

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 03 FEBRUARY 2026

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: N Berry, A Bradley, L Bradley, A Duckitt, M Jackson, E North, C Parry, C Trewick and M Walton.

City Councillors: C Marriott and N Pritchard.

Clerk to the Council: S Youngman.

Ten members of the public.

128 APOLOGIES

Apologies were received from Councillors A Barrington, C Head, L Monks, T Needham, and S Rose.

RESOLVED: To approve the reasons for absence.

129 HERITAGE PROJECT

Joshua Daniels attended the meeting to discuss a heritage project with the involvement of local students to create a heritage trail, leaflets, and film making sessions to create a documentary over a period two to six weeks.

RESOLVED: To arrange a further meeting to discuss proposals.

130 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

Item 9d: Salary Evaluation for the Post of Clerk/RFO.

131 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

Councillor N Berry declared an interest in item 8b: Ladycroft Road development.

132 MINUTES OF THE FULL COUNCIL MEETING HELD ON 06 AND 13 JANUARY 2026

RESOLVED: That the minutes be approved and signed as a true record of the meeting.

133 MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 18 NOVEMBER 2025

RESOLVED: That the minutes of the meeting be noted as received.

134 MINUTES OF THE COMMUNITY CENTRE AND GENERAL-PURPOSE COMMITTEE MEETING HELD ON 18<sup>TH</sup> NOVEMBER 2025

RESOLVED: That the minutes of the meeting to be noted as received.

135 PLANNING

26/00064/FUL: 12 Park Close: Erection of a single storey rear and side wrap around extension and an infill front extension. Erection of a new garage following the demolition of the existing garage.

26/01976/FUL: Armthorpe Shaw Wood Academy: Erection of a single storey extension to the sports hall and internal alterations.

No objections were made.

136 LADYCROFT ROAD DEVELOPMENT

Councillor C Brodhurst Brown provided members with an overview of the meeting held the previous evening with the developer and advised that until the outline plans have been submitted to Doncaster Council, the Parish Council are unable to make a decision or comment on the proposal.

137 FINANCE

**a. Bank Reconciliation**

Council members were provided with the bank reconciliation dated 31<sup>st</sup> December 2025.

RESOLVED: To approve the statement.

**b. Schedule of Payments**

Method	Payee	Item	Amount
DD	CF Corporate Finance	Photocopier Lease	£301.50
	EDF Energy	Electricity – CC	£1,447.94
	Doncaster Council	Business Rates	£1,227.00
	Co-operative Bank	Commission	£4.16
	Scottish Water	Water Rates – CC	£470.11
BACS	Clean Safer	Window Cleaning Fees	£170.00
	M Dymniuk	Tea Dance Sessions	£180.00
	Burgray	PA System Hire Fees – Remembrance	£390.00
	Yorkshire Mechanical Services Ltd	Boiler Servicing Fees – CC	£527.48
	About Access Ltd	Access Audit - CC	£1,320.00
	DSA Gardening Ltd	Grounds Maintenance Fees	£528.00
	Abouncearound	Inflatable Hire Charges – S&R	£150.00
	British Red Cross	First Aid Training	£1,292.40
	LITE Ltd	Christmas Lighting Cost	£5,124.00
	Gartec Ltd	Lift Repairs	£61.33
	Scottish Water	Water Charges – Burial Ground	£141.07
		Water Charges – Allotments	£808.99
	Markham Mian Colliery Brass Band	Donation	£500.00
	Armthorpe Rovers JFC	Donation	£650.98
DD	O2	Telephone Charges – S&R	£30.30
	Tesco Mobile	Telephone Charges – Clerk	£31.99

