co-option was not approved.

44 CITY COUNCILLOR UPDATES

Councillor C Marriott provided updates on the following matters:

1. Work is ongoing in arranging Community Speedwatch sessions, signs are on order and a training session has been arranged for 7th July from 9am outside Spar on Doncaster Road. 11th July is National Community Speedwatch day and sessions will be held throughout the village from 10am to 4pm.
2. The issue with the bins outside the shop on Church Street is ongoing.
3. Doncaster Council has provided a schedule of works for the year with regards to the work carried out by Streetscene.
4. SYPTTE has been informed of the issue with the bus stop on Church Street and a temporary bus stop has been provided.
5. An enquiry has been received with regards to the hamlet of Nutwell, the possibility of having heritage signs installed is being investigated.
6. The neighbourhood watch scheme is growing, with additional signs being displayed. The next stage of the project is to identify co-ordinators for the village.

Councillor T Needham provided the following updates via a written report:

1. Ongoing support and advice are being provided to the residents of Whiphill Lane in regard to the planning application for a children's nursery.
2. A new PC has joined the Armthorpe team, this has been a long campaign as a City Councillor.
3. A letter of thanks has also been sent to PC Jack Clayton for his bravery whilst dealing with an issue in the village.

45 DATE AND TIME OF NEXT MEETING

RESOLVED: To meet on Tuesday 02 September 2025 at 7pm.

46 MEMBERS ITEMS

Councillor M Walton reported an issue with a lack of fencing between the Ablemarle development and existing houses.

Councillor M Walton reported an issue with an overgrown hedge at 26 Hatfield Lane.

Councillor C Parry reported an issue with dropped kerbs throughout the village which cause problems for residents with mobility issues. Councillor C Marriott advised that he is working on the matter.

Councillor A Duckitt provided an update on the work taking place to improve the youth club provision and advised that she had enjoyed working with the children to provide engaging activities. Councillor C Marriott offered to assist with providing resources for the project. Councillor L Bradley advised that she had lots of art and craft materials for the group to use.

Councillor C Brodhurst Brown expressed thanks to Councillor A Duckitt from the entire Council for her contributions so far with the youth club project.

Councillor A Barrington advised that Armthorpe Community Theatre are performing at Doncaster Little Theatre on 11th and 12th of July.

Councillor C Brodhurst Brown advised that a fundraising event for Firefly Cancer Awareness and Support is to be held at the community centre on Saturday 16th August.

Councillor L Bradley advised that she is organising an event for the same charity at The Sportsman pub on 31st August.