

MINUTES OF THE MEETING OF ARMTHORPE PARISH COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 01 SEPTEMBER 2026

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: A Barrington, A Bradley, C Head, L Monks, T Needham, E North, C Parry, M Phillips, S Rose, and C Trewick.

City Councillors: C Marriott and N Pritchard.

Clerk to the Council: S Youngman.

Five members of the public

50 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

RESOLVED: None

51 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

RESOLVED: None

52 APOLOGIES

Apologies were received from Councillors L Bradley, M Jackson, A Nicholas and M Walton.

RESOLVED: To approve the reasons for absence.

53 MINUTES OF THE FULL COUNCIL MEETING HELD ON 07 JULY 2026

RESOLVED: That the minutes be approved and signed as a true record of the meeting.

54 MINUTES OF THE FOLLOWING COMMITTEES:

a. Events: 16 June 2026

RESOLVED: That the minutes of the meeting be noted as received.

b. Community Centre and General Purpose: 16 June 2026

RESOLVED: That the minutes of the meeting to be noted as received.

c. Traffic: 23 June 2026

RESOLVED: That the minutes of the meeting to be noted as received.

d. Staffing: 03 March 2026

RESOLVED: That the minutes of the meeting to be noted as received.

55 **PARISH MATTERS**

a. Mercel Avenue Allotments

The Clerk reported an incident of theft at the site and advised that all tenants had been advised to report any incidents to the Police and to ensure that the main gate is kept locked at all times to prevent any unauthorised access.

b. Rands Lane Burial Ground

The Clerk reported that grounds maintenance works at the burial ground are ongoing.

c. Play Park Project

The Clerk advised that a decision on the planning application should be received by 7th September 2026.

56 **PLANNING**

a. Planning Applications

26/01476/FUL: 3 Twigg Crescent: Erection of two storey rear extension. No objections raised.

26/01402/CPL: 4 The Parade, Church Street: Certificate of proposed lawful development for the change of use of existing commercial unit (Class E) to a nail salon. No objections raised.

26/00559/MIN: Land at Seven Yards Farm, Holme Wood Lane: Proposed phased extraction of sand and gravel with progressive restoration through the importation of inert material to agriculture, together with associated processing plant, stockpiling, soil storage bunds, internal haul roads, weighbridge, wheel wash, settlement lagoons, and use of existing access and agricultural yard for vehicle at land.

RESOLVED: To object to the application based on the following concerns: increased traffic along Holme Wood Lane and pedestrian safety, width of the entrance to the site, the condition of Holme Wood Lane, unsuitability of the yard for heavy goods vehicles, risk to ancient hedgerows, local ecology, flood risks, groundwater pollution, the type of waste used as infill materials, and noise pollution.

57 **FINANCE**

a. Schedule of Payments

Method	Payee	Item	Amount
DD	BT	Broadband Charges – Community Centre	£228.32
	EDF Energy	Electricity – Community Centre	£1,447.94
	Doncaster Council	Business Rates	£1,103.00
	Worldpay	Subscription	£1.20
	O2	Sports & Recreation Mobile Phone Contract	£33.11
	ID Mobile	Estates Maintenance Office Mobile Phone Contract	£24.99
	Wages	Wages	£15,248.13

	Waterplus	Surface Water Charges – Community Centre	£256.27
	Tesco Mobile	Clerk Mobile Phone Contract	£31.99
	Sage Software Ltd	Payroll & HR Subscription	£81.04
	British Gas	Gas Supply – Community Centre	£282.69
	Worldpay	Commission	£123.97
	South Yorkshire Pensions Authority	Pension Contributions	£2,644.22
	Quando Drinks Ltd	Bar Supplies	£1,263.93
	HMRC	PAYE & NI Contributions	£4,680.72
	Onecom	Telephone Contract – Community Centre	£189.74
	BT	Broadband Charged – The Acorn Hub	£39.49
BACS	G Binns	Refund (Overpayment)	£36.00
	BGS Intelligent Door Solutions	Roller Door Servicing Fees	£240.00
	NGS Travel Ltd	Cleethorpes Trip Coach Fees	£425.00
	R&S Security	Call Out Fees and Inspection Fees – CCTV System	£128.40
	M Dymniuk	Tea Dance Sessions - July	£240.00
	R&S Security	Supply & Installation of DVR – CCTV System	£2,593.50
	Dining Diva	Cleaning Supplies	£81.59
	J P Glasby Ltd	Automatic Door – Accessible Toilet	£5,580.00
	H S Harbon & Sons	Solar Panel Installation	£24,485.32
	H S Harbon & Sons	Solar Panel Installation	£581.95
	Fire Protection Online Ltd	Fire Extinguisher	£22.30
	Amazon	Pride of Armthorpe Supplies	£109.99
	Hexeal Chemicals Ltd	Pride of Armthorpe Supplies	£11.48
	Amazon	Pride of Armthorpe Supplies	£38.95
	Amazon	Pride of Armthorpe Supplies	£35.36
	Pinnacle Banner	Car Park Banner	£31.59
CC	Amazon	Pride of Armthorpe Supplies	£23.99
	Nyalkaran Ltd	Pride of Armthorpe Supplies	£13.32
	Monlton Connect Ltd	iPhone Charger - Estates Maintenance Officer	£5.62
	Amazon	iPhone Case - Estates Maintenance Officer	£7.58
	Jet Intake 10	Fuel	£15.54
	Montlon Connect Ltd	iPhone Charger - Clerk	£5.62
	ACPS Ltd	DBS Check	£62.70
	Amazon	Black Bitumen Macadam - Burial Ground	£16.82
	Amazon	Watering Cans - Burial Ground	£63.00
	Amazon	Cleaning Materials	£17.09
	Able Group	Tap Repair – Burial Ground	£165.59
	Great British Trading Ltd	Pride of Armthorpe Supplies	£35.80