	Waterplus	Surface Water Charges – CC	£247.97
	Sage Software Ltd	Payroll & HR Subscription	£112.80
	Doncaster Council	Quarterly Waste Removal Fees (CC, Burial Ground & The Acorn Hub)	£987.35
	South Yorkshire Pensions Authority	Pension Contributions	£3,626.44
BACS	Calibre Office Furniture	Youth Club Furniture (Funded)	£8,659.20
	Breaktime Group Ltd	Vending Machine (Funded)	£6,048.00
DD	Quando Drinks Ltd	Bar Supplies	£2,795.95
	British Gas	Gas Supply – CC	£679.58
	Worldpay	Subscription Fees	£1.20
		Commission	£99.78
	BT	Broadband – The Acorn Hub	£36.23
	HMRC	PAYE & NI Contributions	£4,614.63
BACS	Flying Futures CIC	Youth Club Support Fees	£720.00
	Wages	Wages	£17,328.49
	S Youngman	Christmas Tea Expenses	£25.99
	Dining Diva Catering	Cleaning Supplies	£102.42
	DSA Gardening	Grit Bin Maintenance & Supply of Grit Sand	£165.00
	J P Glasby Ltd	Replacement of Heating Valves – Water Boiler	£456.00
	Yorkshire Mechanical Services Ltd	Water Boiler Repairs – CC	£502.42
	J P Glasby Ltd	Emergency Lighting Tests, Provision of Logbook and Lighting Plans	£597.60
	Clean Safer Ltd	Carpet Cleaning Services – CC	£1,552.00
	J P Glasby Ltd	Emergency Lighting Remedial Works	£4,464.00
	Yorkshire Floor Sanding	Main Hall Floor Refurbishment Fees	£6,200.00
DD	Biffa Waste Services	Recycling Fees	£74.99
	Onecom	Telephone Charges – CC	£175.97
CC	Newitts	S&R Equipment	£110.00
	Aldi	Bar & Christmas Market Supplies	£29.23
	Amazon	Stationery	£13.75
	Defib Supplies	Defibrillator	£954.00
	Essential Food Hygiene	Allergy Training	£7.20
		Food Safety Training	£33.58
	Aldi	Christmas Party Supplies	£11.83
	The Village Butchers	Christmas Party Supplies	£24.70
	Crusty Cob Shop	Christmas Party Supplies	£7.68
	B&M	Christmas Party Supplies	£9.96
	Amazon	Christmas Tea Supplies	£7.79
	Aldi	Youth Club Supplies	£11.60
	Temu	Christmas Decorations	£53.21
	Doncaster Council	Car Parking Fees	£2.20
	E Bowie Solutions Ltd	Scanning Fees	£20.00
	Armthorpe PC	Christmas Tea Drinks for Dignitaries	£47.90

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Tel: 01302 830543

	M&S	Christmas Tea Gifts	£78.00
	Screwfix	Angle Grinder	£44.99

RESOLVED: To approve the payments.

**c. Income and Expenditure Report**

Council members were provided with a copy of the report dated 31<sup>st</sup> December 2025.

RESOLVED: To approve the report.

**d. Salary Evaluation for the post of Clerk/RFO**

Council members were provided with a report from YLCA regarding the responsibilities of the Clerk/RFO and a recommended scale and spinal column for the position.

RESOLVED: To accept the recommendation from YLCA and for the new pay scale to be backdated to 1<sup>st</sup> April 2025.

138 PARISH MATTERS

- a. **Rands Lane Burial Ground:** The Clerk advised that the grounds maintenance contractor has agreed to extend the contract until the Council are in a position to carry out the maintenance work.
- b. **Mercel Avenue Allotments:** No matters reported.
- c. **Play Park Project:** The Clerk advised that the Strategic Planning committee are meeting the following week to discuss the draft car park plans with the architect.
- d. **Solar Panels:** No updates.
- e. **Website and Branding:** The Clerk advised that Washhouse Designs are working on building the website.

139 CITY COUNCILLOR UPDATES

Councillor N Pritchard advised that he had reported the uneven pavement along Woodlea Grove to Doncaster Council and had also arranged for CCTV to be installed on Walbank Road and Larch Drive.

