



ARMTHORPE
PARISH COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE AND GENERAL PURPOSES COMMITTEE
HELD IN ARMTHORPE COMMUNITY CENTRE, WELFARE PARK, CHURCH STREET, ARMTHORPE, ON
TUESDAY 18 MARCH 2025

PRESENT:

Chairperson: Councillor C Brodhurst Brown.

Councillors: N Berry, A Bradley, C Head, C Joseph Jay, T Needham, E North, K Stothard & F Tyas.

Deputy Clerk to the Council: D Hoyes.

Sports & Recreation Officer: C Hughes.

Community Clean Up Champion: Lea Pedley.

66 APOLOGIES

Apologies for absence were received from the following Councillors and their reason for absence were approved:

Councillors L Mason, E North & M Walton.

67 TO CONSIDER ITEMS THAT REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

None.

68 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST

None declared.

69 MINUTES OF THE MEETING HELD ON 21 JANUARY 2024

Council members were provided with a copy of the draft minutes.

RESOLVED: To approve the minutes as a true record of the meeting.

70 MONTHLY REPORT RECEIVED FROM THE SPORTS AND RECREATION OFFICER

Council members were provided with a copy of the report, and a discussion took place regarding the school sports competition format and whether a change should be made to a festival format.

RESOLVED: To change to the festival format in September, with the proviso that Shaw Wood Academy who don't want to switch to this format, will be offered other sporting provisions throughout the year.

Council reviewed the proposal for a collaboration between APC & Flying Futures to deliver the easter holiday programme now that funding had been secured by both parties.

RESOLVED: Agreed for the collaboration.

Council also discussed the PCSO Outreach programme proposed. Council agreed that this needed to be reviewed due to safeguarding. **Matter ongoing.**

Council reviewed the request to purchase the sports trophies & medals.

RESOLVED: Purchase agreed.

71 TO RECEIVE A WRITTEN REPORT FROM THE COMMUNITY CLEAN UP CHAMPION

Council were all provided with a copy of the report, a discussion took place about the Great British Spring Clean. A request was made for funding to provide refreshments/prizes at the forthcoming litter pick event where all schools had been invited.

RESOLVED: An amount of £50.00 was agreed upon.

72 TO RECEIVE AN UPDATE ON THE PROVISION OF BENCHES WITHIN THE VILLAGE AND AGREE FURTHER ACTION IF NECESSARY

Council discussed the agreed siting of the new bench outside Rose House on the pavement. Council acknowledged that utility checks needed to take place before CDC will issue the permit. **Matter ongoing.**

Cllr Head reported that the other benches across the Parish were all in good working order.

73 TO DISCUSS MATTERS RELATING TO ARMTHORPE COMMUNITY CENTRE AND AGREE FURTHER ACTION IF NECESSARY

a. To receive an update on general maintenance.

The Deputy Clerk reported the following:

- I. A new contract had been setup for a quarterly window clean inside & out.
- II. A new lit backdrop had been purchased to cover the shutters for special events – another revenue stream.
- III. A quote is being attained for the replacement of the curtains in the main hall.

b. To receive an update regarding recycling.

- I. New commercial contract to commence 19/03 – recycling of glass, card & plastic.
- II. Indoor recycling bins.

c. To review the quote received to replace the air conditioning system in the food support room.

Council received the quote and discussed the replacement.

RESOLVED: Not to replace the air conditioning system.

d. To review the quote received to replace the radiators in the food support room and adjoining corridor.

Council received the quote and discussed the replacement.

RESOLVED: To replace all of the radiators in the food support room & adjoining corridor.

e. To consider the grant funding opportunity for Solar PV

Council received the proposal, and a discussion was had about the advantages of solar panels.

RESOLVED: To enter into the feasibility study to determine the potential benefits and payback period.

