

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 07 APRIL 2026

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, A Bradley, L Bradley, C Head, L Monks, T Needham, C Parry, S Rose, and C Trewick.

City Councillors: C Marriott and N Pritchard.

Clerk to the Council: S Youngman.

Seven members of the public.

Absent: Councillor N Berry.

161 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

RESOLVED: None

162 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

Councillors C Brodhurst Brown and T Needham declared an interest in matters relating to 26/00411/OUTM.

163 APOLOGIES

Apologies were received from Councillors A Duckitt, M Jackson, E North and M Walton.

RESOLVED: To approve the reasons for absence.

164 MINUTES OF THE FULL COUNCIL MEETING HELD ON 03 MARCH 2026

RESOLVED: That the minutes be approved and signed as a true record of the meeting.

165 MINUTES OF THE EVENTS MEETING HELD ON 17 FEBRUARY 2026

RESOLVED: That the minutes of the meeting be noted as received.

166 MINUTES OF THE COMMUNITY CENTRE AND GENERAL-PURPOSE MEETING HELD ON 17 FEBRUARY 2026

RESOLVED: That the minutes of the meeting to be noted as received.

167 MINUTES OF THE STAFFING MEETING HELD ON 02 DECEMBER 2025

RESOLVED: That the minutes of the meeting to be noted as received.

168 MINUTES OF THE SPORTS AND RECREATION MEETING HELD ON 07 OCTOBER 2025

RESOLVED: That the minutes of the meeting to be noted as received.

169 PLANNING

a. Planning Applications

26/00297/COU: Units 18 & 19 Durham Lane: Change of use from B2 to E(d) to create a purpose built padel court and health and wellbeing facility. No objections raised by members.

26/00369/ADV: Unit 6 Mill Street: Installation of replacement canopy sign and display of an additional wall-mounted sign on the west elevation of the premises. No objections raised by members.

26/00368/FUL: Unit 6 Mill Street: Proposed alterations to the existing shopfront and display of replacement signage: No objections raised by members.

26/00411/OUTM: Land South of Ladycroft Road: Outline application for residential development of up to 200 houses with associated infrastructure (all matters reserved except for access).

RESOLVED: To submit an objection to the application, citing concerns regarding increased pressure on local highways and services, the loss of wildlife habitat and greenbelt/green wedge land, drainage and flood-risk issues, the site's proximity to a designated Site of Special Scientific Interest, the fact that Armthorpe's housing delivery targets under the Neighbourhood Plan have already been met, the loss of agricultural land, the proposed construction traffic routes, and the presence of Tree Preservation Orders on land identified as a potential access point.

b. Neighbourhood Plan

Council members were provided with a quote to carry out a review of the neighbourhood plan which expires in 2028. The Clerk advised that seven companies had been approached for a quote but only one company had agreed to provide a quote.

RESOLVED: To pursue the review of the plan and consider delivering the project over two financial years and also seek advice from other Council's to see how they have carried out a review.

170 FINANCE

a. Bank Reconciliation

Council members were provided with the bank reconciliation dated 28th February 2026.

RESOLVED: To approve the statement.

b. Schedule of Payments

Method	Payee	Item	Amount
DD	HMRC	PAYE & NI CONTRIBUTIONS	£5,128.68
	BUSINESS STREAM	WATER SUPPLY – COMMUNITY CENTRE	£247.42
		WATER SUPPLY – BURIAL GROUND	£225.66
		WATER SUPPLY – ALLOTMENTS	£9.00
	EDF	ELECTRICITY – COMMUNITY CENTRE	£1,422.92
	BT	BROADBAND – COMMUNITY CENTRE	£63.78
	ONECOM	TELEPHONE – COMMUNITY CENTRE	£175.97
BACS	SAXON TRAVEL	COACH HIRE – S&R DAY TRIP	£595.00
	DSA GARDENING	TREE PLANTING SESSION	£101.94
		GROUNDS MAINTENANCE	£1,056.00