Councillor C Marriott provided members with a report which included the following updates:

- A review of the service data for the bins located in the Cow House Lane area, there is no evidence that new bins are needed.
- The landowner of the car park outside Card Factory will be contacted about the issue with the dropped kerb.
- A site visit to Ernelsthorpe Car Home is required to review the issue with the subsidence.
- The broken fencing outside 29 Tranmoor Lane has been reported to Doncaster Council.
- The issue relating to commercial bins obstructing Church Street is ongoing, the landlord of the property has been identified and will be contacted shortly.
- The broken bollard on Southfield Road has been reported and will be repaired.
- 7.5T weight restrictions on Nutwell lane.
- Illegal parking on Gunhills Lane.
- Doncaster Council Pothole Policy.

140 POLICIES

**a. Mobile Phone Policy**

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

**b. Risk Management Policy**

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

141 CORRESPONDENCE

**a. Letter of thanks from Armthorpe Rovers Junior Football Club**

Council members were provided with a copy of the letter which expressed thanks for the funding towards equipment for the club.

142 TREE PLANTING SESSION

Council members were asked to agree a date to plant the trees obtained from South Yorkshire Mayoral Combined Authority.

RESOLVED: To arrange a planting event on 14<sup>th</sup> March 2026 at 10am.

143 DATE AND TIME OF NEXT MEETING

RESOLVED: To hold the next Full Council meeting on Tuesday 3<sup>rd</sup> March 2026 at 7pm

144 MEMBERS ITEMS

Councillor C Parry raised a point of there being previous plans to build a bypass from Nutwell Lane to Yorkshire Way. Councillor C Brodhurst Brown advised that the bypass had been abandoned, and a project of that scale would be a government initiative.

Councillor N Berry reported a faulty lighting column, number 72232. Councillor C Marriott agreed to report the problem to Doncaster Council.

Councillor N Berry reported subsidence of the highway in the Parkway/Cranfield Close area. Councillor C Brodhurst Brown advised that Yorkshire Water are responsible for the matter.

Councillor M Walton reported an overgrown hedge at 35 Laburnum Drive. Councillor C Marriott agreed to report the matter to Doncaster Council.

Councillor M Walton reported a pothole at the junction of Hatfield Lane and Fernbank Drive. Councillor C Marriott agreed to report the matter to Doncaster Council.

Councillor E North reported numerous lighting columns out along Southfield Road and Oakwood Drive.

Councillor E North reported a missing light at the junction of Cow House Lane and Nutwell Lane. Councillor C Marriott agreed to investigate the matter.

Councillor A Bradley volunteered to be a key holder for the community centre.

Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG

Councillor L Bradley reported a loose flag in the memorial garden.

There being no further Council business the meeting was closed.

### PUBLIC SESSION

A member of the public reported a problem with the drains overflowing outside the shops on Church Street.

A member of the public advised that there had been no street lighting on the Southfield Road estate for 3 weeks.

A member of the public advised that 5 volunteers' had recently collected 42 bags of litter on a litter pick, would it be possible for more Streetscene to be deployed in the winter months when the grass cutting duties are reduced.

A member of the public advised that neighbours of 12 Park Close have not been informed of the planning application to extend the property. The Clerk agreed to provide the resident with a link to the application.

A member of the public advised that there is a section of knee rail fencing missing outside 76 Toftstead.

A member of the public raised concerns with the impact the proposed development on Ladycroft Road will have in regard to flooding and traffic.

A member of the public reported an overgrown hedge along Maple Grove/Lime Tree Avenue. Councillor C Marriott agreed to report the matter to Doncaster Council.

A member of the public asked for an update on the new bus route to Wheatley Hall Road. Councillor C Marriott agreed to speak with the resident after the meeting.

A member of the public commented on the proposed 2026/2027 budget for Doncaster Council and advised that notes from the Ladycroft Development meeting had been passed onto the Clerk.