



MINUTES OF THE MEETING OF THE EVENTS SUB COMMITTEE HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON TUESDAY, 17 FEBRUARY 2026

PRESENT:

Chairperson: Councillor C Head.

Councillors: A Barrington, C Brodhurst Brown, and L Monks.

Also present: S Youngman: Clerk to the Council, and D Youngman: Events Assistant.

Not in attendance: Councillor L Bradley.

59 APOLOGIES

Apologies for absence were received from Councillors E North and S Rose.

RESOLVED: To approve the reasons for absence.

60 ITEMS TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM

None.

61 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None declared.

62 MINUTES OF THE MEETING HELD ON 20 JANUARY 2026

Council members were provided with a copy of the minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

63 ARMTHORPE COMMUNITY THEATRE

Councillor A Barrington advised that arrangements for the cabaret evening on 14th March are ongoing, tickets are on sale, and the event will include an auction to raise funds for the group.

64 REVIEW OF EVENTS

a. Cocktail Evening

The Events Assistant advised that the event had been successful with ticket sales of £240.00 and a bar income of £538.00. Everyone who had attended had provided positive feedback and had asked for another event to be arranged. Councillor L Monks suggested that ticket prices should be increased to better reflect the level of provision being offered.

RESOLVED: To arrange another event on 17th July and tickets to be sold for £15.00.

a. Pride of Armthorpe: 17th April 2026

Council members were provided with the request for funding from Shaw Wood Academy. Towards the event.

RESOLVED: To provide £500.00 towards the event and for a meeting to be arranged with the organisers, D Youngman and Councillors C Head and C Brodhurst Brown.

b. Robinsons Funfair: 24th to 26th April 2026

Council members were provided with a draft agreement for the use of Briar Road Playing Field.

RESOLVED: To approve the agreement.

c. Children's Easter Event: TBC

Councillor A Barrington confirmed that Jean from Armthorpe Community Library had agreed to host an event.

RESOLVED: To fund an event to be held at Armthorpe Community Library.

d. Family Circus: 18th to 25th May 2026

Council members were provided with a draft agreement for the use of Briar Road Playing Field.

RESOLVED: TO approve the agreement.

e. Bridlington Coach Trip: 26th June 2026

Council members were advised that several companies had been approached for quotes to provide a bus service for the event, however, only one company has availability of the date required.

RESOLVED: To approve the quote received from Kettlewell (Retford) Ltd at a cost of £750.00

f. Family Seaside Trip: 7th August 2026

Council members were provided with a draft application form for families interested in attending the event.

RESOLVED: For the form to be approved and distributed to schools after Easter with a deadline of 30th June 2026 to receive applications .

g. Firefly Summer Event: 8th August 2026.

No updates to report.

h. Miners Memorial: 6th September 2026

No updates to report.

i. Children's Halloween Party: 30th October 2026

No updates to report.

j. Firework Event: 4th November 2026

i. First Aid Provision.

Council members were provided with a quote for the provision of first aid services at the event.

RESOLVED: To approve the quote received from St John Ambulance at a cost of £114.40 plus VAT.

ii. Security Services

Council members were provided with a quote for the provision of security services at the event.

RESOLVED: To approve the quote received from TSSL Doncaster at a cost of £600.00 plus VAT.

iii. Purchase of a gazebo

Council members were provided with six quotes for the provision of a commercial grade gazebo for the event.

RESOLVED: To purchase a 6m x 3m gazebo from UK Tents at a cost of £804.16 plus VAT.

k. Remembrance Service and Parade: 8th November 2026

No updates received.

l. Christmas Market & Christmas Light Switch on: 21st November 2026.

No updates to report.

m. Children's Christmas Party: 4th December 2026.

No updates to report.

n. Christmas Tea Events: 11th and 12th December 2026

Council members discussed the increasing costs to provide the event, and issues with non-attendance and seating arrangements.

RESOLVED: To implement a fee of £3.00 for raffle ticket which must be purchased when allocating tickets. For members of the public to be provided with a breakdown of costs to provide the event and for a spare table to be set up in the event of guests experiencing issues with being seated together.

o. Partnership Events Agreement

Council members were provided with a copy of the draft agreement to be used when hosting events in partnership with other organisations.

RESOLVED: To approve the document.

66 EVENTS ASSISTANT UPDATE

The Events Assistant requested permission to host a quiz night on 26th March, with ticket prices of £3.00 and food available from Steakaway food vendor.

RESOLVED To approve the event.

67 VILLAGE PARADE/GALA

No updates received.

68 NEXT MEETING DATE

RESOLVED: To meet on 17th March 2026 at 6pm.

DRAFT