

MINUTES OF THE MEETING OF THE ARMTHORPE NEIGHBOURHOOD  
DEVELOPMENT PLAN STEERING GROUP HELD IN ARMTHORPE  
COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET,  
ARMTHORPE, ON TUESDAY, 20<sup>TH</sup> NOVEMBER 2012

MEMBERS PRESENT:-

Parish Councillors:

T. Corden, L.S. Dickman, C.J. McGuinness, S.A. Pickles and F.J. Tyas.

Officers:

Mr. S. Smales of Smales Planning & Regeneration Services Limited;  
Mrs. J. Stimpson, DMBC Planning Policy Manager (Built Environment);  
Mr. G. Shephard, Clerk to Armthorpe Parish Council

APOLOGIES

Apologies for absence were received from Mrs. S. Faulkner, Head Teacher, The Shaw Wood Academy and Mr. D. Mitchell, Proprietor of The Old Rectory Nursing Home.

12. MEMBERSHIP

RESOLVED it be noted that since the last meeting of the Neighbourhood Development Plan (NDP) Steering Group (the Group):-

(1) the following Members had resigned:-

Councillor J.R. Armstrong, Armthorpe Parish Council  
Mrs. S.J. Vizer, President, Armthorpe Women's Institute  
Mr. F.A. Paling, Armthorpe Member on the Doncaster East Internal Drainage Board;

(2) that the following Members had agreed to serve on the Group:-

Mrs. C. Rusby, Armthorpe Women's Institute - to replace Mrs. Vizer;  
Councillor W.L. Moore to replace Councillor P.J. Farrell owing to his continuing ill health;

(3) that the Group seek to fill its vacancies.

13. MINUTES

The Minutes of the meeting of the Group held on 16<sup>th</sup> October 2012 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

14. MEETINGS WITH DEVELOPERS/LANDOWNERS

RESOLVED

- (1) that meetings be held with developers/landowners who have made representations to Doncaster Borough Council for land in which they have an interest or own to be allocated for housing and/or employment sites;
- (2) that the meetings be held over two evenings at Armthorpe Community Centre on 15<sup>th</sup> and 16th January 2013 commencing at 6 pm, with each developer/landowner being allocated one hour to make representations and answer questions from the Group Members;
- (3) that Mr. S. Smales prepare a number of structured questions for the developers/landowners to address;
- (4) that in order to ensure complete impartiality and transparency in the process there be no DMBC representatives at the meetings with developers/landowners.

15. PUBLIC INFORMATION MEETING

RESOLVED

- (1) that Councillor C.J. McGuinness would chair the meeting;
- (2) that Mr. S. Smales would undertake a laptop presentation, which would include an overview of the NDP process and refer to some topics in the Issues Report;
- (3) that the Parish Council be requested to provide (where possible) a laptop, projector, screen, microphones, display boards for plans (at the back of the main hall), tea and coffee at the end of the presentation;
- (4) that those attending the meeting will be asked to sign an attendance sheet showing their postcode;
- (5) that the Parish Council be requested to arrange for Mrs. J. Hardy, its Administrative Assistant, to take a note of all questions and answers at the meeting.

16. PLANNING ENGAGEMENT DAY

RESOLVED

- (1) that Mr. S. Smales would prepare a programme of individual topics and times for discussion at the event,

which will take place between 9.30 am and 4.30 pm (with a break for lunch between 12.30 and 1.30 pm);

- (2) that this programme be circulated at the Public Information Meeting to enable those attending to be aware when individual topics would be discussed and views sought on housing and employment sites, etc;
- (3) that the Parish Council be requested to provide large sheets of tracing paper, flip charts and arrange for the tea and coffee shop to be open or teas and coffee to be provided by The Friends of Shaw Wood;
- (4) that Members of the Group make notes of any points raised by those attending the event.

#### 17. MAPS, ETC

RESOLVED that Mrs. J. Stimpson be thanked for her undertaking to provide:-

- (1) copies of the following maps for the Public Information Meeting and the Planning Engagement Day:-

Core Strategy Key Diagram  
Parish Boundary Plan  
Plan showing the Countryside Policy Protection Area  
Plan showing the Green Wedges around Armthorpe  
Transport Plan (if available)

- (2) the Parish Council with a list of statutory consultees, to facilitate (with other interested parties) consultation on the Issues Report (see Minute 18 below).

#### 18. ISSUES REPORT

RESOLVED

- (1) that consultation on the Issues Report commence during the first week in January 2013 with statutory planning consultees, all developers/landowners and other neighbouring parish councils, with a copy being available for viewing on the Parish Council's website;
- (2) that Councillor C.J. McGuinness be thanked for his undertaking to contact The Armthorpe School to ascertain if a competition could be organized to create a brand name and/or design the cover for the NDP;
- (3) that Councillor S.A. Pickles be thanked for his undertaking to:-

- (a) take a series of photographs of various parts of Armthorpe for incorporation in the Issues Report; and
- (b) place a notice on Facebook asking for photographs of the village.

19. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the following item of business on the grounds that the information has been supplied by Doncaster Borough Council on a confidential basis.

20. SITES & POLICIES DPD CONSULTATION

RESOLVED that the results of the first round of Doncaster Borough Council's consultation on its Sites & Policies DPD be noted.