



MINUTES OF THE MEETING OF THE EVENTS SUB COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 16 SEPTEMBER 2025

PRESENT:

Chairperson: Councillor C Head.

Councillors: A Barrington, L Bradley, and C Brodhurst Brown.

Also present: S Youngman: Clerk to the Council, and Daisy Youngman: Events Assistant.

20 APOLOGIES

Apologies for absence were received from Councillor L Monks, E North and S Rose.

RESOLVED: To approve the reasons for absence.

21 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

22 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declaration of personal & prejudicial interests raised.

23 MINUTES OF THE MEETING HELD ON 15 JULY 2025

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

24 ARMTHORPE COMMUNITY THEATRE

Councillor A Barrington advised that the rehearsals are taking place for the pantomime, the group are looking for props for the performance. Councillor L Bradley offered to contact Sine FM to ask them to promote the event.

25 REVIEW OF EVENTS

Miners Memorial: 7th September 2025

Council members noted a successful and well organised event and agreed that the wreaths should be given out before the service starts to avoid anyone interrupting proceedings.

26 TO DISCUSS THE ARRANGEMENTS FOR THE FOLLOWING EVENTS 2025 AND AGREE FURTHER ACTION IF NECESSARY

Children's Halloween Party: 31st October 2025:

Council members were asked to consider implementing a small fee for tickets due to issues with people registering for events previously, but not attending.

RESOLVED: To implement a fee of £2.00 per ticket and tickets to be sold from the office within Armthorpe Community Centre.

Firework Display: 4th November 2025:

Council members were asked to review the vendor fees for the event, previously individual vendors incurred charges of £50.00, and the fairground operator was charged £300.00.

RESOLVED: Not to increase the fees but to ask the fairground operator to implement a £2.00 per ride policy to keep the event affordable for families.

Remembrance Parade: 9th November.

Council members were provided with a quote from Burgray to provide a PA System outside the Church.

RESOLVED: To approve the quote at a cost of £390.00.

Christmas Market & Christmas Light Switch On: 22nd November:

Council members were asked to review the pitch fees for the food vendor attending the event and discuss the gifts for Santas grotto.

RESOLVED: To charge £50.00 to vendors and purchase selection boxes for Santas grotto.

Children's Christmas Party: 5th December 2025: No updates.

Christmas Tea Events: 12th & 13th December 2025: No updates.

Civic Carol Service: 21st December 2025: No updates.

27 EVENTS ASSISTANT UPDATE

The Events Assistant attended the meeting to provide the following updates:

1. **Quiz night:** It was proposed that the first event take place on Thursday 23rd October, with tickets priced at £10.00 to include both the quiz and a serving of pie and peas. Attendance would be capped at 50 guests to ensure the event could be comfortably accommodated in the lounge.

RESOLVED: To approve the proposal.

2. **Cocktail Night:** It was proposed that the event would be trialled on Friday 13th February 2026, with tickets priced at £10.00 to include taster cocktails and a grazing board with entertainment from a singer. Councillor C Head agreed to provide the contact information for a local singer.

RESOLVED: For the proposal to be approved.

28 NEXT MEETING DATE

RESOLVED: To meet on 21st October 2025 at 6pm.