TO AGREE THE DATE OF THE NEXT MEETING

RESOLVED: To meet on 15th April 2025 at 7pm

Report of the Sports and Recreation Officer to a meeting of the Council's Community Centre and General Purposes Committee, to be held on 15th April 2025

1. Introduction

The purpose of this report is to update Members of the Committee about (amongst other things) activities undertaken in the previous month since its last meeting.

2. Rounders

I have started to deliver rounders practice sessions, preparing children for the fixtures during the summer term. The rounders programme attracts both boys and girls of all abilities, though, it is the players with good eye, ball co-ordination who have excelled in the practice sessions so far. Children always enjoy this non-contact programme and will have the opportunity to represent their school team in the sports competition fixtures.

Scoring Rules

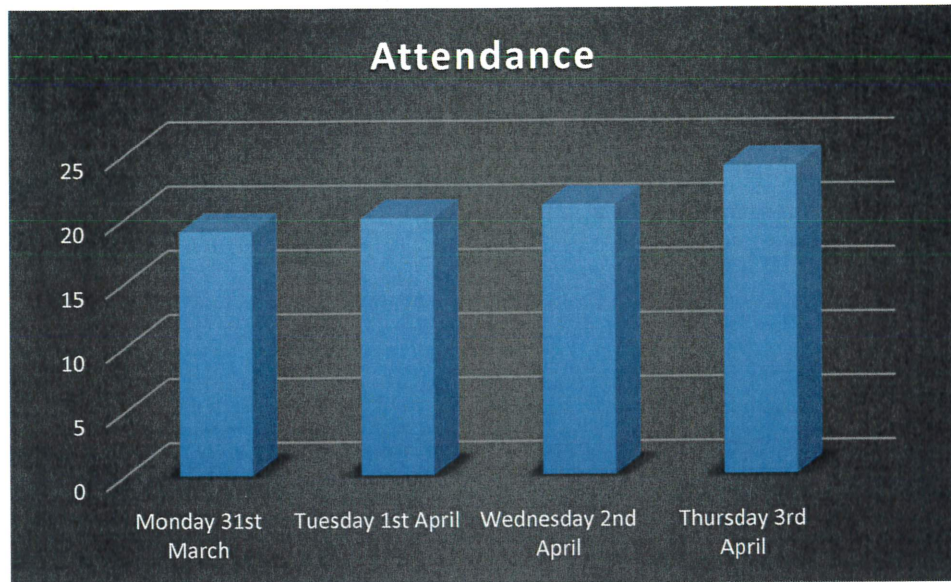
- Two points second base
- Four points forth base
- Minus 1 point if out by catch and stump.

3. Easter Holiday Programme – Week 1 Evaluation and Results

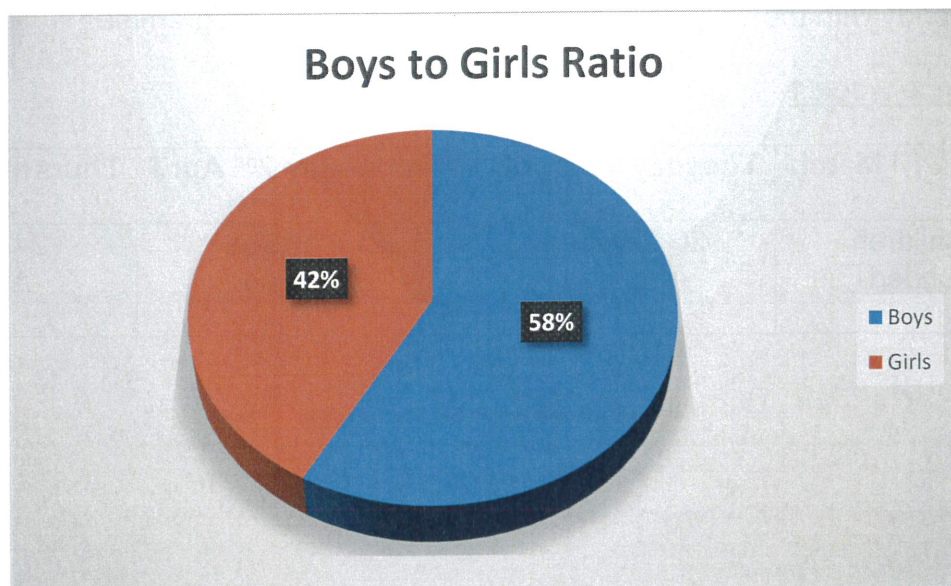
The HAF Easter holiday programme (week 1) has been a huge success giving young people from the Armthorpe community, the opportunity to participate in a wide range of activities during the half term break period. These activities included fun on inflatable equipment, outdoor sports, indoor team games, ice cream making/baking, table tennis, 8 ball pool, bingo and PS5 games. The camp has provided something for everybody with the children enjoying all aspects of the programme.