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Gourmet Classic Ltd	Pride of Armthorpe Supplies	£13.99
Amazon	Pride of Armthorpe Supplies	£39.98
Costco	Pride of Armthorpe Supplies	£806.23
Branton Farm Nurseries	Mulch - Burial Ground	£63.97
Motosave Ltd	Breakaway Cable - Trailer	£6.00
Tesco	Pride of Armthorpe & Bar Supplies	£191.37
Amazon	Pride of Armthorpe Supplies	£33.16
Amazon	Refund	-£17.68
Jet Intake 10	Fuel	£19.99
Discount Till Rolls	Till Rolls – Bar	£27.59
Amazon	Fly Zapper – Kitchen	£29.99
Bestway Wholesale	Vending Machine & Cleaning Supplies	£226.85
B&M	Wash Powder	£15.49
Amazon	Bar Supplies	£10.50
Alkimi Beverage Co Ltd	Bar Supplies	£26.74
Amazon	Air Conditioning Unit	£484.99
Amazon	Rat Boxes	£16.99
Sainsburys	Cocktail Night Supplies	£58.22
St John Ambulance	Evacuation Chair	£714.00
St John Ambulance	Evacuation Chair Training	£1,200.00
Amazon	Uniform – Estates Maintenance Officer	£19.51
Amazon	Estates Maintenance Officer Equipment	£5.38
Aldi	Tea Dance Supplies	£9.76
Amazon	Doorstops	£12.34
Agri Linc Ltd	Grease Gun	£30.98
Hexeal Chemicals Ltd	White Vinegar	£7.94
Aldi	Bar Supplies	£3.62
Morrisons	Quiz Night Supplies	£20.90
Power Music	Subscription - Sports and Recreation	£14.95
Amazon	Thermometer	£26.99
Dans Bike Tyres Ltd	Inner Tubes – Sports & Recreation Bike	£9.99
Jet Intake 10	Fuel	£17.65
Aldi	Milk	£4.80
Amazon	Refund	-£16.99
Jet Intake 10	Fuel	£85.82
Amazon	Bar Supplies	£15.10
Aldi	Tea Dance & Bar Supplies	£83.00
Skechers	Uniform – Clean up Champion	£55.99
ACPS Ltd	DBS Check	£62.70
Fort Products Ltd	Rat Boxes	£33.18
Amazon	Bar Supplies	£31.13
B&M	Summer Camp Supplies	£50.16
Fort Products Ltd	Rat Bait	£14.92
Sanlux Co Ltd	Bulbs	£16.99

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CC	Bestway Wholesale Ltd	Vending Machine and Cleaning Supplies	£197.24
	Amazon	Bar Supplies	£9.49
	Sainsburys	Cocktail Night Supplies	£86.72
	Nisbets	Airpots	£151.15
	Amazon	Bar Supplies	£9.98
	Amazon	Bar Supplies	£49.94
	This is it Stores Ltd	Event Supplies	£89.98
	Amazon	Event Supplies	£145.80
	Aldi	Tea Dance Supplies	£29.33
	Amazon	Water Filter Cartridge	£75.85
	Morrisons	Milk	£2.40
	Amazon	Kitchen Supplies	£89.80
	Great British Trading Ltd	Event Supplies	£17.90
	Amazon	Kitchen Supplies	£379.60
	Amazon	Event Supplies	£81.22
	Power Music Inc	Subscription - Sports and Recreation	£14.95
	Morrisons	Quiz Night Supplies	£12.50

RESOLVED: To approve the payments.

b. Bank Reconciliation

Council members were provided with the bank reconciliation dated 30th June 2026 and 31st July 2026.

