

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 06 JANUARY 2026

PRESENT:

Chairperson: Councillor S Rose.

Councillors: A Barrington, N Berry, A Bradley, L Bradley, A Duckitt, C Head, L Monks, E North and C Trewick.

City Councillors: C Marriott and N Pritchard.

Clerk to the Council: S Youngman.

Eight members of the public.

115 APOLOGIES

Apologies were received from Councillors C Brodhurst Brown, M Jackson, T Needham and M Walton.

RESOLVED: To approve the reasons for absence.

NOT IN ATTENDANCE

Councillor C Parry.

116 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None identified.

117 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

No declarations were made.

118 MINUTES OF THE FULL COUNCIL MEETING HELD ON 02 DECEMBER 2025

RESOLVED: That the minutes of the meeting be approved and signed as a true record of the meeting.

119 MINUTES OF THE STAFFING MEETING HELD ON 30 JUNE 2025

RESOLVED: That the minutes of the meeting be noted as received.

120 PLANNING

25/02335/FUL: Armthorpe Academy, Mere Lane: Removal of existing damaged fencing and installation of new security fencing and gates at identified locations along the north-east boundaries.

No objections were made.

a. Bank Reconciliation

Council members were provided with the bank reconciliation dated 30th November 2025.

RESOLVED: To approve the statement.

b. Schedule of Payments

Method	Payee	Item	Amount
DD	EDF Energy	Electricity – Community Centre	£1.00
	Doncaster Council	Business Rates – Community Centre	£1,227.00
	BT	Broadband Charges – Community Centre	£63.78
BACS	S Youngman	Christmas Tea Expenses	£22.80
	YLCA	GDPR Training	£350.00
	DSA Gardening	Grounds Maintenance	£528.00
	Harbon Electrical Services	Structural Calculations	£1,800.00
	Dining Diva	Cleaning Materials	£125.82
	Doncaster Gas Products Ltd	Gas	£64.20
	Dining Diva	Cleaning Supplies	£65.22
	Jaysters	Christmas Tea Catering	£5,166.48
DD	Quando Drinks Ltd		£1,213.58
	British Gas	Gas Supply – Community Centre	£621.13
BACS	Michelle Dymniuk	Tea Dance Sessions	£240.00
	Washhouse Design	Branding and Website Fees	£1,899.18
	D Youngman	Bar Supplies	£43.90
	Clutter Busters	Removal of Fridge – Allotments	£30.00
	Cantley with Branton PC	Membership Reimbursement – B Walton	£150.00
	Kiwa Ltd	Column Testing	£974.88
	Gloaming Tree Surgery	Tree Maintenance – Cow House Lane	£960.00
	J P Glasby Ltd	Electrical Repairs	£312.00
	BT	Broadband – The Acorn Hub	£36.23
DD	SYPA	Pension Contributions	£3,151.64
	Tesco Mobile	Clerk Mobile Phone Charges	£31.99
	Sage	Payroll Subscription	£112.80
BACS	Patman Co Ltd	Portable Appliance Testing	£179.28
	Flying Futures CIC	Youth Club Provision	£480.00
	DSA Gardening	Grounds Maintenance	£528.00
	Vision ICT Ltd	Website Hosting Fees	£132.83
	G&O Fencing	Fencing Repairs – Cow House Lane	£836.38
	Jamie Warren	Christmas Tea Entertainment	£400.00
	Stacy's Entertainment	Childrens Christmas Disco	£200.00

	R&S Security	Fire Alarm Maintenance Fees	£87.00
	DB Entertainment	Santas Grotto – Christmas Market	£372.00
DD	Biffa	Waste Recycling Fees	£19.22
	O2	S&R Mobile Phone Charges	£30.30
	Waterplus	Surface Water Charges – CC	£255.44
	Copy Print Scan	Photocopying Charges	£182.25
BACS	Wages	Wages	£18,404.83
	Smart Blinds of Doncaster	Installation of Blinds	£2,068.24
	Arbtech	Preliminary Ecological Appraisal	£946.80
	Doncaster Council	Premises Licence	£180.00
	Flying Futures	Youth Club Provision	£240.00
	Onecom	Telephone – Community Centre	£175.97
	S Youngman	Ice and Flowers – Christmas Teas	£22.80
	YLCA	GDPR Training	£350.00
DD	HMRC	PAYE & NI Contributions	£4,679.56
CC	Trimming Shop	Black Tablecloths	£106.97
	Amazon	First Aid Supplies	£7.43
		First Aid Supplies	£5.36
		Torches	£83.76
		First Aid Supplies	£17.30
	B&M	Cleaning Supplies	£6.48
	Aldi	Youth Club Supplies	£13.84
		Tea Dance Supplies	£12.57
	Temu	Christmas Decorations	£45.46
	B&M	Torches	£84.25
	Post Office Ltd	Postage	£3.60
	Viking	Stationery	£277.24
	Amazon	Refund – Cable Ties	-£29.94
	Canva	Subscription	£99.99
	Home Bargains	Raffle Gifts	£60.93
	Aldi	Bar Supplies	£3.72
	Shanza Ltd	Bar Supplies	£41.70
	Easy Shipping 4 Home Ltd	Banqueting Roll	£45.90
	Amazon	Fridge Magnets	£11.36
	Nisbets	Airpots and Hot Chocolate	£161.94
	B&M	Christmas Market Supplies	£87.94
	HK Cruoda Group Co Ltd	Christmas Trees	£119.98
	Microsoft	HEVC Extension	£0.79
	Amazon	Refund – Torches	-£5.82
		Refund – Torches	-£6.98
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		Coffee Cups	£9.96
	B&M	Bar Supplies	£12.85
	Aldi	Youth Club Supplies	£5.86
	Argos	Christmas Trees	£88.00
	B&M	Christmas Market Supplies	£28.29
		Christmas Market Supplies	£38.92
	Sainsburys	Christmas Market Supplies	£90.82
	Amazon	Refund – Torches	-£6.98
	Aldi	Bar Supplies	£8.71
	Shanza Ltd	Refund – Bar Supplies	-£41.70
	HK Cruoda Group Co Ltd	Refund – Christmas Trees	-£119.98
	Aldi	Tea Dance Supplies	£4.80
	Amazon	Chair Sashes	£12.98
		Tea Pot	£25.12
	Aldi	Tea Dance Supplies	£10.10
	The Village Butcher	Christmas Party Supplies	£76.00
	Crusty Cob Shop	Christmas Party Supplies	£21.60
	Aldi	Youth Club Supplies	£14.94
		Raffle Prizes	£66.94
	Power Music	Subscription	£14.95
	Amazon	Coffee Cups	£24.72