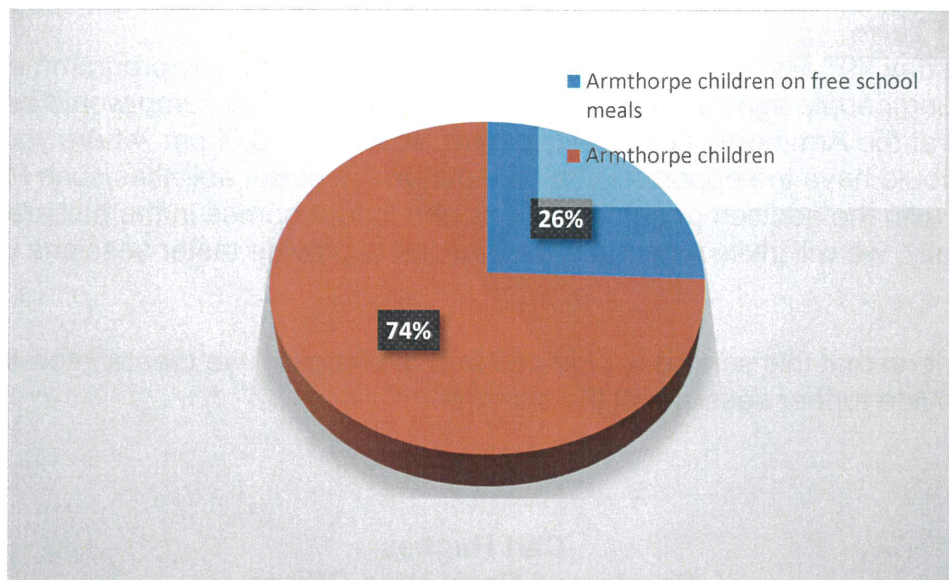
Attendance week 1

Monday 31st March	Tuesday 1st April	Wednesday 2nd April	Thursday 3rd April
19 Children Attended	20 Children Attended	21 Children Attended	24 Children Attended



1. 43 different children attended the first week of the APC Easter Holiday Programme
2. Average of 21 children per day
3. 25 different Boys attended week 1 of the APC holiday programme
4. 18 different Girls attended week 1 of the APC holiday programme
5. 11 Children attended who are on free school meals





Summer Holiday Programme

I will be applying for funding from the Doncaster holiday and food provider (HAF) to deliver a holiday camp of activities during the summer school holidays, four days a week at the Armthorpe Community Centre, 10.00am – 3.00pm for children aged between 6 – 11-year-old.

The project would once again offer free warm meals for the attending young people and provide a stimulating programme of outdoor sports, indoor games, inflatable fun, and social activities. The Armthorpe children on free school meals would attend the camp free of charge but I recommend that APC place a charge of £5.00 per day for any additional children that would like to attend.

Additionally, the partnership with the Flying Futures organisation went well, providing us with two adult staff who was DBS checked. Furthermore, they provided the warm meals each day which allowed us to use additional funding for ice cream and caking making which the children really enjoyed. I recommend that we work in partnership again this summer.