RESOLVED: To approve the reports.

c. Income and Expenditure Report

Council members were provided with a copy of the report dated 30th June 2026 and 31st July 2026.

RESOLVED: To approve the reports.

d. Quarter One Financial Reports

Council members were provided with a copy of the Income and Expenditure, Trial Balance and Income and Expenditure Performance reports.

RESOLVED: To approve the quarter, one reports.

58 CITY COUNCILLOR UPDATES

Councillor C Marriott provided members with a report which included the following updates:

- Ongoing work to deal with the bins outside a commercial premise on Church Street.
- Reinstallation of street name signs on Mere Lane.
- Personal/confidential casework.
- Fly tipping reported near The Lings.
- Planning application for 38 Whiphill Lane.
- Ladycroft housing development.

- Renaming of Maple Grove Communal Hall.

Councillor N Pritchard provided an update report which included the following updates:

- Ongoing work on three confidential cases.
- Assisting a resident of Woodlea Grove with a bin issue.

Councillor T Needham provided members with the following updates:

- Repairs to the pavement outside B&M.
- The allocation of fourteen new items of casework.
- Attending Against Ladycroft Development meetings.
- Attending Councillor surgeries.

59 POLICIES

a. Protocol on Member/Officer Relation.

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

b. Guidance for the Effective Management of Recording at Local Council and Parish Meetings.

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

c. WhatsApp Communication Policy

Council members were provided with a copy of the policy.

RESOLVED: To approve the policy.

60 COMMITTEES

Council members were asked to put themselves forward for appointment to committees with current vacancies.

RESOLVED: For the following appointments to be approved:

Community Centre and General Purpose: Councillor M Phillips

Finance: Councillors M Phillips and C Trewick

Disciplinary and Grievance: Councillor A Barrington

61 CORRESPONDENCE

a. Request from a resident to name the proposed park after The Late Keving Keegan.

Council members discussed the matter at length.

RESOLVED: For the matter to be discussed further by members of the Community Centre and General-Purpose committee.

b. Invitation to Doncaster Civic Trust 80th Anniversary Exhibition.

Council members were provided with a copy of the event due to be held on 26th September 2026. Councillors C Brodhurst Brown and T Needham agreed to attend the event.

c. YLCA: Resolutions invited for consideration at the YLCA Joint Annual Meeting.

Council members were provided with a copy of the email received from YLCA.

RESOLVED: To add the matter as an agenda item at the next meeting.

62 DATE AND TIME OF NEXT MEETING

RESOLVED: To hold the next Full Council meeting on Tuesday 6th October 2026 at 7pm

63 MEMBERS ITEMS

Councillor C Parry raised concerns with bins being left out on footpaths which cause an obstruction for wheelchair users. City Councillors agreed to raise the matter with Doncaster Council.

Councillor C Parry expressed thanks to Councillor C Marriott for his assistance in helping a member of the public.

Councillor C Parry raised a concern about the gates installed at the green spaces adjacent to the new developments on Hatfield Lane.

Councillor M Phillips questioned the ownership of the green space behind the community centre, off Southfield Road and suggested the installation of a gate. Councillor T Needham agreed to speak with Councillor M Phillips about the matter once the meeting is closed.

Councillor C Brodhurst Brown advised that an extraordinary meeting would be called to enable Parish Council members to respond to the Scoping Consultation for the Doncaster Council Local plan. The meeting will take place on Tuesday 9th September at 7pm.

Councillor E North reported an issue with litter along Barton Lane.

Councillor A Barrington reported a missing flag at the memorial on the pit top.

Councillor A Barrington expressed thanks to Councillor T Needham for the Councillor surgeries that are arranged and asked for the surgeries to be advertised in Council noticeboards.

Councillor A Barrington asked the Clerk for a contact at South Yorkshire Mayoral Combined Authority.

PUBLIC SESSION

A member of the public expressed thanks to Councillor T Needham regarding the assistance with the issues experienced with the booking system for Armthorpe Leisure Centre but raised concerns with classes being cancelled.

A member of the public made a request for Slow Down road markings to be painted on the bends along Cow House Lane.

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A members of the public advised that there are lots of residents using Holme Wood Lane to access Woodward Lakes and Lodges.

A members of the public raised ongoing concerns with the large pile of fly tipping along West Moor Link and pointed out that volunteers had been reprimanded for trying to clear the area up, Doncaster Council need to resolve the matter.

A member of the public advised that Armthorpe Leisure Centre cancel classes when staff call in sick and there is no cover available.

DRAFT