	ARMTHORPE COMMUNITY THEATRE	FUNDING – GROUNDWORKS FOR SHED	£500.00
	M DYMNIUK	TEA DANCE SESSIONS	£180.00
	YLCA	BREAKTHROUGH TRAINING – COUNCILLORS	£70.00
	DINING DIVA	CLEANING SUPPLIES	£6.90
	FLYING FUTURES	YOUTH CLUB SUPPORT	£720.00
	SOUTH YORKSHIRE COUNTY SCOUT COUNCIL	FUNDING – WOULD SCOUT JAMBOREE	£300.00
DD	WORLDPAY	SUBSCRIPTION	£1.20
	QUANDO DRINKS LTD	BAR SUPPLIES	£24.53
			£474.02
	BT	BROADBAND – THE ACORN HUB	£36.23
	SYPA	PENSION CONTRIBUTIONS	£3,693.34
	TESCO MOBILE	CLERK MOBILE PHONE CHARGES	£31.99
	BRITISH GAS	GAS SUPPLY – COMMUNITY CENTRE	£869.48
BACS	DINING DIVA	CLEANING SUPPLIES	£48.60
	DAWSON & BURGESS	DISBURSEMENTS – COW HOUSE LANE REGISTRATION	£260.00
	YLCA	BREAKTHROUGH TRAINING – COUNCILLORS	£70.00
	BAR 24 LTD	RENT & SERVICE CHARGES – THE ACORN HUB	£2,807.48
		INSURANCE	£111.48
	DUNCAN NICHOLLS	ACCESSIBLE TOILET HIRE FEES – FIREWORK EVENT	£132.00
	LITE	CHRISTMAS LIGHTING DISMANTLING FEES	£9,821.04
	YLCA	BREAKTHROUGH TRAINING – COUNCILLORS	£245.00
DD	O2	S&R MOBILE PHONE CHARGES	£25.82
	COPY PRINT SCAN	PHOTOCOPYING CHARGES	£169.42
	BIFFA	RECYCLING CHARGES	£23.93
	WATERPLUS	SURFACE WATER CHARGES – COMMUNIT CENTRE	£255.44
	WORLDPAY	CARD MACHINE FEES	£67.90
BACS	SMART BLINDS	BLINDS – YOUTH CLUB	£555.00
	ARMTHORPE COMMUNITY LIBRARY	EASTER EGGS	£50.00
	WAGES	WAGES	£13,784.52
CC	TEMU	REFUND	-£12.33
	AMAZON	KETTLE	£14.99
	BRUNEL ENGRAVING CO	DOOR SIGNS	£50.73
	AMAZON	MICROWAVE	£49.99
	KEYHOLE SERVICES	KEYS	£10.00
	ROBERT DYAS	BAR SUPPLIES	£48.92
	B&M	WD40	£5.99

	ZOFT	VOLLEY BALLS	£55.65
	THE WORLD OF BON UK	TV SCREEN PROTECTOR	£147.49
	BARMANS LTD	REFUND	-£51.24
	EBAY	HDMI CABLE & PS5 STAND	£13.14
	BESTWAY WHOLESAL	VENDING MACHINE SUPPLIES	£473.71
	TRIMMING SHOP	TABLECLOTHS	£42.52
	AMAZON	KITCHEN SUPPLIES	£27.98
		COCKTAIL NIGHT SUPPLIES	£40.62
	SAINSBURYS	COCKTAIL NIGHT SUPPLIES	£111.49
	VICEDEAL.COM	WALL CLOCK	£35.79
	HMLR	LAND REGISTRY SEARCHES	£14.00
			£14.00
			£14.00
	VISION ICT LTD	EXPORT OF DATA FEES	£90.00
	INTERFLORA	FLOWERS (CHAIRS ALLOWANCE)	£39.00
	ALDI	BAR SUPPLIES	£3.27
	AMAZON	FABRIC TAPE	£10.76
	B&M	CLEANING SUPPLIES	£15.70
	POWER MUSIC	SUBSCRIPTION (S&R)	£14.95
	AMAZON	CONTRAST STICKERS	£6.98

RESOLVED: To approve the payments.

c. Income and Expenditure Report

Council members were provided with a copy of the report dated 28th February 2026.

RESOLVED: To approve the report.

d. Asset Register

Council members were provided with the updated register for 2025-2026..

RESOLVED: To approve the register.

e. Insurance

Council members were provided with a copy of the insurance renewal received from Zurich. The Clerk advised that two further quotes have been received from Clear Insurance, £7,987.06 and Gallaghers, £6,000, but were not included in the agenda pack. The Clerk agreed to forward the quotes to Council members via email for evidence.

RESOLVED: To approve the 3-year agreement with Zurich at a cost of £2,937.70.

171 PARISH MATTERS

a. **Rands Lane Burial Ground:** No updates.

b. **Mercel Avenue Allotments:** The Clerk advised that a plot has become available and will be allocated as soon as possible.

i. Ponds.

The Clerk advised that it has been discovered that some tenants have created pond within their plots which are not permitted within the tenancy agreement. Council members discussed the implications of having ponds on site.