Therefore, to deliver the summer holiday programme, we would require the following Armthorpe community centre facilities, Monday 28th July – Thursday 21st August.

- Lounge – 9.00am – 3.30pm
- Hall and kitchen– 12.00pm – 3.30pm
- Play Park and land behind the community centre – 9.00am – 3.30pm

May Half Term

On Thursday 29th May I propose that APC trial a drop-in holiday programme for the older young people aged between 12 -16 years old. The day camp would be provided at the Armthorpe community centre, 10.00am – 3.00pm, where young people would have the opportunity to take part in the social activities such PS5 and 8 ball pool with the addition of outdoor sports and indoor games in the hall area. Additionally, we will invite external organisations to provide taster sessions within the day.

I recommend that this service is provided free of charge. If we create interest, we could provide further sessions in the summer.

Carl Hughes
Sports and Recreation Officer

Community Cleanup Bitter About Litter Project Report: March/April

Work carried out

Bags collected: 34 bag prior to GBSC and surpassed 100 bag challenge by end of GBSC. Bags for both collection and recycling.



Fly tip reports, overflow reports.

Further equipment deliveries to the community including children and parents, groups such as Armthorpe Junior football club, Armthorpe Parish Councillors and general public. I have yet to hear back from anyone to report their bags. For large groups, equipment is on loan for this reason as large amounts of equipment is been distributed at a cost to Doncaster City Council.

The Great British Spring Clean was successful, bringing together 3 of the 4 primary schools of the village to enjoy plentiful activities put on by myself as well as invited guests such as Childrens University and Amazon Sustainability Team. The children enjoyed the litter pick. I went around the room talking to them and I was great to hear their passion for the planet, wanting to leave it a better place without litter-there were some definite hardcore eco warriors in this bunch! They spoke about their creative work amongst each other, talked about the shocking statistics of litter and the harm it causes and we were treated to a speech by The Littlest Litter Picker too.

Thank you to Councillor Needham for the pep talk to the guests before the litterpick and thank you Councillor North for joining in the litter pick itself.



The schools provided childrens creative work based on the fun packs delivered 3 weeks prior. The theme was Plastic Ocean and the children did art work, creative writing and info posters based on the topic. These works have been on display in the community centre for the duration of the 2 week campaign to be

voted on for a winner and 2 runner ups. I will be collecting the vote box to count votes and put the finalists to vote by APC who will present prizes to the winners.

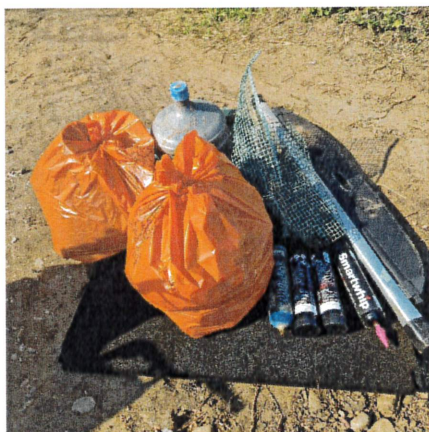
(Prizes have yet to be purchased as I am waiting to see who wins to purchase appropriately due to the age range been wide)

A questionnaire will be sent out to each participating school to give feedback on the event to help me plan for the following year.

The 100 Bag Challenge target was surpassed with the help of volunteers in the village.

Now that the campaign has finished I will be sharing all of this on socials for APC to share, I will write up to the Free Press and for the City Council Newsletter they put out for the GBSC. I will also do a board in the community centre to share the figures and images of the event and campaign.

TrASH Stomp Thursday has been great. Encouraging new litterpickers to join in and now that the weather is better it will be advertised each Monday the location in readiness for meeting on Thursday.



The monthly community cleanup does well with the usual litterpickers joining me for a deep clean of a certain area. The next one will be for World Earth Day.