RESOLVED: To approve the payments.

c. Income and Expenditure Report

Council members were provided with a copy of the report dated 30th November 2025.

RESOLVED: To approve the report.

d. 2026-2027 Precept

Council members were provided with a report from the Clerk regarding the precept requirements for 2026-2027 and the base rate provided by Doncaster Council.

RESOLVED: To approve a precept request of £380,000 equating to an increase of £13.06 per year and 25pence per week for a Band D property and percentage increase of 16.75%.

122 PARISH MATTERS

a. **Rands Lane Burial Ground:** No matters reported.

b. **Mercel Avenue Allotments:** No matters reported.

- c. **Play Park Project:** The Clerk advised that the Preliminary Ecological Report had been received and confirmed that it raised no areas of concern. Once the car park draft design has been received a Strategic Planning meeting will be arranged.
- d. **Solar Panels:** No updates.
- e. **Website and Branding:** The Clerk advised that Washhouse Designs are working on building the website.

123 CITY COUNCILLOR UPDATES

Councillor N Pritchard advised that he has been assisting a resident on Hawksley Close with a public health issue along with other cases which are confidential.

Councillor C Marriott advised of the following updates:

- The potholes on Church Street have been inspected by Doncaster Council but do not meet the criteria for repair.
- The damaged drain cover at the entrance to White House Farm Medical Centre is the responsibility of the landowner.
- Speedwatch arrangements are ongoing.
- The issue with the commercial bins causing an obstruction on Church Street have been allocated to a Doncaster Council Officer.

124 POLICIES

a. **Scheme of Delegation**

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

b. **Disciplinary Policy**

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

125 CORRESPONDENCE

a. **Funding request from Armthorpe Rovers Junior Football Club**

Council members were provided with a copy of the letter which contained a request for funding towards new football nets and a line marking machine.

RESOLVED: To approve the request at a cost of £650.98

b. **Donation to Markham Main Colliery Brass Band**

Council members were provided with a copy of the letter and were asked to consider a donation for the bands attendance at Council events in 2025.

RESOLVED: To make a donation of £500.00.

c. Letter regarding a potential heritage project

Council members were provided with a copy of the letter.

RESOLVED: To invite J Daniels to a future meeting to discuss the matter further.

126 DATE AND TIME OF NEXT MEETING

RESOLVED: To hold the next Full Council meeting on Tuesday 3rd February 2026 at 7pm

127 MEMBERS ITEMS

Councillor L Monks raised concerns with a resident on Elmwood Crescent who has installed signage on Council owned verges and also has CCTV recording onto public areas. Councillor C Marriott agreed to investigate the matters.

Councillor L Monks provided members with an updated figure from the fundraising events held within Armthorpe Community Centre for Firefly Cancer Awareness Support, with the final total reaching £10,700.00.

Councillor N Berry questioned whether the Christmas lights would be switched off on 6th January.

Councillor A Barrington asked for a Traffic Committee meeting to be arranged.

There being no further Council business the meeting was closed.

PUBLIC SESSION

A member of the public asked members to consider exempting the out of parish fee for a family member who had recently passed away. Councillor S Rose expressed condolences for the sad news and advised that an Extraordinary meeting would be arranged to discuss the matter further.

A member of the public reported an issue with a lack of dog waste bins in the Cleveland Road/Nooking Close/ Cow House Lane area. Councillor C Marriott agreed to look into the matter.

A member of the public questioned where the racking had gone which had been used by Armthorpe Food Support. The Clerk advised that the racking had been donated to local voluntary organisations and Armthorpe Community Centre.

A member of the public reported a subsidence issue with the footpath outside Ernelesthorpe Manor and Lodge Care Home. Councillor C Marriott agree to report the matter to Doncaster Council.

A member of the public reported an issue with a dropped kerb outside The Card Factory on Church Street being blocked by vehicles. Councillor C Marriott agreed to investigate the matter.

A member of the public report a broken knee rail fence outside 29 Tranmoor Lane. Councillor C Marriott agreed to report the matter to Doncaster Council.

A member of the public reported a faulty streetlight on Mill Street. The Clerk agreed to report the issue to Doncaster once the lighting column number had been confirmed.

Councillor C Marriott made a suggestion for the Parish Council to issue advisory notes to drivers parking illegally and advised that the local Police team are in support of the idea.