RESOLVED: It was agreed that a letter be issued to all allotment tenants reminding them of their obligation to comply with the terms and conditions of the tenancy agreement. Tenants who currently have ponds on their plots will be asked to write to the Council to formally request permission, specifying the dimensions and intended purpose of the pond. A site visit will also be arranged to map the location of all ponds across the allotment site.

c. Play Park Project:

i. Approval of RIBA Work Stage 3b fees.

Council members were provided with the costs for Building Link Design to provide the next stage of the work to develop the design and prepare and submit the full planning application.

RESOLVED: To approve the work at a cost of £2,100.00 plus VAT.

d. **Solar Panels:** The Clerk advised that the Certificate of proposed lawful development had been approved by Doncaster Council and the work to install the panels will take place on week commencing 11th May.

e. **Website and Branding:** No updates.

f. **Heritage Project:** Council members were provided with the costs to deliver varying elements.

RESOLVED: To request a more substantial report with details of potential funding options.

172 CITY COUNCILLOR UPDATES

Councillor T Needham advised members that he had been supporting the Against Ladycroft Development community group and carrying out mayoral duties.

Councillor C Marriott provided members with the following updates:

1. Reports of a shack built on land off Wickett Hern Road, the matter had been dealt with, and the shack has been removed.
2. Bus strikes will be taking place on 14th and 17th April. An additional 383 service is to be provided, and a revised timetable will be published shortly.
3. Two community Speedwatch sessions will be taking place in the following week.

Councillor N Pritchard advised that he had assisted a resident with a water leak issue and the matter is now resolved. Casework is ongoing on three confidential matters.

173 POLICIES

a. Internet Banking Policy

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

b. Investments Policy

Council members were provided with a copy of the policy.

RESOLVED: Defer to next meeting.

c. Financial Risk Assessment

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

d. Review of the Effectiveness of the System of Internal Control

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

e. Asset Register and Disposal Policy

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

174 CORRESPONDENCE

a. Notification of Felling Licence by Forestry Commission.

Council members were provided with a copy of letter along with a map to illustrate where the works are taking place.

RESOLVED: To note receipt of the letter.

b. Application Notification from The National Lottery Community Fund

Council members were provided with a copy of the letter to advise that the bid for funding for a Community Development Officer had been unsuccessful.

RESOLVED: For the Clerk/Deputy Clerk to continue to seek funding for the project.

c. Traffic Regulation Order received from City of Doncaster Council.

Council members were provided with copy of the letter to report of new parking restrictions on Larch Drive and Mill Street.

RESOLVED: To note receipt of the letter.

175 DATE AND TIME OF NEXT MEETINGS

RESOLVED: To hold the Annual Parish Meeting on Tuesday 5th May 2026 at 6pm and the Annual Meeting of the Parish Council on the same date at 7pm.

176 MEMBERS ITEMS

Councillor A Barrington asked whether the safeguarding policies adopted by Council cover Armthorpe Community Theatre. The Clerk confirmed that Armthorpe Community Theatre require their own policies.

Councillor A Bradley requested an update on the Scout Hut lease, the Clerk advised that there have been no developments.

Councillor A Bradley reported issues with the male toilets within Armthorpe Community Centre. The Clerk agreed to deal with the matter.

PUBLIC SESSION

A member of the public provided council with an overview of how the 2018-2028 Neighbourhood Plan was delivered.

A member of the public informed members of the findings within the Transport Assessment for the proposed development at Ladycroft Road. The report indicates that Nutwell Lane is currently operating at 99% capacity, and the development would generate an additional 2% traffic increase over the next ten years.

A member of the public advised that there is a need for improvements to the highway's infrastructure, Council members need to lobby for a bypass.

A member of the public questioned whether the Parish Council would take ownership of the green space on Ladycroft Road if it became available. Councillor C Brodhurst explained that there is a process for Council members to follow in order to make a decision, it is not possible to comment on this at the moment.

A member of the public requested clarification regarding the ownership of the land off Ladycroft Road. Councillor C. Brodhurst-Brown advised that enquiries have been submitted to the Land Registry to establish the current ownership, following which consideration can be given to whether the land may be claimed.

A member of the public expressed thanks to Council members and staff for the assistance with the campaign towards the proposed Ladycroft development.

A member of the public questioned whether Councillor T Needham had any updates regarding booking sessions with DCLT. Councillor T Needham agreed to chase up the matter.

Councillor C. Marriott reported an update regarding the 7.5-tonne restriction on Nutwell Lane. It was clarified that the weight limit is in place for environmental reasons rather than structural concerns, and therefore the signage should indicate a 7.5-tonne restriction except for access.