**EARTH DAY
COMMUNITY CLEANUP**

JOIN IN WITH
BITTER about LITTER

WHEN
TUESDAY APRIL 22ND 09:30AM

WHERE
STARTING AT RANDS LANE PARK,
ARMTHORPE

WHAT
COMMUNITY CLEANUP FOR WORLD EARTH DAY. JOIN IN WITH
FELLOW LITTER PICKERS TO DO YOUR PART FOR THE
ENVIRONMENT AND COMMUNITY
BRING YOURSELF-ALL EQUIPMENT IS PROVIDED

**ARMTHORPE
PARISH COUNCIL**

QUOTATION

Armthorpe Community Centre
 Welfare Park
 Church street
 Doncaster
 DN3 3AG

Requested by: Bridgette Perks

Date
 17/03/2025

Expiry
 17/04/2025

Quote Number
 VTMQ27780

Reference
 Quote

VOCON Limited
 Attention: Akky Rahman
 Unit 8, Stoney Gate Road
 Spondon
 Derby
 DE21 7RX
 03333 448 308
 info@vocon.co.uk

Markham Main Officials Club (old pit club) Harris Road Armthorpe, , , DN3 3AJ

Project Overview / Request: Road closure for 17/03/2024 with advance warning signs to go out 2 weeks prior

Description	Quantity	Duration (Days/Wks)	Unit Price	Disc.	UoM	VAT	Amount GBP
Advance Warning Sign Special - 1050x750, Including Plate, Q Fit Frame, 750mm Cone & Sandbag - Hire	2	2	£7.50	0%	Week	20%	£30.00
Special Worded Sign - Make up Charge (Design, Vinyl Cutting and Application) exc Hire	2	1	£25.00	0%	Each	20%	£50.00
Installation of Advance Warning Sign, Frame & Sandbag	1	1	£75.00	0%	Each	20%	£75.00
Fixed Rate - Fully kitted Traffic Management Vehicle c/w suitably 4No.qualified TMO's (Kit includes Road closure diversion) -	1	1	£850.00	0%	Day	20%	£850.00
CAD Complex Drawing inc R/Close, Multiphase, High Speed Lane Closure (Client to provide sketch/site survey) - 72hr SLA - NOT REQUIRED SAME AS LAST YEAR	1	1	£105.00	100%	Each	20%	£0.00
Subtotal							£1005.00
TOTAL VAT @ 20%							£201.00
TOTAL GBP							£1206.00

Key Terms & Conditions

"Prices"; All prices shown are in GBP ex VAT, quotes are valid for 30 days. "Payment terms": 30 days from date of invoice unless other terms agreed. Vocon operate a weekly billing cycle. Aborts: "Abort Charges": Will apply where a job is booked and allocated and less than 6 hrs notice is provided 100% of Job Value will be applied, 50% abort fee if less than 12 hrs. No charge if 24 hrs notice given. "Week" shall be seven consecutive days. "Working Day"; means Monday to Friday inclusive excluding any Bank Holiday or other Statutory holiday and, in each case, commencing at 7.00 a.m. and ending at 5.00 p.m. unless otherwise specified. Please note the above show "indicative durations" and this is not a fixed price quote, weekly hire charges apply until Equipment is returned or collected. "Loss / Damage": Where Equipment is lost or not available for collection at the end of the hire period, the Hirer is responsible for the full replacement cost. In the event of damage to the Equipment, where in the sole opinion of the Owner, it can be economically repaired, the cost of any repairs will be charged to the Hirer. In all other instances full replacement cost will be chargeable. - Full Vocon terms and conditions available upon request.

info@vocon.co.uk Tel: 03333 448 308

Payment Details:

Bank: Barclays Bank UK Plc, Leicester, LE87 2BB
 Sort Code: 20-63-28



Account Number: 40485292

Company Reg. No: 11895599. VAT No: 325701033

www.vocon.co.uk

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-----Original Message-----

From: "Tssl of doncaster ltd" <quickbooks@notification.intuit.com>

Sent: Thursday, 6 March, 2025 14:56

To: info@armthorpeparishcouncil.co.uk

Subject: Estimate 001 from Tssl of doncaster ltd

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!

