

MINUTES OF THE MEETING OF THE EVENTS SUB COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 20 JANUARY 2026

PRESENT:

Chairperson: Councillor C Head.

Councillors: A Barrington, and L Monks.

Also present: S Youngman: Clerk to the Council, and Daisy Youngman: Events Assistant.

48 APOLOGIES

Apologies for absence were received from Councillor L Bradley, C Brodhurst Brown, E North and S Rose.

RESOLVED: To approve the reasons for absence.

49 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

50 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

51 MINUTES OF THE MEETING HELD ON 18 NOVEMBER 2025

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

52 ARMTHORPE COMMUNITY THEATRE

Councillor A Barrington advised that arrangements for the cabaret evening on 14<sup>th</sup> March are ongoing, ticket prices need to be confirmed and more acts are needed.

53 REVIEW OF EVENTS

**a. Christmas Market & Christmas Light Switch On**

Council members noted a successful event but agreed that the location of Santa's grotto needs to be reviewed and a one-way system needs to be implemented.

**b. Children's Christmas Party**

Council members agreed that the event had been well received but there had been an issue with children climbing on furniture in the lounge.

RESOLVED: To implement a policy of no children in the lounge at next year's event.

**c. Christmas Tea Event**

Council members noted successful events, there had been a problem with seating on the Saturday evening, and a suggestion was made for people to pay a fee to reserve a full table. The Clerk advised that it would also be good idea for the hall to be set up to seat 150 guests to avoid odd places being left at tables. Councillor L Monks advised that members of the public had suggested that a charge should be implemented for the raffle. Concerns were raised over the cost of the events; the Clerk advised that there is also an issue with people not attending once tickets have been allocated.

RESOLVED: To review the cost per head for the events and consider the suggestions made at a future meeting.

54 2026-2027 EVENTS

**a. Cocktail Evening: 13<sup>th</sup> February 2026**

The Events Assistant advised that tickets are on sale and are £10.00 each which includes taster cocktails, food and entertainment.

**b. Pride of Armthorpe: 17<sup>th</sup> April 2026**

RESOLVED: To arrange a meeting to discuss arrangements.

**c. Children's Easter Event: TBC**

A discussion took place regarding whether to organise a party, Easter bonnet competition, or Easter egg hunt around the village.

RESOLVED: For Councillor A Barrington to speak with Jean from Armthorpe Community Library about arranging an event. The Events Assistant agreed to look at alternative ideas for an Easter Event.

**d. Family Circus: 18<sup>th</sup> to 25<sup>th</sup> May 2026**

The Clerk confirmed that Pinders Circus had agreed to the terms and conditions of holding the event on Briar Road playing field.

**e. Bridlington Coach Trip: 26<sup>th</sup> June 2026**

No updates received.

RESOLVED: To approve the date of the event and for Councillors A Barrington and C Head to attend the trip.

**f. Family Seaside Trip: 7<sup>th</sup> August 2026**

Council members discussed how to reach out to families who would benefit from the day out.

RESOLVED: For an application form to be drafted so families can apply for a place on the trip and for the form to be shared with local schools.

**g. Firefly Summer Event: 8<sup>th</sup> August 2026.**

Council members were asked to consider approving a free letting for the event.

RESOLVED: To approve the event and the request for a free letting.

**h. Miners Memorial: 6<sup>th</sup> September 2026**

RESOLVED: To approve the date of the event.

**i. Children's Halloween Party: 30<sup>th</sup> October 2026**

RESOLVED: To approve the date of the event.

**j. Firework Event: 4<sup>th</sup> November 2026**

Council members discussed the option of a quieter/silent display.

RESOLVED: To approve the date of the event.

**k. Remembrance Service and Parade: 8<sup>th</sup> November 2026**

RESOLVED: To approve the date of the event.

**l. Christmas Market & Christmas Light Switch on: 21<sup>st</sup> November 2026.**

Council members discussed the option of starting the event at 12pm to allow stall holders to sell products for a longer period of time and to also avoid overcrowding.

A discussion took place regarding the queuing system for Santas Grotto, and the implementation of a one-way system in the main hall to enable the flow of visitors.

RESOLVED: To start the event at 12pm and implement a one-way system in the main hall.

**m. Children's Christmas Party: 4<sup>th</sup> December 2026.**

RESOLVED: To approve the date of the event.

**n. Christmas Tea Events: 11<sup>th</sup> and 12<sup>th</sup> December 2026**

RESOLVED: To approve the date of the events.

55 EVENTS ASSISTANT UPDATE

The Events Assistant provided members with a proposal from Jamie Warren, the entertainer from the Christmas Tea events. The proposal included details of themed nights to be held at Armthorpe Community Centre with APC receiving 40% of the revenue from ticket sales.

The Events Assistant also suggested arranging a small-scale street food event in the car park, the event would be held during the week, and the bar would be open throughout the evening for visitors to the event.

RESOLVED: To approve the events and review after three months.

56 VILLAGE PARADE/GALA

No updates received.

57 REQUEST FROM ROBINSONS FUN FAIR

Council members were provided with a copy of the request from Robinsons Fun Fair to hold a three-day event on Briar Road playing field.

RESOLVED: To approve the request with the same conditions as agreed with Pinders Circus.

58 NEXT MEETING DATE

RESOLVED: To meet on 17<sup>th</sup> February 2026 at 6pm.

**APPROVED BY MEMBERS OF THE EVENTS COMMITTEE AT A MEETING HELD ON 17<sup>TH</sup> FEBRUARY  
2026**