Tssl of doncaster ltd

----- Estimate -----

13 Darlington Walk

Moorends

Doncaster

South Yorkshire

DN8 4TQ

GBR +447365377614

<https://www.tsslofdoncastetltd.co.uk> Estimate No.: 001

Date: 06/03/2025

Exp. Date: 06/10/2025

£720.00

Address: Armthorpe Parish Council, Armthorpe Community Centre, Welfare Park, Church Street, Armthorpe, Doncaster, DN3 3AG.

Service Description: Provision of eight officers from 4pm to 10pm at Armthorpe Parish Council firework event on 4th November 2025.

Sub Total: 600.00

VAT Total 120.00

Total: £720.00

VAT Summary Rate VAT Net VAT @ 20% 120.00 600.00

FW: DB Entertainment - Quotation 12437 for 22nd November 2025

From: admin@armthorpeparishcouncil.co.uk <admin@armthorpeparishcouncil.co.uk>

Sent: Wed, 5 Mar, 2025 at 13:22

To: clerk@armthorpeparishcouncil.co.uk

-----Original Message-----

From: "DB Entertainment" <events@dbentertainment.co.uk>

Sent: Wednesday, 5 March, 2025 13:08

To: admin@armthorpeparishcouncil.co.uk

Subject: DB Entertainment - Quotation 12437 for 22nd November 2025



Hello armthorpe

Please find your Quotation detailed below.

Please note that equipment you have chosen may be booked on the date you want them, until full confirmation is received we cannot reserve them for you.

Your booking reference is **12437**

Customer Details	Date & Times	Customer Address	Delivery Address
Name: armthorpe parish council	Date: 22 Nov 2025	Church Street	Armthorpe Community Centre, Welfare Park
Mobile: 07526 791 188	Delivery Time/ Event Start Time: By 14:00	Armthorpe, Doncaster	Church Street
Email: admin@armthorpeparishcouncil.co.uk	Collection Time / Event Finish Time: From 18:00	South Yorkshire	Armthorpe, Doncaster
	Date Booked: 05 Mar 2025	DN3 3AG	South Yorkshire DN3 3AG

Additional Info

Hire Occasion:

Not Given

Heard About Us: Accessibility:

Equipment Details

Deluxe Santa's Grotto Hire

Product Price:	£295.00
Delivery:	£15.00
Net Total:	£310.00
VAT:	£62.00

Balance:

£372.00

THIS IS NOT AN INVOICE NOR CONFIRMATION OF A BOOKING - IT IS A QUOTE.

We always try to give our best quote however we can price match any quotes like for like - please contact us for more details.

If you go ahead with a booking with us, we send all the relevant information on a booking confirmation including risk assessments and proof of public and employees liability insurance. We assure you DB Entertainment has all the relevant cover including Chas accreditation as well as Rpii Inflatable Equipment and Operators Accreditation.

To make a booking please email or call us on 0114 345 0135

Please note your booking may be cancelled/ postponed due weather conditions completely out of our control. This includes wind above 24mph or heavy rain. It is also your responsibility to make sure you have adequate insurance cover in the instance that we do not supply supervising staff.

As part of the GDPR / data protection regulations, we want to make sure we only send marketing messages to those who want to receive them.

We would love to continue sending you emails about our special offers and news updates.

To continue receiving these simply click the following link to opt-in: **Click Here**

Reasons to book

- **24 years of expertise and great service to our customers**
- **Public and Employees Liability Insurance**
- **Risk assessments supplied**
- **Rpii Inflatable Equipment and Operators Accreditation**
- **All paperwork sent electronically via email inc Invoices**